



COMMITTEE OF THE WHOLE MEETING AGENDA

Wednesday, March 2, 2016 - 6:30 PM
Council Chambers
Municipal Hall, 13211 Henry Ave.
Summerland, BC

Page

1. **Call to Order**

2. **Adoption of Agenda**

2.1 Adoption of Agenda

Recommendation:

THAT the March 2, 2016 Committee of the Whole agenda be adopted, as circulated.

3. **Unfinished Business**

3.1 Review General Fund Operating Budget



4. **New Business**

4.1 Review General Fund Capital Budget



5. **Adjourn**

5.1 Adjourn Meeting

Recommendation:

THAT the March 2, 2016 Committee of the Whole meeting adjourn at

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**THE CORPORATION OF THE DISTRICT OF SUMMERLAND
GENERAL FUND OPERATING BUDGET**

	BUDGET 2016	BUDGET 2015	Anticipated ACTUAL 2015	ACTUAL 2014	ACTUAL 2013
REVENUE					
Taxation, net	7,882,695	7,423,191	7,402,317	7,157,657	6,922,767
Grants in lieu of taxes	176,700	175,000	176,723	175,534	173,136
Provincial government grants	681,726	465,000	442,684	359,761	323,467
Sales of services and rentals	2,375,269	2,200,685	2,343,313	2,291,829	1,992,775
Licenses, permits and fines	375,260	322,700	460,157	325,484	300,090
Penalties and interest on taxes	120,000	110,000	132,838	116,595	96,437
Return on investments	87,000	79,000	96,402	69,736	118,261
Franchise	90,500	113,000	117,138	101,152	108,003
Sundry	62,398	40,500	50,583	77,416	59,682
Actuarial adjustment on MFA debt	62,012	51,296	51,296	82,181	68,383
Other fiscal services	4,400	4,400	1,957	2,684	4,304
Transfer from water fund					55,000
Transfer from electric fund	500,000	586,769	573,976	600,000	600,000
Transfer from surplus and reserve for future expenditure	292,794	1,353		223,108	403,578
Total Revenues	12,710,754	11,572,894	11,849,384	11,583,137	11,225,883
EXPENDITURE					
Departmental expenditure					
General government	1,384,400	1,334,670	1,278,377	1,676,702	1,749,873
Protective services	2,416,983	2,286,154	2,007,192	2,124,971	2,059,584
Works	2,395,327	2,097,777	1,833,990	1,459,623	1,874,310
Environmental health services	1,249,950	1,054,601	1,133,842	1,108,896	968,651
Environmental development services	621,566	620,890	559,721	552,388	669,466
Public health and welfare services	126,738	105,821	100,150	80,017	99,678
Recreational and cultural services	2,278,807	2,019,180	2,009,406	1,974,560	2,057,411
Subtotal	10,473,771	9,519,093	8,922,678	8,977,157	9,478,973
Debt charges					
Principal	464,361	453,645	453,645	534,337	320,539
Interest	269,750	269,750	263,322	296,800	278,691
Bank charges	12,000	12,000	10,107	10,440	10,784
Transfer to reserve for future expenditure	501,276	351,061	432,383	241,827	
Total Operating Expenditures	11,721,158	10,605,549	10,082,135	10,060,561	10,088,987
FUNDS AVAILABLE FOR HIGHER SERVICE LEVELS, OPERATING AND CAPITAL PROJECTS					
	989,596	967,345	1,767,249	1,522,576	1,136,896
Operating	889,459	547,935	395,112	117,909	44,685
Capital	100,137	385,830	119,007	263,632	724,910
Correction of prior year funding					-807,947
Reserves		33,580	117,945	870,879	678,666
	989,596	967,345	632,064	1,252,420	640,314
SURPLUS (DEFICIT)			1,135,185	270,156	496,582

General Fund Budgeted Revenue Variance Review

	2016 Budget	2015 Budget	Difference	% Change
General Fund Revenue				
Taxation, net	\$ 7,801,188	\$ 7,346,051	\$ 455,137	6.20%
1% Utility Taxes	81,507	77,140	4,367	5.66%
Grants in Lieu of Taxes	176,700	175,000	1,700	0.97%
Provincial Transfers	681,726	465,000	216,726	46.61%
Sales of service and rentals	2,375,269	2,200,685	174,584	7.93%
Licenses and Permits	375,260	322,700	52,560	16.29%
Penalties and interest on taxes	120,000	110,000	10,000	9.09%
Return on investments	87,000	79,000	8,000	10.13%
Franchise	90,500	113,000	(22,500)	-19.91%
Sundry	62,398	40,500	21,898	54.07%
Actuarial adjustment on MFA debt	62,012	55,696	6,316	11.34%
Other fiscal services	4,400	-	4,400	
Transfers from Electric Fund	500,000	586,769	(86,769)	-14.79%
Transfers from Surplus and Reserves	292,794	1,353	291,441	21540.35%
	<u>\$ 12,710,754</u>	<u>\$ 11,572,894</u>	<u>\$ 1,137,860</u>	

Variance Analysis of General Fund Revenue (\$2,500 threshold utilized)

Increased taxation revenue to reflect non-market change & 3% increase.	\$ 455,137
Increase in 1% Utility Taxes per confirmations received (Fortis, Telus & Shaw).	4,367
Confirmed reduction in 2016 Small Communities Grant funding.	(28,000)
Confirmed reduction in 2016 Traffic Fine Grant funding.	(7,000)
Increase in projected Landfill Fees based on 2015 actuals.	50,000
Increase in projected Landfill Fees required to offset program expenses.	126,350
Increases in Municipal Property lease revenue (Cantex, Waterfront Resort, Builders' Mart, etc.)	20,590
Elimination of Library Lease revenue.	(30,000)
Increase in Fitness & Adult recreation program revenue.	4,500
Increase in minor hockey rental fee revenue.	5,000
Projected increase in Building Application & Development Variance Permit Fees.	56,000
Reduction in anticipated Rezoning & Subdivision Fees.	(6,000)
Projected increase in investment revenue based on 2015 actuals.	8,000
Projected increase in cemetery revenue based on 2015 actuals.	2,500
Addition of Asset Management project grant funding.	222,000
Addition of Fuel Management project grant funding.	29,726
Decrease in Natural Gas Franchise revenue as confirmed by Fortis.	(22,500)
Addition to budget for anticipated 2016 gravel royalties.	18,750
Municipal Finance Authority actuarial adjustment increases each year.	10,716
Reduction in Bus Fare Recoveries per BC Transit Base Budget Estimate.	(3,356)
Projected increase in penalties and interest on taxes based on 2015 actuals.	10,000
Reduce annual transfer to General Fund to \$500,000.	(86,769)
Transfer to reserve for Recreation Master Plan	70,000
Transfer to reserve for General Fund Operating Projects.	221,441
	<u>\$ 1,131,452</u>

Various other small adjustments (administration, licensing, fines, compost, etc.)

General Fund Budgeted Expenditure Variance Review

	BUDGET 2016	BUDGET 2015	Difference	% Change
Departmental Expenditures				
General government	1,384,400	\$ 1,334,670	\$ 49,730	3.73%
Protective services	2,416,983	2,286,154	130,829	5.72%
Works	2,395,327	2,097,777	297,550	14.18%
Environmental health services	1,249,950	1,054,601	195,349	18.52%
Environmental development services	621,566	620,890	676	0.11%
Public health and welfare services	126,738	105,821	20,917	19.77%
Recreational and cultural services	2,278,807	2,019,180	259,627	12.86%
Debt charges				
Principal	464,361	453,645	10,716	2.36%
Interest	269,750	269,750	-	0.00%
Bank charges	12,000	12,000	-	0.00%
Transfer to reserve for future expenditure	501,276	351,061	150,215	42.79%
Subtotal	<u>\$ 11,721,158</u>	<u>\$ 10,605,549</u>	<u>\$ 1,115,609</u>	

General government (\$2,500 threshold utilized)

Increase in Council travel budget to reflect 2015 actuals & allow for Sister City trip.	\$ 17,000
Increase in Admin staff travel budget to reflect 2015 actuals & allow for file management training.	5,000
Decrease in legal costs (reallocated to HR cost centre) with offsetting increase for upcoming settlements.	37,000
Increase in Admin Advertising budget to reflect 2015 actuals.	7,500
Increase in MIABC insurance policy premiums.	14,681
Elimination of .5FTE salary addition in 2015 for Administration position & staffing changes.	(57,455)
Budget increase for consulting services including land survey & appraisal fees.	5,000
Addition to budget for Administration staff file management training.	5,000
Addition of office supplies budget to Administration cost centre to reflect 2015 actuals.	17,500
2% increase in Finance Department CUPE salaries	5,153
Increase in Finance Postage and Courier budget (to reflect 2015 actual)	4,000
Reduction to Finance Office Supplies budget (to reflect 2015 actual)	(2,500)
Contingency	52,000
Addition of Information Technology Coordinator position (as approved in 2015).	81,840
Addition to Training budget for Information Technology Coordinator position	2,850
Addition of computer replacement to core budget.	17,800
Reduction to Grant-in-Aid budget (Library transfer in 2015)	(115,000)
Elimination of budget for staff wages allocated to HR cost centre.	(5,176)
Addition to HR advertising budget - all job vacancies to be reported in same cost centre.	4,200
Budget for legal costs (reallocated from Administration cost centre).	3,000
Omit budget for SIMEA membership levy - covered by benefit provider.	(5,000)
Increase in budget for employee relocation expenses - now reported in HR cost centre.	10,000
Addition to administrative recovery from Water Fund	(34,400)
Addition to administrative recovery from Sewer Fund	(24,600)
	<u>\$ 45,393</u>
Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)	

General Fund Budgeted Expenditure Variance Review (continued)

Protective services (\$2,500 threshold utilized)

RCMP contract updated with 2016 values.	\$ 32,079
2% increase in Police Force Secretary CUPE salaries	2,554
Addition of 8 weeks of relief staff to assist with administration requirements.	7,991
Increase salary for Assistant Fire Chiefs	3,405
Addition to Internal Equipment Fire Department budget to reflect increase in fleet rates.	88,000
Adjustment for lease pay-out in 2016 (Fire Vehicles).	(88,510)
Addition of ESS telephone lines to Emergency Measures budget.	4,300
Addition of 2016 Fuel Management Prescription expenses for remainder of 2015 - 2016 project.	3,635
Addition of 0.5 FTE for an additional building inspector due to anticipated increased activity	38,378
Paygrade Adjustment to Building Inspector salary in 2015	9,331
Increase in Building Inspection Relief Staff budget from 2 to 4 weeks coverage	7,000
Increase in Building Inspection Contracted Services for Room Rental & Community Presentations	2,500
Addition to Internal Equipment Other Protective Services budget to reflect increase in fleet rates.	10,400
Addition to Animal Control Contracted Services budget for goose control costs.	5,250
	<u>\$ 126,313</u>

Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)

Works (\$2,500 threshold utilized)

Net changes to allocation of Public Works Administration Director, Managers & Administrative salaries.	(22,883)
Budget addition for Administrative staff relief.	9,069
Budget addition for Administrative staff overtime.	8,911
Increase in telephone budget for reallocation from Parks budget.	4,200
Increased salaries due to addition of Engineering Techs & reallocation of Departmental salaries.	48,675
Net affect of reallocation of municipal labour costs between cost centers.	(49,550)
Contract services for municipal properties to reflect 2015 actuals (property tax allocation for Municipal rentals).	10,000
Reduction to Municipal Properties cost centre materials and supplies budget to reflect 2015 actuals.	(10,000)
Increase to Electricity budget for Street Lighting Maintenance cost centre (4% general increase).	8,705
Reduction in budget to reflect actual costs for Street Lighting Cost Sharing Agreement.	(4,000)
Budget for purchase of additional Christmas lights.	6,000
Total additions to Works Internal Equipment rental budget to reflect actual expenses & increase in fleet rates.	227,800
Development of Downtown Beautification budget for 2016.	20,000
Addition of Rainbow Crosswalk Maintenance costs to core budget.	6,600
Increased Internal Equipment charges for mowing & brush removal expenditures (to reflect 2015 actuals).	12,500
Reduction to Vandalism cost centre materials and supplies budget to reflect 2015 actuals.	(2,500)
Increased budget for BC Transit 2016 costs to operate transit system.	26,020
Addition of Bus shelter ad display costs in core budget.	3,500
	<u>\$ 303,047</u>

Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)

Environmental Health Services (\$2,500 threshold utilized)

Elimination of Contingency for contract negotiations - new contract in place.	(20,471)
Increase in Municipal Curbside Collection contracted services budget to reflect 2015 actuals.	11,896
Increase in contracted services for woodgrinding services completed at Landfill.	40,000
Elimination of Hyundai Loader lease payment	(40,455)
Addition to budget for bank charges applicable to Landfill debit / credit card machine.	5,000
Increase to budget for use of municipal equipment for Environmental Health projects.	92,100
Elimination of electricity budget for recycling site - no allocation required.	(2,600)
Reduction in contracted services budget for compost facility - managed by internal staff only.	(12,662)
Budget increase to reflect new landfill operator contract.	113,310
	<u>\$ 186,118</u>

Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)

Environmental Development Services (\$2,500 threshold utilized)

No variances exceeding the threshold.	\$ -
Increase comprised of various small adjustments (CUPE 2% increase, 4% electrical increase, etc.)	

