



Economic Development Project Coordinator (1 year term)

The District of Summerland is seeking an enthusiastic and self motivated individual for the role of Economic Development Project Coordinator for a one year term.

The District of Summerland has received funding through the province's Rural Dividend Fund for an Economic Development Project which will stimulate and promote economic development in this community.

Over the one year period, the Economic Development Project (ED) Coordinator will lead in the development of an Economic Development Strategy. Additional consultants will be engaged to complete the project components requiring specific expertise such as the development of a way-finding strategy, Agri-Tech research project and graphic design for the communications component (printed/online material). The ED coordinator will be responsible for overseeing these contracts.

The Economic Development Project Coordinator will work closely with District staff and the Chamber of Commerce and will liaise with members of the Mayor's Task Force on Economic Development and other community stakeholders. The Coordinator will facilitate community engagement and arrange speakers on relevant issues to aid in the development of the Economic Development Plan.

The ideal candidate will possess the following qualifications and experience:

- Post secondary degree in economic development, commerce, marketing, public/business administration or a related field
- Several years of progressively senior experience in economic development or closely related field.
- In-depth knowledge of local government operations and governance will be an asset.

The successful candidate will work well independently as well as in a team environment, have strong interpersonal skills and excellent communication skills (verbal and written. Having the ability to multitask and balance changing workloads and priorities is critical for success in the position.

Interested candidates should email a cover letter and detailed resume (pdf) explaining why they are a good fit for the position by May 3rd to HR@summerland.ca.

We thank all applicants for their interest; however, only those under consideration will be contacted.