

Demolition Application Guidelines

The following information is required to be provided or completed as part of the demolition process:

- Two copies of a **site plan**, showing the entire property. This includes clearly showing all buildings, their setbacks to the property lines, and identifying the building(s) to be demolished.
- A current **Title Search**.
- A **Letter of Authorization** from the owner of the property.
- Fire Safety Plan**

The following is ONLY required if the building was constructed prior to 1990:

The following must be submitted with the demolition application before the permit can be issued and any work can commence on the job site.

- Abatement Report
- Copy of Notice Of Project (NOP) form and number (provided by Worksafe BC website)

Have the following services been removed?

- Fortis BC 1-888-224-2710 for gas. When calling ensure to choose construction services.
- District of Summerland for water, sewer & electricity 250-494-0431.

Gas	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Electrical	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Sewer	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Water	<input type="checkbox"/> Yes	<input type="checkbox"/> No

What is a Fire Safety Plan?

The following shall apply to construction/demolition fire safety plans for the District of Summerland:

- Drawings of the fire safety plan should be oriented to the perspective of a viewer facing the building on the address side.
- Site plan signage shall be site oriented relative to the location where the sign is installed.
- Fire Safety Site Plans should include:
 - o Title Block with address, project name, and date that the drawings were produced
 - o North Arrow indicator
 - o Address street and cross streets
 - o Fencing and gates
 - o Municipal Hydrants and any private/temporary hydrants
 - o Building footprint(s), including below grade structures
 - o Assembly point(s)
 - o Temporary power installations (if applicable)
 - o First Aid Station(s)
 - o Construction Fire Safety Plan location on site

Request for Demolition

PROJECT	Project Address: (Including Unit #)	Reason for Demolition
	Type of Building to be Demolished <ul style="list-style-type: none"> <input type="radio"/> Single Family Dwelling <input type="radio"/> Manufactured/Mobile Home <input type="radio"/> Duplex <input type="radio"/> Multi-Family Residential <input type="radio"/> Accessory Building <input type="radio"/> Commercial <input type="radio"/> Industrial <input type="radio"/> Institutional 	<ul style="list-style-type: none"> <input type="radio"/> New Construction <input type="radio"/> Addition <input type="radio"/> Alteration/Renovation <input type="radio"/> Tenant Improvement <input type="radio"/> Demolition <input type="radio"/> Garage/Carport <input type="radio"/> Secondary Suite <input type="radio"/> Carriage House <input type="radio"/> Location/Relocation <input type="radio"/> Driveway (new access or parking area) <input type="radio"/> Swimming Pool <input type="radio"/> Retaining Wall <input type="radio"/> Other: _____
	Legal Address	Roll #

APPLICANT	Contact Name		Company Name (if applicable)	
	Address		Province	Postal Code
	Phone Number	Email Address (optional)	Preferred Method of Correspondence MAIL or EMAIL	

OWNER	Contact Name		Company Name (if applicable)	
	Address		Province	Postal Code
	Phone Number	Email Address (optional)	Preferred Method of Correspondence MAIL or EMAIL	

CONTRACTOR	[Redacted]		Business License Number:	
	Address		Province	Postal Code
	Phone Number	Email Address (optional)	Preferred Method of Correspondence MAIL or EMAIL	