General Fund Budgeted Expenditure Variance Review (continued)**Public Health and Welfare Services (\$2,500 threshold utilized)**

Addition to budget for maintenance & upgrades at Canyon View Cemetery.	\$ 5,000
Increase in budget for municipal labour to maintain cemetery grounds.	2,635
Increase to budget for use of municipal equipment for Public Health & Welfare projects.	13,350
	<u>\$ 20,985</u>

Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)

Recreational and Cultural Services (\$2,500 threshold utilized)

Addition to budget for relief coverage for Administrative staff.	\$ 7,200
Decrease in telephone budget for reallocation to Parks and EMS budgets net of reallocation to Arena Concession.	(2,850)
Addition of Recreation Master Plan to core budget.	70,000
2% increase in Aquatic Centre staff CUPE wages	4,799
2% increase in Arena staff CUPE wages	4,619
Increase to Electricity budget for Arena cost centre (4% general increase).	3,144
2% increase in Swimming Programs CUPE staff wages	4,362
Addition to materials & supplies budget for upgrades to Peach Orchard Campsite.	10,000
Net affect of reallocation of municipal labour costs between cost centers.	30,665
Addition to contracted services budget for Other Small Parks to cover goose control costs.	5,000
Addition to Parks budgets for internal equipment use to reflect 2015 actuals & revised fleet rates.	93,600
Addition to Dale Meadows Park materials & supplies budget to reflect 2015 actuals.	3,200
Addition of 6 months temporary rental space for the Art Council & Potter's Guild to core budget.	15,300
Addition of municipal sewer services to 2016 budget with small increases for water consumption.	4,980
	<u>\$ 254,019</u>

Various other small adjustments (CUPE 2% increase, 4% electrical increase, etc.)

Debt charges

Municipal Finance Authority actuarial adjustment increases each year.	<u>\$ 10,716</u>
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Transfer to reserve for future expenditure

2016 Lease reduction & pay-out	\$ 128,965
Gravel royalties	18,750
No contribution for Trails	(10,000)
Additional gravel lease revenue	12,500
	<u>\$ 150,215</u>

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services
2016 Operating Budget

REVENUE

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$ %
Taxation, net	7,801,188	7,346,051	7,325,179	7,077,980	6,838,242	455,137 6.20
1% Utility Taxes	81,507	77,140	77,138	79,677	84,525	4,367 5.66
	7,882,695	7,423,191	7,402,317	7,157,657	6,922,767	459,504 6.19
Grants in Lieu of Taxes	176,700	175,000	176,723	175,534	173,136	1,700 0.97
Provincial Transfers	681,726	465,000	442,684	359,761	323,467	216,726 46.61
Sales of service and rentals						
Public Works Charges	1,401,029	1,226,035	1,319,385	1,302,850	1,011,152	174,994 14.27
Cemetery Charges	43,000	40,500	50,179	45,285	39,230	2,500 6.17
Recreation Services	740,400	763,900	814,349	814,411	806,544	(23,500) (3.08)
Rentals	190,840	170,250	159,400	129,283	135,849	20,590 12.09
	2,375,269	2,200,685	2,343,313	2,291,829	1,992,775	174,584 7.93
Licenses and Permits	375,260	322,700	460,157	325,484	300,090	52,560 16.29
Penalties and interest on taxes	139,750	110,000	132,838	116,595	96,437	29,750 27.05
Return on investments	87,000	79,000	96,402	69,736	118,261	8,000 10.13
Franchise	90,500	113,000	117,138	101,152	108,003	(22,500) (19.91)
Sundry	42,648	40,500	50,583	77,416	59,682	2,148 5.30
Actuarial adjustment on MFA debt	66,412	55,696	51,296	84,865	72,687	10,716 19.24
Transfers from Surplus and Reserves	792,794	588,122	573,976	823,108	1,058,578	204,672 34.80
Total Revenue	12,710,754	11,572,894	11,847,427	11,583,137	11,225,883	1,137,860 9.83

EXPENSE

General Government

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$ %
Legislative	157,674	138,743	153,241	132,021	129,740	18,931 13.64
Administration	830,239	804,874	781,596	782,697	696,554	25,365 3.15
Finance	755,331	693,201	664,285	675,405	804,082	62,130 8.96
Information Systems	313,666	206,195	219,360	203,673	203,019	107,471 52.12
Municipal Hall	86,788	86,281	79,531	84,381	94,272	507 0.59
Grants in Aid	88,800	203,800	201,560	86,187	91,740	(115,000) (56.43)
Elections and Referendum				21,353		
Labour Management	43,200	37,376	13,983	25,356	32,285	5,824 15.58
Joint Occupational Health and Safety Committee	39,702	36,200	36,821	31,629	32,181	3,502 9.67
Administrative recoveries	(931,000)	(872,000)	(872,000)	(366,000)	(334,000)	(59,000) 6.77
	1,384,400	1,334,670	1,278,377	1,676,702	1,749,873	49,730 3.73

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services
2016 Operating Budget

2016 Operating Budget						
	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget
						Increase (Decrease) \$ %
Protective Services						
Police Force	1,308,601	1,266,527	965,642	1,146,425	1,023,176	42,074 3.32
Police Station - Old	1,040	1,023	324	301	13,030	17 1.66
Police Station - New	72,581	71,551	97,802	71,823	67,401	1,030 1.44
Fire Fighting Force	455,135	449,046	449,861	431,199	487,469	6,089 1.36
Fire Station	32,450	32,818	26,078	28,517	28,496	(368) (1.12)
Fire Fighting Equipment	210,304	210,814	209,706	209,047	205,372	(510) (0.24)
Emergency Measures	12,710	6,025	4,795	4,119	2,304	6,685 110.95
Building Inspection	170,570	105,232	121,239	106,935	97,421	65,338 62.09
Bylaw Enforcement	94,042	88,768	77,641	69,382	75,546	5,274 5.94
Animal Control	59,550	54,350	54,104	57,223	59,369	5,200 9.57
	2,416,983	2,286,154	2,007,192	2,124,971	2,059,584	130,829 5.72
Works						
Administration	204,474	199,710	163,502	160,930	277,304	4,764 2.39
Transportation Engineering	275,117	217,510	214,128	191,541	261,409	57,607 26.48
Municipal Properties	66,396	68,649	43,970	80,136	43,918	(2,253) (3.28)
Municipal Yards and Buildings	63,795	78,207	59,410	66,999	73,341	(14,412) (18.43)
Climate Action	1,352	1,352	-23,445	-16,190	-16,000	
Road Repair and Maintenance	226,771	101,404	95,867	98,195	112,845	125,367 123.63
Street Lighting Maintenance	321,989	305,820	302,535			16,169 5.29
Highway Lighting and Signals	8,500	12,500	7,434			(4,000) (32.00)
Christmas Light Maintenance	25,178	15,949	11,508			9,229 57.87
Sidewalk Maintenance	45,774	42,020	19,570	20,644	22,699	3,754 8.93
Public Works Shop	90,497	94,494	36,829	77,184	258,200	(3,997) (4.23)
Snow Removal and Sanding	291,074	220,012	255,788	189,631	218,568	71,062 32.30
Sweeping	136,846	105,633	93,859	95,744	88,634	31,213 29.55
Creek Area Maintenance	50,140	45,113	39,505	57,820	80,107	5,027 11.14
Patching	57,986	93,554	103,295	80,216	85,118	(93,554) (100.00)
Line Painting	5,100	51,268	50,175	43,391	48,314	6,718 13.10
Parking	5,100	4,368	5,121	3,966	3,520	732 16.76
Streetside and Boulevard Mowing	125,333	55,929	30,724	20,624	58,349	69,404 124.09
Community Events	9,014	4,670	8,991	1,863	4,402	4,344 93.02
Signs - New and Replacement	55,434	57,189	57,189	44,634	53,194	(1,755) (3.07)
Drainage Cleaning and Repair	92,051	87,285	57,789	78,022	57,628	4,766 5.46
Brush Removal		38,763	53,976	42,718	26,327	(38,763) (100.00)
Trout Creek Dike Maintenance	22,004	17,200	11,272	14,098	15,790	4,804 27.93
Vandalism Repairs	10,740	16,536	7,432	5,403	6,952	(5,796) (35.05)
Developer Funded Works	10,000	10,000				
Urban Transit	179,762	152,642	127,566	102,054	93,691	27,120 17.77
	2,395,327	2,097,777	1,833,990	1,459,623	1,874,310	297,550 12.42

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services
2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease)	
						\$	%
<u>Environmental Health Services</u>							
Administration	33,392	53,808	29,717	46,289	30,054	(20,416)	(37.94)
Garbage Collection	369,718	359,822	343,280	344,624	342,201	9,896	2.75
Garbage Collection - Internal	13,894	7,390	1,033	3,253	2,693	6,504	88.01
Municipal Landfill	411,291	352,384	441,999	418,823	254,081	58,907	16.72
Landfill Recycling and							
Hazardous Waste Disposal	83,363	80,311	87,673	91,831	142,081	3,052	3.80
Compost Project	134,826	110,738	112,649	117,808	110,645	24,088	21.75
Landfill Scale Operation	203,466	90,148	117,491	86,268	86,896	113,318	125.70
	1,249,950	1,054,601	1,133,842	1,108,896	968,651	195,349	15.63
<u>Environmental Development Services</u>							
Administration	237,930	238,269	225,789	225,560	222,245	(339)	(0.14)
Planning and Zoning	108,636	107,621	104,880	117,216	223,800	1,015	0.94
Directional Signage			50		610		
Economic Development	50,000	50,000	4,002	9,612	22,811		
Chamber of Commerce	225,000	225,000	225,000	200,000	200,000		
	621,566	620,890	559,721	552,388	669,466	676	0.11
<u>Public Health and Welfare</u>							
Anglican Cemetery Maintenance	1,750	3,764	2,319	1,689	3,514	(2,014)	(53.51)
Canyon View Cemetery Maintenance	71,466	55,140	57,252	38,853	41,027	16,326	29.61
Peach Orchard Cemetery Maintenance	13,784	12,440	10,184	6,705	9,608	1,344	10.80
Anglican Cemetery Internments			364		143		
Canyon View Cemetery Internments	35,410	30,421	27,105	29,716	42,909	4,989	16.40
Peach Orchard Cemetery Internments	4,328	4,056	2,926	3,054	2,477	272	6.71
	126,738	105,821	100,150	80,017	99,678	20,917	19.77
<u>Parks and Recreation</u>							
Administration	403,478	328,916	319,755	290,243	437,098	74,562	22.67
Arena	433,369	423,860	406,477	454,199	393,020	9,509	2.24
Arena Concession	3,550	2,900	5,754				
Banquet Room	19,658	19,500	16,011	13,077	22,736	158	0.81
Curling Rink	10,583	10,475	8,249	9,930	16,799	108	1.03
	467,160	456,735	436,491	477,206	432,555	10,425	2.28

