



## JOB DESCRIPTION

<b>Title:</b>	Lifeguard / Instructor I – Part-time	<b>Pay Grade:</b>	A03 - Outside
<b>Department:</b>	Community Services	<b>Location:</b>	Aquatic & Fitness Centre
<b>Supervisor:</b>	Manager of Recreation	<b>Reviewed:</b>	June 2024

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### Nature and Scope of Work

The Lifeguard / Instructor I will provide lifeguarding and aquatic instruction on a part-time basis at the Summerland Aquatic & Fitness Centre. Work duties also include facility maintenance, cashiering, and customer service.

### Duties

1. Plans lessons and teaches a variety of aquatic programs.
2. Active pool lifeguarding - observes pool activity, being constantly alert to the safety of all pool users and enforces rules and regulations.
3. Regularly test water chemistry. Perform any minor chemical adjustments as needed for pH and chlorine. Report any irregularities to the maintenance staff or the Head Lifeguard.
4. Rescue persons experiencing difficulty in the water.
5. Administer First Aid as required.
6. General facility maintenance - cleans and disinfects, patrols, and checks the entire building and does occasional grounds maintenance.
7. Performs miscellaneous works such as cashiering, providing general information to the public, and conducting registration.
8. Contribute to a safe work environment in a proactive manner; awareness and adherence to regulations, guidelines, policies, etc.
9. Performs related work as required.

### Required Skills and Knowledge

1. Ability to control large groups of people of all ages.
2. Strong swimmer, in excellent physical condition.
3. Necessary knowledge of water sports, rules, techniques, and all aspects of water chemistry.

4. Excellent communication and customer service skills - ability to work well with other employees and the general public.
5. A dependable, motivated, team player with a positive attitude.
6. Demonstrated leadership skills with the ability to adapt to a work environment with ongoing changes.
7. Previous Cashier experience.

### **Required Qualifications**

1. Current Lifesaving Society National Lifeguard Award, Pool Option.
2. Current Lifesaving Society Airway Management & Oxygen Administration (AMOA).
3. Current Lifesaving Society Swim for Life Instructor.
4. Aquatic Emergency Care or Standard First Aid with CPR 'C'.
5. Experience as a swim instructor and lifeguard, or equivalent.
6. Must meet Provincial Health Act requirements.
7. Ability to pass and maintain a Police Information Check including the vulnerable sector section.
8. Valid B.C. Driver's Licence.
9. Fitness Instructor (BCRPA or equivalent), Life Saving Society Instructor, and Pool Operators I and II would be an asset.

### **Remuneration and Hours of Work**

1. Remuneration is in accordance with the CUPE Collective Agreement Schedule A – Aquatic Positions.
2. The minimum number of hours includes a commitment of 12 hours per week from September to June each year, and a combined minimum of 40 hours for the months of July and August, pending schedule availability.
3. The hours of work include early mornings, daytime, evenings, weekdays, and weekends.