District of Summerland
Cultural Plan Task Force (CPTF)
Meeting Minutes
Monday, April 4, 2016 at 6:30 pm
Municipal Hall, Council Chambers
13211 Henry Avenue, Summerland, BC

Present: Denese Espeut Post, Doug Holmes Betty-Ann Xenis, Margaret Holler, Jean Evanishen, Dianne Hildebrand, Linda Beaven, Janet Peake, Susan Gibbs, Dan Dinsmore
Staff: Ian McIntosh

1) **Call to Order** at 6:37pm

2) Approval of Agenda Motion to approve the agenda. Carried.

3) **Adoption of Minutes** – Motion to approve the March 11 and March 18, 2016 meeting minutes. Carried.

4) Data Analysis

a) **Access Database by Category - Co-ordination** L.Beaven and S.Gibbs reported that what is working is that business supports Earth Week, Wednesdays on the Water and Harvest Days etc. But fragmented coordination is prevalent between groups and there is too few information sites that have complete information. Suggestions include hiring a cultural coordinator, developing a committee to develop community wide goals (school, agriculture, arts groups, business, youth etc), bringing in younger volunteers.

b) **Identification of**:
   i) **Key Community Values**- Strong community values include appreciation for our history, our lifestyle: friendly small town feel, our agriculture, our natural playground setting/environment, our strong arts and culture community and possibly our inclusiveness. The group discussed some big ideas including: good arts and culture "bones", arts and culture as a core service, investing in downtown vibrancy, partnerships between business, arts and leaders, public art policy, a cultural advisory committee, a central arts hub (physical and virtual) a "champion" or coordinator, develop connectivity between groups, building capacity and build on what we have, stable, consistent long term funding, including the culture component in all municipal decisions, valuing volunteer labor and utilizing existing facilities better.
   ii) **Key Common Themes**- previously discussed themes will be considered as to how they relate to the key community values.

c) **Discussion of cultural plan organization and content**- D. Holmes spoke about a framework that would include : an executive summary, an introduction, cultural values (including what are the community resources relating to this and some recommendations), overarching recommendations and funding of these, methodology and appendixes. Discussion was held by the group and the group generally accepted this framework.

5) Team Updates

a) **Time Management Team** M. Holler reported we are in the analysis/assessment phase and moving to writing.
   i) Identification of Priority Items- Report to Council due now but M. Holler suggested it could be delayed. I. MacIntosh suggested that the April 25th Council meeting might work. It would address the data gathering and assessment stage and speak to the next stage which is reporting. The team will look at how we could set up trial focus group meetings and the Public open house will follow.

b) Financing Team
   i) General Update – tabled until next meeting.
   ii) Approval of expenditures- M.Holler will submit the approved expenditure for Bernard Momer of $149.

c) Best Practices Team
   i) General Update – no further updates.

d) Writing Team
   i) General Update: D. Hildebrand stated that they would take today's information and start working on the report. She indicated all the team members should put up their big ideas and their comments of the community values from the report.

6) New Items/Old Items

a) Community conversations – First Nations, District Staff, Wineries-J. Evanishen will look into contact with Bottleneck Drive for the winery focus group. District staff will be booked soon. First Nations awaiting Philosopher's Cafes.

7) **Next Meeting**: Friday, April 15, 2016 at 9:00am – Council Chambers

8) **Adjournment** at 8:25 pm.

Signed:

Chair

Recording Secretary