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services
2016 Operating Budget

Parks and Recreation (continued)

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget	
						Increase (Decrease) \$	%
Peach Orchard Campsite	56,271	39,465	42,940	44,263	53,173	16,806	42.58
Giants Head Park	12,635	11,359	6,983	9,466	13,674	1,276	11.23
Dale Meadows Field	123,793	83,121	108,080	91,069	71,422	40,672	48.93
Living Memorial Park	27,953	25,113	21,011	17,558	23,980	2,840	11.31
Memorial Park	40,123	35,253	31,698	36,607	31,926	4,870	13.81
Rodeo Grounds	16,337	17,764	13,251	25,203	20,628	(1,427)	(8.03)
Adams Property	2,001	1,788	2,107	331	1,593	213	11.91
Other small parks	300,976	253,664	267,049	248,425	262,623	47,312	18.65
	580,089	467,527	493,119	472,922	479,019	112,562	24.08
Peach Orchard Beach Park	50,445	44,762	39,024	42,707	38,501	5,683	12.70
Powell Beach Park	63,640	46,242	68,515	47,527	38,828	17,398	37.62
Rotary Beach Park	31,039	24,950	41,475	19,304	21,947	6,089	24.40
	145,124	115,954	149,014	109,538	99,276	29,170	25.16
Library	31,315	30,770	25,724	24,415	30,769	545	1.77
Old Church Building	19,305	17,072	16,518	14,141	16,380	2,233	13.08
Community Theatre	11,016	10,540	6,510	9,615	14,004	476	4.52
Museum	18,148	17,210	13,793	19,726	18,657	938	5.45
Art Gallery	15,300			3,467	7,649	15,300	
	95,084	75,592	62,545	71,364	87,459	19,492	25.79
Aquatic Centre	283,740	277,706	261,878	271,743	264,123	6,034	2.17
Swimming Programs	237,062	230,700	235,867	223,381	201,443	6,362	2.76
Adult Programs	21,000	21,000	14,014	16,861	16,140		
Children Programs	4,000	3,000	4,205	2,240	1,049	1,000	33.33
Preschool Programs	7,750	7,750	6,589	5,937	7,072		
Fitness Programs	13,500	13,500	12,606	10,858	11,264		
Special Events	20,820	20,800	14,072	21,490	18,900	20	0.10
Facility Users Insurance			-749	777	2,013		
	587,872	574,456	548,482	553,287	522,004	13,416	2.34
Parks and Recreation	2,278,807	2,019,180	2,009,406	1,974,560	2,057,411	259,627	12.86
TOTAL	10,473,771	9,519,093	8,922,678	8,977,157	9,478,973	954,678	10.03

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Operating Fund
2016 Operating Budget

REVENUE

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
General Taxation							
1111110000 Municipal Tax - Residential	6,203,425	5,816,320	6,932,937	6,684,619	6,445,202	387,105	6.66
1111110000 Municipal Tax - Utility	34,568	35,567				(999)	(2.81)
1111110000 Municipal Tax - Light Industry	131,270	126,828				4,442	3.50
1111110000 Municipal Tax - Business	950,134	888,979				61,155	6.88
1111110000 Municipal Tax - Recreation	41,117	38,498				2,619	6.80
1111110000 Municipal Tax - Farm	47,314	46,499				815	1.75
1111122000 RCMP Building levy	236,195	236,195	235,530	236,196	236,004		
1111121000 Prairie Valley Road levy	157,165	157,165	156,712	157,165	157,036		
	7,801,188	7,346,051	7,325,179	7,077,980	6,838,242	455,137	6.20
1% Utility Taxes							
1111960000 FortisBC Gas	39,046	33,719	33,717	36,001	40,166	5,327	15.80
1111970000 Telus	16,790	17,356	17,356	17,613	18,393	(566)	(3.26)
1111980000 Shaw Cable	20,686	21,245	21,245	21,164	20,909	(559)	(2.63)
1111950000 FortisBC Inc.	4,985	4,820	4,820	4,899	5,057	165	3.42
	81,507	77,140	77,138	79,677	84,525	4,367	5.66
Grants in Lieu of Taxes							
1112100000 Research Station	176,700	175,000	176,723	175,534	173,136	1,700	0.97
	176,700	175,000	176,723	175,534	173,136	1,700	0.97
Administrative Services							
1114100000 Administration recoveries	17,000	16,000	18,415	14,881	17,320	1,000	6.25
1114101000 Cash Overage			16		-2		
1114110000 Tax searches	7,200	7,200	9,348	8,935	7,442		
1114120000 Sale of maps & bylaws	200	300	250		1,877	(100)	(33.33)
1114140000 RCMP searches	3,600	3,600	4,002	3,704	4,108		
1114150000 Sundry revenue	8,048	8,000	9,163	45,425	28,938	48	0.60
1114160000 BC Transit - Taxi-saver	1,800	1,800					
	37,848	36,900	41,194	72,945	59,682	948	2.57
Fire Department Charges							
1114209100 Fire road rescue	4,800	3,600	7,141	4,471		1,200	33.33
	4,800	3,600	7,141	4,471		1,200	33.33

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Operating Fund (continued)

2016 Operating Budget

REVENUE							
Public Works Charges							
1114302000	Scrap sales	60,000	60,000	29,984	68,948	54,576	
1114303000	Compost sales	10,000	9,000	12,139	8,824	9,249	1,000
1114303500	Compost bins	1,000		1,326	827	2,890	1,000
1114304000	Landfill fees	576,350	400,000	528,059	540,001	407,715	176,350
1114306000	Residential collection fees	521,000	521,000	524,179	521,284	520,902	44,09
1114306500	MMBC recovery	180,000	180,000	190,157	125,517		
1114307000	Garbage bag tags	1,000	1,000	1,038	1,210	1,300	
1114307500	Recycling				1,368		
1114308000	Earthwork permits	200	200	400		200	
1114309000	Contributions from developers	10,000	10,000				
1123407200	Bus fare recoveries	41,479	44,835	32,103	34,871	14,321	(3,356)
		1,401,029	1,226,035	1,319,385	1,302,850	1,011,152	174,994
							14.27
Cemetery Charges							
Anglican				650		100	
Canyon View		40,000	38,000	46,159	42,335	37,830	2,000
Peach Orchard		3,000	2,500	3,370	2,950	1,300	500
		43,000	40,500	50,179	45,285	39,230	2,500
							6.17
		740,400	763,900	814,349	814,411	806,544	(23,500)
							(3.08)
Recreation Services							
Licenses and Permits							
1115050000	Application & permit fees	200,000	150,000	270,862	155,273	135,545	50,000
1115020000	Business licenses	135,000	135,000	136,770	125,078	130,700	
1115021000	Bussing licenses			20			
1115030000	Commercial vehicle licenses	2,760	2,700	5,531	2,788	2,721	60
1115040000	Dog licenses & pound fees	18,000	17,000	21,290	17,635	19,374	1,000
1115060000	Rezoning & subdivision fees	10,000	16,000	9,352	21,150	9,900	(6,000)
1115070000	Board of variance/development	7,500	1,500	13,429	3,400	1,850	6,000
1115190000	Fines	2,000	500	2,903	160		1,500
							300.00
		375,260	322,700	460,157	325,484	300,090	52,560
							16.29
Rentals							
1115390000	Miscellaneous					375	
1115380000	Municipal property	190,840	170,250	159,400	129,283	135,474	20,590
							12.09
		190,840	170,250	159,400	129,283	135,849	20,590
							12.09

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Operating Fund (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
REVENUE							
Other Revenue							
1115400000 Natural gas franchise	90,500	113,000	117,138	101,152	108,003	(22,500)	(19.91)
1115410000 Gravel royalties	18,750					18,750	
1115450000 Public Works Misc. Revenue	1,000		2,248			1,000	
1115510000 Investment income	87,000	79,000	96,402	69,736	118,261	8,000	10.13
1115512000 MFA cash/actuarial	66,412	55,696	51,296	84,865	72,687	10,716	19.24
Penalties & interest on taxes	120,000	110,000	132,838	116,595	96,437	10,000	9.09
	383,662	357,696	399,922	372,348	395,388	25,966	7.26
Provincial Transfers							
1116210000 Small Communities grants	350,000	378,000	378,028	233,586	235,050	(28,000)	(7.41)
1116220000 Traffic Fine Grant	56,000	63,000	63,002	49,140	48,954	(7,000)	(11.11)
1116230000 Other grants	246,000	24,000		55,825	39,463	222,000	925.00
1117220000 Emergency Programs	29,726		1,654	21,210		29,726	
	681,726	465,000	442,684	359,761	323,467	216,726	31.79
Transfers from Surplus and Reserves							
1119550000 Miscellaneous Reserves							
1119950000 Reserve for future expenditure	292,794	1,353		223,108	403,578	291,441	21540.35
1119951000 Transfer from Water Fund					55,000		
1119952000 Transfer from Electric Fund	500,000	586,769	573,976	600,000	600,000	(86,769)	(14.79)
	792,794	588,122	573,976	823,108	1,058,578	204,672	34.80
Total Revenue	12,710,754	11,572,894	11,847,427	11,583,137	11,225,883	1,137,860	9.83

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services 2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease)	
						\$	%
Legislative							
1121131100 Council remuneration	106,524	104,793	113,149	100,862	101,214	1,731	1.65
1121132100 Hospitality	5,500	5,500					
1121132110 Travel / Conferences	27,000	10,000	24,206	10,776	9,588	17,000	170.00
1121132130 Telephone	750	750	1,977	804	820		
1121132375 Insurance				276	877		
1121132390 Memberships	9,200	9,000	8,941	8,895	8,782	200	2.22
1121137100 Presentations and awards	8,700	8,700	4,968	10,408	8,459		
	157,674	138,743	153,241	132,021	129,740	18,931	13.64
Administration							
1121211100 Salaries - Regular	552,419	569,507	513,061	562,493	545,638	(17,088)	(3.00)
1121211101 Salaries - Part-time	3,672	3,600	8,303			72	2.00
1121211120 Salaries - Overtime			1,107		371		
1121212100 Hospitality	1,500	500	62	318		1,000	200.00
1121212110 Travel / Conferences	15,000	10,000	12,652	10,590	23,845	5,000	50.00
1121212120 Courier & freight	200	200	459	32	3,988		
1121212130 Telephone	1,000	1,000	1,489	760	966		
1121212210 Advertising & filing fees	17,500	10,000	16,032	18,936	13,377	7,500	75.00
1121212320 Legal costs	47,000	50,000	45,557	36,071	47,570	(3,000)	-6.00
1121212321 Legal settlements	40,000		19,380	101,092		40,000	
1121212340 Training & education admin			865				
1121212375 Insurance	75,448	60,767	68,570		14,681		24.16
1121212390 Memberships	2,500	2,500	2,249	2,216	1,197		
1121212395 Contracted services	30,000	70,300	50,482	17,339	41,507	(40,300)	(57.33)
1121212610 Equipment rental - Internal		1,500				(1,500)	(100.00)
1121212630 Crown land leases	1,500		1,304			1,500	
1121213000 Small capital			806				
1121215300 Materials & supplies	5,000	5,000	5,572	4,267	15,874		
1121215400 Office supplies	17,500		14,891	7,340	13	17,500	
1121215410 Photocopy charges	20,000	20,000	20,755	21,243	1,405		
1121217200 Administration - Recovery			(2,000)				
	830,239	804,874	781,596	782,697	696,554	25,365	3.15

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Finance							
1121251100 Salaries - Regular	531,216	526,063	529,429	503,395	661,293	5,153	0.98
1121251110 Salaries - Part-time	7,179	7,038				141	2.00
1121251120 Salaries - Overtime	7,936	4,800	6,248	1,047		3,136	65.33
1121251101 Relief wages	10,200	10,000	12,739			200	2.00
1121252110 Travel / Conferences	6,500	6,500	6,071	3,414	3,603		
1121252120 Postage, courier & freight	74,000	70,000	71,585	75,835	68,078	4,000	5.71
1121252220 Publications & subscriptions	1,500	1,500	477	350	2,999		
1121252310 Audit services	23,100	22,600	22,811	31,088	16,026	500	2.21
1121252340 Training & Education	2,000		1,960			2,000	
1121252375 Insurance				2,236	7,111		
1121252390 Memberships	3,000	3,000	2,824	2,086	946		
1121252395 Contracted services	5,500	5,000	3,201	8,365	9,585	500	10.00
1121252530 Equipment maintenance	1,500	3,500		804	1,929	(2,000)	(57.14)
1121252620 Equipment rental - External	5,000	5,000	757	1,290	680		
1121253000 Small capital	4,200	4,200	680	3,748	208		
1121255300 Materials & supplies	13,000	15,000	6,613	12,656	14,632	(2,000)	(13.33)
1121255400 Office supplies	1,500	4,000	73	5,236	3,862	(2,500)	(62.50)
1121255410 Photocopying supplies	3,000	2,000	2,694	4,578	1,496	1,000	50.00
1121257210 Finance - Recoveries			(3,877)				
1121258925 Bad debt expense	3,000	3,000		19,277	11,634		
1121259900 Contingency	52,000					52,000	
	755,331	693,201	664,285	675,405	804,082	62,130	8.96
Information Systems							
1121281100 Salaries - Regular	169,111	85,560	125,178	93,538	98,112	83,551	97.65
1121281210 Wages - Regular					155		
1121282130 Telephone	3,000	2,500	3,313	3,651	2,443	500	20.00
1121282340 Training & Education	3,000	150	1,347			2,850	1900.00
1121282395 Contracted services	107,805	105,035	74,139	74,932	88,766	2,770	2.64
1121282535 System maintenance	1,750	1,750	1,518	2,504	2,585		
1121283000 Small capital	24,800	7,000	7,266	24,008	6,432	17,800	254.29
1121285300 Materials & supplies	4,200	4,200	6,599	5,040	4,526		
	313,666	206,195	219,360	203,673	203,019	107,471	52.12

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Municipal Hall							
1121311210 Wages - Regular	15,190	14,892	8,574	10,722	12,385	298	2.00
1121311220 Wages - Overtime			98	578			
1121312130 Telephone	17,000	17,000	21,303	19,966	17,094		
1121312375 Insurance	3,933	4,561	1,456	5,802	4,433	(628)	(13.77)
1121312395 Contracted services	29,745	27,800	28,889	28,047	36,916	1,945	7.00
1121312520 Refuse disposal	1,700	1,800	1,674	1,638	1,499	(100)	(5.56)
1121312610 Equipment rental - Internal	1,100	500	558	399	375	600	120.00
1121315300 Materials & supplies	5,500	5,850	5,132	3,831	7,346	(350)	(5.98)
1121315510 Water	650		590				
1121315520 Gas	3,000	3,863	2,896	3,639	5,351	(863)	(22.34)
1121315530 Electricity	8,000	9,360	7,410	8,948	7,373	(1,360)	(14.53)
1121315540 Sewer	315		296			315	
1121317300 Internal Charge - GH Gas	655	655	655	811	1,500		
	86,788	86,281	79,531	84,381	94,272	507	1
1121327160 Grants in Aid	88,800	203,800	201,560	86,187	91,740	(115,000)	(56.43)
Elections and Referendum							
1121911210 Wages - Regular				59			
1121912110 Travel				3,574			
1121912210 Advertising				452			
1121912340 Training and education				13,132			
1121912395 Contracted services							
1121912620 Equipment Rental - External				4,136			
1121915300 Materials & supplies							
1121917200 Recoveries							
				21,353			

CORPORATION OF THE DISTRICT OF SUMMERLAND

General Government Services (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Human Resources							
1121921210 Wages - Regular		5,176		1,272	2,283	(5,176)	(100.00)
1121922110 Travel / Conferences		1,200	1,166	111	44	(1,200)	(100.00)
1121922210 Advertising	5,000	800	6,147	4,967	3,705	4,200	525.00
1121922320 Legal counsel	3,000		1,501			3,000	
1121922340 Training & education	10,000	10,000	1,949	2,887	4,446		
1121922390 Memberships		5,000			468	(5,000)	(100.00)
1121922395 Contracted services	25,000	15,000	2,875	16,119	21,309	10,000	66.67
1121925300 Materials & supplies	200	200	345		30		
	43,200	37,376	13,983	25,356	32,285	5,824	15.58
Joint Occupational Health and Safety Committee							
1121951210 Wages - Regular	5,202	5,100	2,182	1,953	3,789	102	2.00
1121952110 Travel / Conferences	500	500					
1121952340 Training & education	1,500	500	1,397			1,000	200.00
1121952395 Contracted services	30,000	27,600	28,687	28,080	26,784	2,400	8.70
1121952610 Equipment Rental - Internal	500	500		20			
1121955300 Materials & supplies	2,000	2,000	4,555	1,576	1,608		
	39,702	36,200	36,821	31,629	32,181	3,502	9.67
Administrative recoveries							
Water fund	(188,800)	(154,400)	(60,000)	(90,000)	(110,000)	(34,400)	22.28
Sewer fund	(103,200)	(78,600)	(27,000)	(40,500)	(49,500)	(24,600)	31.30
Electric fund	(639,000)	(639,000)	(96,000)	(144,000)	(176,000)		
	(931,000)	(872,000)	(872,000)	(366,000)	(334,000)	(59,000)	6.77
1121257200							
	1,384,400	1,334,670	1,278,377	1,676,702	1,749,873	49,730	3.73

CORPORATION OF THE DISTRICT OF SUMMERLAND

Police Protection
2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Police Force							
1122131100 Salaries - Regular	130,274	127,720	128,944	122,882	121,899	2,554	2.00
1122131101 Salaries - Part-time	7,991	0	3,232	0	0	7,991	
1122132130 Telephone	550	1,100	691	700	684	(550)	(50.00)
1122132395 RCMP contract	1,141,686	1,109,607	808,669	999,600	873,470	32,079	2.89
1122132396 Prisoner costs	8,000	8,000	7,296	6,334	7,127	0	0.00
1122133200 Auxiliary policing	18,500	18,500	16,810	16,909	19,996	0	0.00
1122135300 Materials & supplies	1,600	1,600	0	0	0	0	0.00
	1,308,601	1,266,527	965,642	1,146,425	1,023,176	42,074	3.32
Police Station - Old							
1122161210 Wages - Regular	780	765	324	0	4,783	15	1.96
1122161220 Wages - Overtime	0	0	0	0	220	0	
1122162375 Insurance	0	0	0	447	1,432	0	
1122162395 Contracted services	0	0	0	(345)	842	0	
1122162610 Equipment rental - internal	0	0	0	0	192	0	
1122165300 Materials & supplies	0	0	0	21	2,278	0	
1122165520 Gas	206	206	0	0	1,584	0	0.00
1122165530 Electricity	54	52	0	178	1,699	2	3.85
	1,040	1,023	324	301	13,030	17	1.66
Police Station - New							
1122171210 Wages - Regular	8,323	8,160	19,863	16,535	466	163	2.00
1122171211 Wages - Part-time	0	0	479	0	0	0	
1122171220 Wages - Overtime	0	0	261	0	0	0	
1122172130 Telephone	540	540	2,122	1,979	1,236	0	0.00
1122172375 Insurance	3,959	4,591	1,466	5,156	2,309	(632)	(13.77)
1122172395 Contracted services	23,450	23,450	38,698	24,638	25,977	0	0.00
1122172520 Refuse disposal	650	650	721	780	737	0	0.00
1122172610 Equipment rental - internal	950	450	1,143	543	25	500	111.11
1122173000 Small capital	5,000	5,000	0	0	3,599	0	0.00
1122175300 Materials & supplies	5,000	5,000	9,095	1,490	9,653	0	0.00
1122175510 Water	750	0	746	0	0	750	
1122175520 Gas	5,150	5,150	3,108	2,543	3,872	0	0.00
1122175530 Electricity	17,421	17,472	18,716	18,159	19,527	(51)	(0.29)
1122175540 Sewer	300	0	296	0	0	300	
1122177300 Internal Charge GH Gas	1,088	1,088	1,088	0	0	0	0.00
	72,581	71,551	97,802	71,823	67,401	1,030	1.44
	1,382,222	1,339,101	1,063,768	1,218,549	1,103,607	43,121	3.22

CORPORATION OF THE DISTRICT OF SUMMERLAND

Fire Protection
2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Fire Fighting Force							
1122421100 Salaries - Regular	292,505	289,100	296,892	280,506	352,348	3,405	1.18
1122421101 Salaries - Other	18,000	18,000	15,881	16,283	15,632	0	0.00
1122421120 Salaries - Overtime	7,300	7,000	9,422	5,856	5,248	300	4.29
1122421290 Salaries - Standby	20,905	20,496	18,205	18,941	12,568	409	2.00
1122422110 Travel / Conferences	6,300	6,200	4,245	5,946	4,027	100	1.61
1122422120 Postage, freight & courier	250	250	74	317	282	0	0.00
1122422210 Advertising	750	750	404	339	115	0	0.00
1122422220 Publications & subscriptions	1,875	1,400	1,934	1,490	1,232	475	33.93
1122422340 Public education and training	18,500	18,300	18,786	16,508	19,531	200	1.09
1122422370 Firefighters' Health & Welfare	4,050	3,850	1,270	3,603	2,847	200	5.19
1122422375 Insurance	0	0	0	1,599	5,080	0	0.00
1122422390 Memberships	1,150	1,150	612	856	1,088	0	0.00
1122422395 Firemen's remuneration	75,000	74,000	75,430	71,422	60,244	1,000	1.35
1122423000 Small capital	500	500	174	238	498	0	0.00
1122425300 Materials & supplies	5,750	5,750	4,796	5,214	5,096	0	0.00
1122425400 Office supplies	1,000	1,000	413	817	787	0	0.00
1122425410 Photocopying and printing	1,300	1,300	1,323	1,264	846	0	0.00
	455,135	449,046	449,861	431,199	487,469	6,089	1.36
Fire Station							
1122471210 Wages - Regular	1,561	1,530	815	281	1,411	31	2.03
1122472130 Telephone	5,475	7,535	4,487	4,852	4,479	(2,060)	(27.34)
1122472375 Insurance	1,809	2,098	670	2,663	2,032	(289)	(13.78)
1122472395 Contracted services	7,605	7,455	7,038	6,488	6,503	150	2.01
1122472520 Building maintenance	4,000	4,000	2,150	3,574	3,848	0	0.00
1122472610 Equipment rental - Internal	0	0	40	0	75	0	0.00
1122475300 Materials & supplies	1,500	1,500	1,488	1,435	1,461	0	0.00
1122475510 Water	500	0	495	0	0	500	0.00
1122475520 Gas	3,215	3,215	2,834	3,308	3,022	0	0.00
1122475530 Electricity	5,500	4,500	4,780	5,277	4,865	1,000	22.22
1122475540 Sewer	300	0	296	0	0	300	0.00
1122477300 Internal Charge - GH Gas	985	985	985	639	800	0	0.00
	32,450	32,818	26,078	28,517	28,496	(368)	(1.12)

CORPORATION OF THE DISTRICT OF SUMMERLAND

Fire Protection (Continued)
2016 Operating Budget

EXPENDITURES

		2016	2015	2015	2014	2013	Budget to Budget
		Budget	Budget	Actual	Actual	Actual	Increase (Decrease)
							\$ %
Fire Fighting Equipment							
1122482395	Contracted services	4,600	4,600	2,961	5,696	4,051	0 0.00
1122482530	Equipment maintenance	4,000	4,000	5,186	3,984	3,943	0 0.00
1122482531	Breathing apparatus	1,000	1,000	989	162	830	0 0.00
1122482532	Turnout gear	14,400	14,400	13,807	14,146	12,400	0 0.00
1122482534	Radio licenses	1,300	1,300	1,308	1,238	1,238	0 0.00
1122482610	Fire vehicles - Internal charge	137,800	49,800	49,800	49,800	49,800	88,000 176.71
1122482620	Fire vehicles - Lease charges	29,504	118,014	118,014	118,014	116,566	(88,510) (75.00)
1122483000	Small capital	14,700	14,700	14,643	13,599	13,977	0 0.00
1122485300	Materials & supplies	3,000	3,000	2,998	2,408	2,567	0 0.00
		210,304	210,814	209,706	209,047	205,372	(510) (0.24)

697,889	692,678	685,645	668,763	721,337	5,211	0.75
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CORPORATION OF THE DISTRICT OF SUMMERLAND

Other Protective Services
2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Emergency Measures							
1122511210 Salaries - Regular	1,600	1,600	1,637	1,109	1,230	0	0.00
1122512110 Travel / Conferences	500	1,000	0	146	140	(500)	(50.00)
1122512130 Telephone	4,300	0	0	0	0	4,300	
1122512340 Training and education	1,500	2,000	406	1,562	121	(500)	(25.00)
1122512390 Memberships	175	175	25	0	0	0	0.00
1122512395 Contracted services	3,635	0	2,255	0	0	3,635	
1122515300 Materials & supplies	1,000	1,250	472	1,302	813	(250)	(20.00)
	12,710	6,025	4,795	4,119	2,304	6,685	110.95

Building Inspection							
1122911100 Salaries - Regular	135,749	88,040	100,263	86,860	84,936	47,709	54.19
1122911120 Salaries - Overtime	2,500	1,000	2,978	211	0	1,500	150.00
1122911210 Wages - Regular	12,000	5,000	5,943	4,832	4,193	7,000	140.00
1122912110 Travel / Conferences	1,750	2,000	3,285	3,059	1,478	(250)	(12.50)
1122912130 Telephone	840	840	708	599	79	0	0.00
1122912220 Publications & subscriptions	500	500	344	594	0	0	0.00
1122912340 Training and Education	1,100	1,100	355	1,368	0	0	0.00
1122912375 Insurance	131	152	48	1,745	5,080	(21)	(13.82)
1122912390 Memberships	600	600	480	420	1,139	0	0.00
1122912395 Contracted services	2,500	0	519	1,224	0	2,500	
1122912610 Equipment rental - Internal	12,900	6,000	6,035	6,023	6	6,900	115.00
1122915300 Materials & supplies	0	0	281	0	510	0	
	170,570	105,232	121,239	106,935	97,421	65,338	62.09

CORPORATION OF THE DISTRICT OF SUMMERLAND

Other Protective Services (Continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Bylaw Enforcement							
1122921210 Wages - Regular	83,232	81,468	67,742	61,300	65,721	1,764	2.17
1122921220 Wages - Overtime	510	500	391	1,461	141	10	2.00
1122922110 Travel / Conferences	2,000	2,000	1,161	500	1,759	0	0.00
1122922130 Telephone	750	750	1,134	860	1,450	0	0.00
1122922340 Training and Education	0	0	0	0	3,008	0	0.00
1122922395 Contracted services	750	750	2,021	1,554	736	0	0.00
1122922610 Equipment rental - Internal	6,500	3,000	4,448	3,662	2,519	3,500	116.67
1122925300 Materials & supplies	300	300	744	45	212	0	0.00
	94,042	88,768	77,641	69,382	75,546	5,274	5.94

Animal Control

1122962130 Telephone	1,000	1,000	1,048	1,049	1,003	0	0.00
1122962395 Dog Poundkeeper Contract	58,400	53,150	52,844	56,174	58,162	5,250	9.88
1122962396 Cattle Poundkeeper	0	50	0	0	50	(50)	(100.00)
1122962610 Equipment rental - Internal	0	0	0	0	0	0	0.00
1122965300 Materials & supplies	150	150	212	0	154	0	0.00
	59,550	54,350	54,104	57,223	59,369	5,200	9.57
	336,872	254,375	257,779	237,659	234,640	82,497	32.43

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department
2016 Operating Budget

EXPENDITURES

Administration and Office

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
1123111100 Salaries - Regular	69,067	72,392	65,302	58,076	142,043	(3,325)	(4.59)
1123111210 Wages - Regular	49,706	69,264	51,700	52,089	83,719	(19,558)	(28.24)
1123111211 Wages - Part-time	9,069					9,069	
1123111220 Wages - Over-time	6,120	500	5,995	3,856	2,760	6,120	
1123112110 Travel / Conferences	500	500	237	752	119		
1123112120 Freight and courier	500	500	46	1,378	508		
1123112130 Telephone	12,200	8,000	9,378	9,738	8,107	4,200	52.50
1123112210 Advertising	3,500	3,500		207	1,128		
1123112220 Publications & Subscriptions	750	750	2		34		
1123112340 Training and Education	6,000	6,000	1,740	2,071	4,744		
1123112375 Insurance	2,770	3,212	1,026	4,615	4,803	(442)	(14)
1123112390 Memberships	1,000	1,000	1,162	364	588		
1123112395 Contracted services	10,000	10,000	2,773	5,048	542		
1123112534 Radio Licences	1,750	1,750	1,712	1,712	1,712		
1123112610 Equipment rental - Internal	16,200	7,500	7,040	7,143	7,210	8,700	116.00
1123113000 Small capital	1,000	1,000	889	758			
1123115300 Materials and supplies	3,000	3,000	2,962	2,309	2,815		
1123115400 Office supplies	4,000	4,000	4,196	3,016	9,472		
1123117300 Internal Charge - GH Gas	7,342	7,342	7,342	7,798	7,000		
	204,474	199,710	163,502	160,930	277,304	4,764	2.39

Transportation Engineering Services

1123121210 Wages - Regular	232,845	184,170	192,173	168,285	224,275	48,675	26.43
1123121211 Wages - Part-time	2,791					2,791	
1123121220 Wages - Over-time	2,081	2,040	2,347	4,677	519	41	2.01
1123122110 Travel / Conferences	500	500		333	263		
1123122340 Training and Education	3,000	3,000	3,255	1,350	2,698		
1123122390 Memberships	2,000	2,000	205	1,959	1,717		
1123122395 Contracted services	10,000	10,000	3,907	1,521	16,415		
1123122610 Equipment rental - Internal	11,400	5,300	6,340	7,455	5,985	6,100	115.09
1123123000 Small capital	2,000	2,000	1,013	1,331	3,911		
1123125300 Materials and supplies	4,500	4,500	1,088	1,047	1,872		
1123125400 Office supplies	4,000	4,000	3,800	3,583	3,754		
	275,117	217,510	214,128	191,541	261,409	57,607	26.48

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Municipal Properties							
1123141210 Wages - Regular	12,596	20,349	13,167	29,508	18,578	(7,753)	(38)
1123141211 Wages - Part-time	1,500	1,500					
1123141220 Wages - Overtime			576	306	585		
1123142395 Contracted services	25,000	15,000	20,150	30,612	13,014	10,000	66.67
1123142610 Equipment rental - Internal	10,300	4,800	1,043	2,575	1,234	5,500	114.58
1123145300 Materials and supplies	17,000	27,000	9,010	14,683	8,591	(10,000)	(37)
1123145520 Gas					207		
1123145530 Electricity			24	2,452	1,709		
	66,396	68,649	43,970	80,136	43,918	(2,253)	(3.28)
Municipal Yards and Buildings							
1123151210 Wages - Regular	9,548	27,548	14,160	21,581	25,649	(18,000)	(65)
1123151211 Wages - Part-time			383				
1123151220 Wages - Overtime			239	24			
1123152130 Telephone				43			
1123152375 Insurance	1,478	1,714	547	2,968	4,156	(236)	(14)
1123152395 Contracted services	12,665	12,665	14,550	12,840	13,301		
1123152610 Equipment rental - Internal	5,400	2,500	729	876	2,086	2,900	116.00
1123153000 Small capital	4,000	4,000	547	1,620	3,473		
1123155300 Materials & supplies	8,000	8,000	8,501	9,115	8,552		
1123155510 Water	600		412			600	
1123155520 Gas	6,180	6,180	5,145	4,476	2,772		
1123155530 Electricity	15,624	15,600	13,901	13,456	13,352	24	0.15
1123155540 Sewer	300		296		300		
	63,795	78,207	59,410	66,999	73,341	(14,412)	(18.43)
Climate Action							
1126231210 Salaries - Regular				4,036			
1126232210 Advertising	2,500	2,500	853		314		
1126232220 Publications & subscriptions	9,000	9,000	1,078	5,698	2,470		
1126232395 Contracted services				647	6,938		
1126232610 Equipment rental - Internal	18,000	18,000	2,772	1,577	3,028		
1126235300 Materials & supplies	(28,148)	(28,148)	(28,148)	(28,148)	(28,750)		
1126237200 Recoveries	1,352	1,352	(23,445)	(16,190)	(16,000)		

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Street Repair and Maintenance							
1123161210 Wages - Regular	86,947	42,000	34,523	32,268	39,730	44,947	107.02
1123161220 Wages - Overtime	7,974	7,818	2,071	493	250	156	2.00
1123161290 Wages - Standby	13,850	13,586	14,541	15,123	13,699	264	1.94
1123162395 Contracted services	27,000	12,000	24,277	829	22,991	15,000	125.00
1123162610 Equipment rental - Internal	55,000	20,000	17,340	15,289	18,864	35,000	175.00
1123165300 Materials & supplies	36,000	6,000	3,115	34,193	17,311	30,000	500.00
	226,771	101,404	95,867	98,195	112,845	125,367	123.63
Street Lighting Maintenance							
1123001210 Wages - Regular	23,507	23,046	22,608			461	2.00
1123001220 Wages - Overtime	153	150				3	2.00
1123002395 Contracted services	15,000	15,000	11,732				
1123002610 Equipment rental - Internal	10,800	5,000	3,434			5,800	116.00
1123005300 Materials & supplies	15,000	15,000	14,031				
1123005510 Water	1,200		1,130			1,200	
1123005530 Electricity	256,329	247,624	249,600			8,705	3.52
	321,989	305,820	302,535			16,169	5.29
Highway Lighting and Signals							
1123012395 Contracted services - MOH	8,500	12,500	7,434			(4,000)	(32.00)
Christmas Lighting Maintenance							
1123021210 Wages - Regular	9,597	9,409	7,354			188	2.00
1123021220 Wages - Overtime	2,081	2,040	197			41	2.01
1123022395 Contracted services	1,000	1,000					
1123022610 Equipment rental - Internal	4,800	2,000	2,273			2,800	140.00
1123023000 Small capital	6,000					6,000	
1123025300 Materials & supplies	1,700	1,500	1,684			200	13.33
	25,178	15,949	11,508			9,229	57.87

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

EXPENDITURES

Street Sweeping - Weekly
 1123171210 Wages - Regular 3,393
 1123172610 Equipment rental - Internal 2,595
 1123175300 Materials & supplies 3

Sidewalk Maintenance
 1123181210 Wages - Regular 13,863 254 2.00
 1123181220 Wages - Overtime 272
 1123182395 Contracted services 786
 1123182610 Equipment rental - Internal 1,874 3,500 116.67
 1123183000 Small equipment 3,827
 1123185300 Materials & supplies 5,904

Public Works Shop
 1123191210 Wages - Regular 32,360 24,773 (1,597) (5.56)
 1123192610 Equipment rental - Internal 74 (2,400) (100.00)
 1123192620 Equipment rental - External 55,790 98,331
 1123193000 Small Capital - Public Works 4,121
 1123195300 Materials & supplies (15,161) 135,096

Snow Removal and Sanding
 1123201210 Wages - Regular 90,127 87,674 2,670 3.08
 1123201220 Wages - Overtime 30,733 28,814 1,042 2.00
 1123202395 Contracted services 840
 1123202610 Equipment rental - Internal 65,220 61,030 67,350 122.45
 1123205300 Materials & supplies 3,551 40,210

2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget	
					\$	%
			4,899 3,645	3,393 2,595		
				3		
			8,544	5,991		
12,954	12,700	11,539	11,411	13,863 272	254	2.00
12,320	12,320		892	786		
6,500	3,000	951	1,146 3,827	1,874	3,500	116.67
14,000	14,000	7,080	3,368	5,904		
45,774	42,020	19,570	20,644	22,699	3,754	8.93
27,147	28,744	28,864	32,360	24,773	(1,597) (2,400)	(5.56) (100.00)
	2,400		74			
48,200	48,200	48,201	55,790	98,331		
5,000	5,000	3,262	4,121			
10,150	10,150	(43,498)	(15,161)	135,096		
90,497	94,494	36,829	77,184	258,200	(3,997)	(4.23)
89,370	86,700	116,248	90,127	87,674	2,670	3.08
53,154	52,112	27,330	30,733	28,814	1,042	2.00
1,200	1,200	10,914		840		
122,350	55,000	68,690	65,220	61,030	67,350	122.45
25,000	25,000	32,606	3,551	40,210		
291,074	220,012	255,788	189,631	218,568	71,062	32.30

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Street Sweeping							
1123221210 Wages - Regular	43,646	50,633	41,774	43,881	47,473	(6,987)	(13.80)
1123221220 Wages - Overtime			106				
1123222395 Contracted services	20,000	20,000	21,298	10,366	1,120		
1123222610 Equipment rental - Internal	71,200	33,000	29,035	28,541	33,828	38,200	115.76
1123225300 Materials & supplies	2,000	2,000	1,646	4,412	222		
	136,846	105,633	93,859	87,200	82,643	31,213	29.55
Creek Area Maintenance							
1123241210 Wages - Regular	33,293	32,640	28,530	39,955	46,379	653	2.00
1123241220 Wages - Overtime	3,797	3,723	3,231	9,019	6,902	74	1.99
1123242395 Contracted services	2,500	2,500	1,872	1,548	17,795		
1123242610 Equipment rental - Internal	8,050	3,750	4,014	4,260	4,430	4,300	114.67
1123245300 Materials & supplies	2,500	2,500	1,858	3,038	4,601		
	50,140	45,113	39,505	57,820	80,107	5,027	11.14
Patching							
1123251210 Wages - Regular		42,554	43,757	34,118	32,943	(42,554)	(100.00)
1123251220 Wages - Overtime				202			
1123252395 Contracted services		15,000	14,310	17,683	16,843	(15,000)	(100.00)
1123252610 Equipment rental - Internal		6,000	7,828	5,527	5,598	(6,000)	(100.00)
1123255300 Materials & supplies		30,000	37,400	22,686	29,734	(30,000)	(100.00)
		93,554	103,295	80,216	85,118	(93,554)	
Line Painting							
1123261210 Wages - Regular	936	918		516	34	18	1.96
1123261220 Wages - Overtime				55			
1123262395 Contracted services	56,600	50,000	49,991	42,737	48,155	6,600	13.20
1123262610 Equipment rental - Internal	200	100		35	125	100	100.00
1123265300 Materials & supplies	250	250	184	48			
	57,986	51,268	50,175	43,391	48,314	6,718	13.10

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Parking							
1123271210 Wages - Regular		918			290	(918)	(100.00)
1123271220 Wages - Overtime							
1123272395 Contracted services	5,000	3,000	5,121	3,966	3,195	2,000	66.67
1123272610 Equipment rental - Internal		350			35	(350)	(100.00)
1123275300 Materials & supplies	100	100					
	5,100	4,368	5,121	3,966	3,520	732	16.76
Streetside Mowing and Boulevards							
1123281210 Wages - Regular	65,573	44,429	15,689	7,464	33,240	21,144	47.59
1123281220 Wages - Overtime	760			106		760	
1123282395 Contracted services	10,200		57	381	385	10,200	
1123282610 Equipment rental - Internal	45,900	9,500	14,971	11,509	24,689	36,400	383.16
1123283000 Small capital				1,059			
1123285300 Materials & supplies	2,900	2,000	7	105	35	900	45.00
	125,333	55,929	30,724	20,624	58,349	69,404	124.09
Downtown Beautification							
1123421210 Wages - Regular							
1123422395 Contracted services	5,000					5,000	
1123422610 Equipment rental - Internal							
1123423000 Small capital	5,000					5,000	
1123425300 Materials & supplies	10,000					10,000	
	20,000					20,000	
Community Events							
1123301210 Wages - Regular	4,994	3,060	5,784	1,543	2,463	1,934	63.20
1123301220 Wages - Overtime	520	510	235	132	127	10	1.96
1123302395 Contracted services					556		
1123302610 Equipment rental - Internal	2,500	1,000	2,090	144	463	1,500	150.00
1123305300 Materials & supplies	1,000	100	882	44	793	900	900.00
	9,014	4,670	8,991	1,863	4,402	4,344	93.02

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Signs - New and Replacement							
1123321210 Wages - Regular	28,865	35,700	38,566	33,847	30,718	(6,835)	(19.15)
1123321220 Wages - Overtime	1,519	1,489	70	681		30	2.01
1123322395 Contracted services			262	240	2,942		
1123322610 Equipment rental - Internal	11,050	5,000	6,688	3,580	4,525	6,050	121.00
1123325300 Materials & supplies	14,000	15,000	11,603	6,286	15,009	(1,000)	(6.67)
	55,434	57,189	57,189	44,634	53,194	(1,755)	(3.07)
Drainage Cleaning and Repair							
1123331210 Wages - Regular	43,391	49,540	37,157	49,609	34,590	(6,149)	(12.41)
1123331220 Wages - Overtime	760	745	298	1,521	998	15	2.01
1123332395 Contracted services	15,000	15,000	5,761	14,395	11,858		
1123332610 Equipment rental - Internal	25,900	12,000	9,295	9,764	7,050	13,900	115.83
1123335300 Materials & supplies	7,000	10,000	5,278	2,733	3,132	(3,000)	(30.00)
	92,051	87,285	57,789	78,022	57,628	4,766	5.46
Brush Removal							
1123341210 Wages - Regular		22,063	32,913	27,041	14,712	(22,063)	(100.00)
1123341220 Wages - Overtime			604	379	113		
1123342395 Contracted services		10,200	5,100	6,120	6,640	(10,200)	(100.00)
1123342610 Equipment rental - Internal		6,000	14,221	8,608	4,083	(6,000)	(100.00)
1123343000 Small Equipment				337			
1123345300 Materials & supplies		500	1,138	233	779	(500)	(100.00)
	38,763	53,976	53,976	42,718	26,327	(38,763)	(100.00)

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Works Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Trout Creek Dike Maintenance							
1123361210 Wages - Regular	10,404	10,200	8,568	9,934	6,760	204	2.00
1123361220 Wages - Overtime							
1123362395 Contracted services	2,000	2,000	524	887	6,988		
1123362610 Equipment rental - Internal	8,600	4,000	1,800	3,253	1,805	4,600	115.00
1123365300 Materials & supplies	1,000	1,000	380	24	237		
	22,004	17,200	11,272	14,098	15,790	4,804	27.93
Vandalism Repairs							
1123381210 Wages - Regular	7,140	11,036	5,871	2,201	2,773	(3,896)	(35.30)
1123381211 Wages - Part-time			16				
1123381220 Wages - Overtime			1,056	448	226		
1123382395 Contracted services					3,496		
1123382610 Equipment rental - Internal	1,100	500	285	98	375	600	120.00
1123385300 Materials & supplies	2,500	5,000	204	2,656	82	(2,500)	(50.00)
	10,740	16,536	7,432	5,403	6,952	(5,796)	(35.05)
Developer Funded Works							
1123411210 Wages - Regular	5,000	5,000					
1123415300 Materials & supplies	5,000	5,000					
	10,000	10,000					
Urban Transit							
1123401210 Wages - Regular	2,500	5,100	1,209	482	13,442	(2,600)	(50.98)
1123401220 Wages - Overtime							
1123402395 Contracted services	171,862	145,842	126,206	101,514	67,268	26,020	17.84
1123402610 Equipment rental - Internal	400	200	63	35	1,170	200	100.00
1123405300 Materials & supplies	5,000	1,500	88	23	11,811	3,500	233.33
	179,762	152,642	127,566	102,054	93,691	27,120	17.77
TOTAL EXPENDITURES	2,395,327	2,097,777	1,833,990	1,459,623	1,874,310	297,550	14.18

CORPORATION OF THE DISTRICT OF SUMMERLAND

Environmental Health Services

2016 Operating Budget

EXPENDITURES

Administration

1124111100	Salaries - Regular	24,397	25,642	24,657	23,490	24,885	(1,245)	(4.86)
1124111210	Wages - Regular	1,530	1,530		1,846			
1124111220	Wages - Overtime				40			
1124112130	Telephone		1,500		30	325	(1,500)	(100.00)
1124112210	Advertising	1,700	500	175	1,190	175	1,200	240.00
1124112340	Training and education	150	150	510	175			
1124112390	Memberships	500	500		15,903			
1124112395	Contracted services	200	100	960	960		100	100.00
1124112610	Equipment rental - Internal	1,500			1,520	2,269	1,500	
1124115410	Office Supplies	3,415	3,415		1,135	2,400		
1124117300	Internal Charge - GH Gas							
1124119900	Contingency		20,471				(20,471)	(100.00)
		33,392	53,808	29,717	46,289	30,054	(20,416)	(37.94)

Garbage Collection

1124202395	Contracted services	369,718	357,822	343,280	344,624	340,810	11,896	3.32
1124205300	Materials & supplies		2,000			1,391	(2,000)	(100.00)
		369,718	359,822	343,280	344,624	342,201	9,896	2.75

Garbage Collection - Internal

1124301210	Wages - Regular	27,571	27,030	22,712	30,080	26,515	541	2.00
1124301211	Wages - Part-time	7,803	7,650	6,412		153		2.00
1124301220	Wages - Overtime			585				
1124301290	Wages - Dirty Pay	520	510		30	1,515	10	1.96
1124302610	Equipment rental - Internal	10,800	5,000	3,090	4,253	3,180	5,800	116.00
1124305300	Materials & supplies	1,200	1,200	60	89	33		
1124307200	Recoveries	(34,000)	(34,000)	(31,826)	(31,199)	(28,550)		
		13,894	7,390	1,033	3,253	2,693	6,504	88.01

CORPORATION OF THE DISTRICT OF SUMMERLAND

Environmental Health Services (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Municipal Landfill							
1124311210 Wages - Regular	81,151	79,560	100,526	85,070	71,411	1,591	2.00
1124311211 Wages - Part-time			5,503				
1124311220 Wages - Overtime	3,090	3,029	5,246	435	1,851	61	2.01
1124311290 Wages - Dirty pay	520	510				10	1.96
1124312130 Telephone	1,250	1,250	1,432	1,558	1,239		
1124312395 Contracted services	157,580	117,580	174,509	177,702	68,696	40,000	34.02
1124312610 Equipment rental - Internal	97,000	45,000	39,811	38,064	33,197	52,000	115.56
1124312620 Equipment rental - External		40,455	40,185	44,133	49,768	(40,455)	(100.00)
1124313000 Small capital				163			
1124315300 Materials & supplies	15,000	15,000	6,230	8,538	27,919		
1124315530 Electricity	700					700	
1124317100 Landfill Closure Costs	50,000	50,000	65,000	63,160			
1124318930 Bank charges & interest	5,000		3,557			5,000	
	411,291	352,384	441,999	418,823	254,081	58,907	16.72
Landfill Recycling and Hazardous Waste Disposal							
1124321210 Wages - Regular	12,859	12,607	15,779	18,182	5,166	252	2.00
1124321220 Wages - Overtime			21	147			
1124322210 Advertising	1,500	1,500		1,715	165		
1124322395 Contracted services	60,504	60,504	63,723	57,643	134,857		
1124322610 Equipment rental - Internal	8,000	2,600	7,880	4,573	1,191	5,400	207.69
1124325300 Materials & supplies	500	500	270	8,986	702		
1124325530 Electricity		2,600		585		(2,600)	(100.00)
	83,363	80,311	87,673	91,831	142,081	3,052	3.80
Compost Project							
1124331210 Wages - Regular	67,626	66,300	58,941	60,129	56,743	1,326	2.00
1124331220 Wages - Overtime			5,563	319			
1124332395 Contracted services	1,000	13,662	6,723	15,351	10,773	(12,662)	(92.68)
1124332610 Equipment rental - Internal	64,700	30,000	39,327	40,785	36,922	34,700	115.67
1124335300 Materials & supplies	1,500	100	1,372	692	4,690	1,400	1400.00
1124335530 Electricity		676	723	532	1,517	(676)	(100.00)
	134,826	110,738	112,649	117,808	110,645	24,088	21.75

CORPORATION OF THE DISTRICT OF SUMMERLAND

Environmental Health Services (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Landfill Scale Operation							
Wages - Regular							
1124352395 Contracted services	202,000	88,890	117,324	85,884	84,914	113,310	127.76
1124355300 Materials & supplies	1,250	1,250		139	1,779		
1124355530 Electricity	216	208	167	245	203	8	3.85
	<u>203,466</u>	<u>90,148</u>	<u>117,491</u>	<u>86,268</u>	<u>86,896</u>	<u>113,318</u>	<u>125.70</u>
Expenditures before transfer to Capital Reserves	<u>1,249,950</u>	<u>1,054,601</u>	<u>1,133,842</u>	<u>1,108,896</u>	<u>968,651</u>	<u>195,349</u>	<u>18.52</u>

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Health and Welfare Services

2016 Operating Budget

EXPENDITURES

CEMETERY

Anglican Cemetery Maintenance

Wages - Regular	1,000	2,764	2,190	1,440	2,417	(1,764)	(63.82)
Wages - Overtime			49				
Equipment rental - Internal	250	500	80	170	263	(250)	(50.00)
Materials & supplies	500	500		79	834		
	1,750	3,764	2,319	1,689	3,514	(2,014)	(53.51)

Canyon View Cemetery Maintenance

Wages - Regular	43,435	40,800	43,323	26,751	28,955	2,635	6.46
Wages - Parttime	2,081	2,040	303			41	2.01
Wages - Overtime			53	850	144		
Wages - Dirty pay				339			
Contracted services	600	600	524	382	877		
Equipment rental - Internal	12,850	5,200	5,841	3,948	5,877	7,650	147.12
Small capital	6,500	1,500	714	2,091		5,000	333.33
Materials & supplies	6,000	5,000	6,494	4,492	5,174	1,000	20.00
	71,466	55,140	57,252	38,853	41,027	16,326	29.61

Peach Orchard Cemetery Maintenance

Wages - Regular	8,323	8,160	8,548	5,012	6,831	163	2.00
Wages - Part-time	1,561	1,530	399			31	2.03
Contracted services				661	457		
Equipment rental - Internal	1,900	750	826	963	1,254	1,150	153.33
Materials & supplies	2,000	2,000	411	69	1,066		
	13,784	12,440	10,184	6,705	9,608	1,344	10.80

CORPORATION OF THE DISTRICT OF SUMMERLAND

Public Health and Welfare Services (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Anglican Cemetery Internments							
Wages - Regular			174		93		
Wages - Overtime			108				
Equipment rental - Internal			13		50		
Materials & supplies			69				
			364		143		
Canyon View Cemetery Internments							
Wages - Regular	18,343	17,983	16,361	21,616	20,627	360	2.00
Wages - Overtime	1,467	1,438	2,126	1,320	3,135	29	2.02
Equipment rental - Internal	8,600	4,000	3,195	3,873	3,727	4,600	115.00
Grave liners	7,000	7,000	5,423	2,907	10,348		
Materials & supplies					5,072		
	35,410	30,421	27,105	29,716	42,909	4,989	16.40
Peach Orchard Cemetery Internments							
Wages - Regular	3,309	3,244	2,093	1,954	1,812	65	2.00
Wages - Overtime	369	362	215	661	120	7	1.93
Equipment rental - Internal	400	200	151	139	312	200	100.00
Materials & supplies	250	250	467	300	233		
	4,328	4,056	2,926	3,054	2,477	272	6.71
	126,738	105,821	100,150	80,017	99,678	20,917	19.77

CORPORATION OF THE DISTRICT OF SUMMERLAND

Development Services
2016 Operating Budget

REVENUE

Application and Permit Fees								
1115050000	Building permits	200,000	150,000	270,862	155,273	135,545	50,000	33.33
1115060000	Zoning, rezoning & subdivision fees	10,000	16,000	9,352	21,150	9,900	(6,000)	(37.50)
1115070000	Variance fees	7,500	1,500	13,429	3,400	1,850	6,000	400.00
		217,500	167,500	293,643	179,823	147,295	50,000	29.85

SIGNIFICANT CHANGES:

Projected increase in SFD building starts. Budget reflects current housing market demands, potential SFD's in the Dale Avenue subdivision in Trout Creek. Potential SFD's on the former RCMP property on Jubilee.
Projected increase in DVP applications following the current trend.

CORPORATION OF THE DISTRICT OF SUMMERLAND

Development Services
2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$ %
Administration						
1126111100 Salaries - Regular	204,464	204,079	207,646	196,308	204,197	385 0.19
1126111101 Salaries - Part-time	5,576	4,800	1,857	2,956	776	776 16.17
1126111210 Wages - Development Services	5,000	5,000		336		
1126111220 Wages - Overtime				65		
1126112100 Hospitality	3,000	4,000	580	419	3,275	(1,000) (25.00)
1126112110 Travel / Conferences	840	840	771	797	817	
1126112130 Telephone	3,000	2,000	3,471			
1126112210 Advertising	8,000	10,000	6,635	14,038		1,000 50.00
1126112320 Legal counsel	2,000	2,000	252		570	(2,000) (20.00)
1126112340 Training & education	600	600	487	1,506	491	
1126112390 Memberships	1,500	1,500	1,719	1,374	5,602	
1126112395 Contracted services				668		
1126112610 Equipment rental - Internal	1,800	1,300	210	3,170	734	500 38.46
1126113000 Small capital	1,000	1,000		723	6,559	
1126115300 Materials & supplies	1,000	1,000	2,011	1,016		
1126115400 Office supplies	150	150	150			
1126115410 Printing & photocopying						
1126117300 Internal charge - GH Gas						
	237,930	238,269	225,789	225,560	222,245	-339 (0.14)
Planning and Zoning						
1126121100 Salaries - Regular	91,536	90,521	86,752	17,875	92,943	1,015 1.12
1126121120 Salaries - Overtime	1,000	1,000				
1126121210 Wages - Regular	2,500	2,500	733	84,097	44,472	
1126122110 Travel / Conference	1,000	1,000	609	2,709	6,730	
1126122130 Telephone	600	600	175	1,080	533	
1126122220 Publications & subscriptions	12,000	12,000	11,084	1,365	1,190	
1126122320 Legal counsel			53		1,350	
1126122390 Memberships			691	80	2,801	
1126122395 Contracted services						
1126122610 Equipment rental - Internal						
1126125300 Materials & supplies						
	108,636	107,621	104,880	117,216	223,800	1,015 0.94
Directional Signage						
1126131210 Wages - Regular			50		610	
1126135300 Materials & supplies			50		610	
Economic Development						
1126212110 Travel / Conference	50,000	50,000	4,002	1,337	22,811	
1126212395 Contracted services	50,000	50,000	4,002	9,612	22,811	
Chamber of Commerce						
1126222395 Fee for service	225,000	225,000	225,000	200,000	200,000	
1126227160 Grant	225,000	225,000	225,000	200,000	200,000	
	621,566	620,890	559,721	552,388	669,466	676 0.11

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department
2016 Operating Budget

REVENUES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Programs							
1114610000 Fitness	16,000	18,500	14,707	14,516	14,251	(2,500)	(13.51)
1114612000 Adult	25,000	27,000	22,023	26,025	24,676	(2,000)	(7.41)
1114613000 Children	3,500	3,500	4,900	3,132	3,123		
1114614000 Preschool	8,000	8,000	7,755	7,109	6,315		
1114619000 Special events			329		350		
1114960000 Special events					30		
1114970000 Runs and races	13,000	13,000	13,490	13,324	12,577		
1114990000 Grant revenue				1,238			
	65,500	70,000	63,204	65,344	61,322	(4,500)	(6.43)
Aquatic Centre							
1114620000 Pool rentals	9,000	9,000	11,150	10,660	10,962		
1114621000 Public swimming	37,000	37,000	38,997	36,746	35,937		
1114622000 Swim lessons	34,000	34,000	35,464	34,636	38,676		
1114623000 High level courses	5,000	9,000	2,545	7,521	7,805	(4,000)	(44.44)
1114624000 Swim team	20,000	20,000	20,824	19,369	18,694		
1114625000 Health club	115,500	115,500	110,420	111,918	122,972		
1114626000 Lockers	2,000	2,000	2,055	1,904	2,007		
1114627000 Beverage	1,000	1,000	851	918	1,184		
1114628000 Aquatic fitness	36,000	32,000	42,980	30,770	30,072	4,000	12.50
1114629000 Miscellaneous	500	500	1,300	219	202		
1114629900 School District use	10,500	10,500	11,263	10,193	12,207		
1114650000 Caps & goggles	4,500	4,500	4,249	3,894	3,826		
	275,000	275,000	282,098	268,748	284,544		
Arena							
1114823000 Minor hockey rental	70,000	65,000	83,546	78,974	75,171	5,000	7.69
1114824000 Figure skating	22,000	22,000	21,688	22,290	23,069		
1114825000 Other hockey rental	65,000	55,000	58,967	64,328	50,669	10,000	18.18
1114826000 Miscellaneous ice rental	2,000	12,000	2,521	10,608	16,323	(10,000)	(83.33)
1114827000 Summer ice rental	31,000	31,000	34,656	29,178	29,513		
1114828000 Dry floor rental	5,000	5,000	4,220	3,900	7,565		
1114829000 Sundry	200	200	1,042	240	976		
1114829500 Concession lease	4,000	3,000	4,571	3,810	4,173	1,000	33.33
1114829700 Sign rental	2,200	2,200		2,529	2,400		
	201,400	195,400	211,211	215,857	209,859	6,000	3.07

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

REVENUES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$ %
Other Facility Rentals						
Library rentals	2,500	32,500	48,224	62,507	62,538	(30,000) (92.31)
Theatre rentals	10,000	10,000	4,845	9,098	8,933	
Yacht club moorage	8,500	8,500	9,052	8,663	8,443	
Peach Orchard Campground	100,000	100,000	108,303	104,989	98,172	
Rodeo Grounds rentals	8,000	7,000	10,032	7,609	9,391	1,000 14.29
	129,000	158,000	180,456	192,866	187,477	(29,000) (18.35)

Other Recreation Revenue

1114830000 Banquet room	12,000	12,000	9,876	11,700	9,196	
1114840000 Pop revenue	1,000	1,000	754	860	782	
1114860000 Concession lease			1,000			
1114890000 Curling rental	30,000	30,000	33,098	33,424	29,626	
1114930000 Advertising	9,000	7,000	10,880	6,840	6,000	2,000 28.57
1114940000 Field use charges	10,500	10,500	13,365	10,698	10,195	
1114942000 Park contributions				300	212	
1114943000 Dale Meadows Concession	2,000		2,505	2,505		2,000
1114950000 School facilities	5,000	5,000	5,902	5,469	7,331	
	69,500	65,500	77,380	71,596	63,342	4,000 6.11
TOTAL REVENUE	740,400	763,900	814,349	814,411	806,544	(23,500) (3.08)

SIGNIFICANT CHANGES:

The definitions of "Other Hockey Rental" and "Miscellaneous Ice Rental" have changed, therefore amounts were reallocated however the bottom line is the same.
 Added \$1,000 to Arena Concession – new lease agreement. Added \$2,000 to Dale Meadows Concession.
 Reduced library rental revenue as ORLB agreement ended in 2015.
 Added \$1,000 to the Rodeo Grounds rentals. \$2,400 of projected income from trail rides is included in this budget figure.

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department
2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
ADMINISTRATION							
Administration and Office							
Salaries - Regular	107,508	107,291	110,539	103,864	253,787	217	0.20
Wages - Regular	126,952	126,240	129,578	119,351	125,665	712	0.56
Wages - Part-time	54,765	46,000	38,006	17,983		8,765	19.05
Wages - Overtime			1,464				
Wages - Dirty pay/shift			4				
Travel / Conferences	3,100	3,100	2,160	1,354	1,050		
Telephone	3,800	8,700	7,795	7,632	14,493	(4,900)	(56.32)
Advertising	10,300	10,300	9,836	13,207	8,967		
Training and Education	2,500	2,500	2,948	2,278	2,290		
Insurance	1,453	1,685	538	3,863	7,111	(232)	(13.77)
Memberships	600	600	390	584	885		
Contracted services	74,000	4,000	3,979	1,801	5,154	70,000	1750.00
Equipment rental - Internal				2,400	6,400		
Small capital	2,000	2,000			2,138		
Materials & supplies	6,000	6,000	2,967	7,816	3,779		
Office supplies	3,000	3,000	1,483	2,795	1,558		
Photocopying & printing	4,000	4,000	4,195	2,812	3,793		
First aid supplies	1,000	1,000					
Bank charges	2,500	2,500	3,873	2,503	28		
	403,478	328,916	319,755	290,243	437,098	74,562	22.67

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
RECREATION FACILITIES							
Aquatic Centre							
1127131100 Wages - Regular	70,379	69,000	71,320	67,415	58,278	1,379	2.00
1127131210 Wages - Regular	72,420	71,000	66,116	70,148	72,722	1,420	2.00
1127131211 Wages - Part-time			498	644	127		
1127131220 Wages - Overtime	2,000		1,743	1,733	1,626	2,000	
1127131290 Wages - Dirty pay/shift			64		65		
1127132220 Publications & subscriptions							
1127132375 Insurance	4,025	4,668	1,490	8,285	12,006	(643)	(13.77)
1127132395 Contracted services	8,500	8,500	9,357	10,959	16,835		
1127132530 Mechanical maintenance	9,500	9,500	10,634	7,671	6,033		
1127132610 Equipment rental - Internal			282	409	238		
1127133000 Small capital	9,000	9,000	7,104	7,565	3,318		
1127135200 Caps & goggles	3,000	3,000	2,707	2,281	2,402		
1127135300 Materials & supplies	16,000	16,000	16,066	14,045	13,809		
1127135301 Chemicals - Dry	4,000	4,000	2,857	3,137	3,125		
1127135302 Chemicals - Gas	1,500	1,500	416	943	570		
1127135303 Chemicals - Water tests	1,000	1,000	1,437	821	815		
1127135510 Water	600		468			600	
1127135520 Gas	35,370	35,370	27,367	31,473	31,270		
1127135530 Electricity	40,446	39,468	35,968	36,873	33,748	978	2.48
1127135540 Sewer	300		296			300	
1127135900 Safety & first aid supplies	1,000	1,000	1,024	2,257	1,953		
1127137200 Cash shortages			-36		83		
1127137300 Internal Charge - GH Gas	4,700	4,700	4,700	5,084	5,100		
	283,740	277,706	261,878	271,743	264,123	6,034	2.17
Arena Concession							
1127481210 Wages - Regular							
1127481220 Wages - Overtime							
1127482130 Telephone	2,050					2,050	
1127482395 Contracted services	800	750	1,482			50	
1127483000 Small capital	500	1,950	3,876			(1,450)	
1127485300 Materials & supplies	200	200	396				
	3,550	2,900	5,754			650	

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Arena							
1127151210 Wages - Regular	222,053	217,700	204,141	228,982	213,696	4,353	2.00
1127151211 Wages - Part-time	11,016	10,800	9,986	9,329	13,144	216	2.00
1127151220 Wages - Overtime	900	750	2,224		165	150	20.00
1127151290 Wages - Shift	1,700		1,139	1,532	1,365	1,700	
1127152130 Arena - Telephone	1,800	1,800	7,012	6,579			
1127152375 Insurance	10,987	12,741	4,067	17,850	17,548	(1,754)	(13.77)
1127152395 Contracted services	7,200	7,250	12,911	17,127	26,868	(50)	(0.69)
1127152520 Building maintenance	6,500	6,500	7,283	8,919	5,810		
1127152530 Mechanical maintenance	15,800	15,800	4,743	15,372	2,263		
1127152610 Equipment Rental - Ice plant			9,020	13	8,532		
1127152611 Equipment Rental - Zamboni	6,330	6,330	6,330	6,330	3,918		
1127152612 Equipment rental - Internal	2,400	2,400		2,400			
1127153000 Small capital	8,500	7,050	2,789	8,330	5,836	1,450	20.57
1127155300 Materials & supplies	14,800	14,800	19,128	17,986	19,086		
1127155510 Water	1,000		852			1,000	
1127155520 Gas	35,471	35,471	21,931	24,807	22,515		
1127155530 Electricity	80,752	78,608	87,765	81,532	47,174	2,144	2.73
1127155540 Sewer	300		296			300	
1127155900 Safety & first aid supplies	1,000	1,000					
1127157300 Internal Charge - GH Gas	4,860	4,860	4,860	7,111	5,100		
	433,369	423,860	406,477	454,199	393,020	9,509	2.24
Banquet Room							
1127161210 Wages - Regular	8,158	8,000	9,794	6,830	5,984	158	1.98
1127162395 Contracted services	3,000	3,000	2,205	2,001	9,819		
1127162520 Building maintenance	2,000	2,000	255	1,519	341		
1127162530 Mechanical maintenance	2,500	2,500			859		
1127163000 Small capital	1,500	1,500			3,085		
1127165300 Materials & supplies	2,500	2,500	3,757	2,727	2,648		
	19,658	19,500	16,011	13,077	22,736	158	0.81

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

EXPENDITURES

Curling Rink

1127171210	Wages - Regular	5,608	5,500	4,135	3,764	4,170	108	1.96
1127171290	Wages - Shift			17				
1127172130	Telephone	500	500		796	339		
1127172395	Contracted services	500	500	926	1,143	1,402		
1127172520	Building maintenance	1,000	1,000	1,657	997	116		
1127172530	Mechanical maintenance	875	875	1,102	1,236	483		
1127173000	Small capital	1,500	1,500			10,289		
1127175300	Materials & supplies	600	600	412	1,994			

10,583 10,475 8,249 9,930 16,799 108 1.03

Community Theatre

1127281211	Wages - Technicians	500		353	5,756	5,973	500	
1127282130	Telephone			755	726	305		
1127282375	Insurance	151	175	56	1,796	5,172	(24)	(13.71)
1127282395	Contracted services	8,665	8,665	3,515	466	1,482		
1127285300	Materials & supplies	1,600	1,600	1,756	871	1,072		
1127285400	Office supplies	100	100	75				

11,016 10,540 6,510 9,615 14,004 476 4.52

RECREATION PROGRAMS

Swimming Programs

1127501210	Wages - Regular	62,424	61,200	57,408	55,626	51,838	1,224	2.00
1127501211	Lifeguards - Part-time	65,657	64,370	72,747	65,310	57,820	1,287	2.00
1127501212	Instructors - Part-time	17,615	17,270	16,276	17,104	16,233	345	2.00
1127501213	Cashier - Part-time	38,433	37,680	35,807	36,824	35,091	753	2.00
1127501214	School Instructor - Part-time	9,608	9,420	8,919	8,697	10,523	188	2.00
1127501215	Fitness Instructor - Part-time	28,825	28,260	29,168	28,184	22,737	565	2.00
1127501290	Fitness Instructor - Shift			1,383	340			
1127502390	Agency fees & manuals	7,000	7,000	1,446	5,155	3,969		
1127502395	Contracted services	3,000	1,000	6,592	1,704		2,000	200.00
1127505900	Program supplies	4,500	4,500	6,121	4,437	3,232		

237,062 230,700 235,867 223,381 201,443 6,362 2.76

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Adult Programs							
1127511210 Wages - Regular							
1127512395 Contracted services	20,000	20,000	14,014	16,844	16,140		
1127515300 Materials & supplies	1,000	1,000		17			
	21,000	21,000	14,014	16,861	16,140		
Children Programs							
1127522395 Contracted services	3,500	2,500	3,907	2,240	884	1,000	40.00
1127525300 Materials & supplies	500	500	298		165		
	4,000	3,000	4,205	2,240	1,049	1,000	33.33
Preschool Programs							
1127532395 Contracted services	7,000	7,000	6,480	5,712	7,072		
1127535300 Materials & supplies	750	750	109	225			
	7,750	7,750	6,589	5,937	7,072		
Fitness Programs							
1127552395 Contracted services	10,000	10,000	9,410	7,887	8,240		
1127555300 Materials & supplies	3,500	3,500	3,196	2,939	3,024		
1127555900 Program supplies				32			
	13,500	13,500	12,606	10,858	11,264		

CORPORATION OF THE DISTRICT OF SUMMERLAND

Recreation Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Special Events							
1127571210 Wages - Regular	510	500				10	2.00
1127571220 Wages - Overtime	510	500				10	2.00
1127572395 Contracted services	1,000	1,000		6,049	4,396		
1127572610 Equipment rental - Internal	500	500					
1127575300 Materials & supplies	5,000	5,000	945	2,245	2,815		
1127575900 Runs & Races	13,300	13,300	13,127	10,696	9,189		
1127577160 Summer program				2,500	2,500		
	20,820	20,800	14,072	21,490	18,900	20	0.10
Facility Users Insurance							
1127122375 Insurance premium	4,000	4,000	3,620	4,397	6,215		
1127127200 Insurance recoveries	(4,000)	(4,000)	(4,369)	(3,620)	(4,202)		
			(749)	777	2,013		
	1,469,526	1,370,647	1,311,238	1,330,351	1,405,661	98,879	7.21

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department
2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
PARKS AND PLAYGROUNDS							
Peach Orchard Campsite	23,409	22,950	24,617	25,111	33,906	459	2.00
Wages - Regular	1,561	1,530	782			31	2.03
Wages - Part-time	1,561	1,530		1,076		31	2.03
Wages - Overtime	650	650	859	846	768		
Telephone	319	369	118	1,232	2,771	(50)	(13.55)
Insurance	4,000	4,000	3,150	5,820	5,697		
Contracted services	7,800	3,600	5,474	4,468	3,307	4,200	116.67
Equipment rental - Internal	13,500	3,500	5,023	4,593	6,108	10,000	285.71
Materials & supplies	2,000	320	1,562			1,680	525.00
Water	371	371	233	146	422		
Gas	800	645	826	971	194	155	24.03
Electricity	300		296			300	
Sewer							
	56,271	39,465	42,940	44,263	53,173	16,806	42.58
Other Small Park Areas							
Wages - Regular	138,373	135,660	158,925	133,648	121,731	2,713	2.00
Wages - Part-time	23,097	22,644	11,612	47,615	58,535	453	2.00
Wages - Overtime	1,040	1,020	155	114		20	1.96
Wages - Shift					832		
Insurance	132	153	49	1,080	2,955	(21)	(13.73)
Contracted services	15,000	10,000	18,895	6,250	7,441	5,000	50.00
Refuse disposal	12,000	10,000	11,775	11,559	10,563	2,000	20.00
Equipment rental - Internal	64,500	29,000	32,026	19,351	24,134	35,500	122.41
Equipment rental - External					34		
Small capital	4,000	4,000	2,956	4,027			
Materials & supplies	37,000	37,000	29,143	21,952	32,893		
Water	500	500					
Electricity	3,834	3,687	31	2,829	3,505	147	3.99
Sewer	1,500		1,482			1,500	
	300,976	253,664	267,049	248,425	262,623	47,312	18.65

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Giants Head Park							
Wages - Regular	2,000	2,550	959	1,508	2,015	(550)	(21.57)
Wages - Part-time	4,162	4,080	96			82	2.01
Wages - Overtime	136	133	87	340		3	2.26
Insurance	57	66	21	787	2,309	(9)	(13.64)
Contracted services	5,500	3,500	5,348	5,811	7,152	2,000	57.14
Refuse disposal	280	280	318	297	285		
Equipment rental - Internal	250	500	154	30	135	(250)	(50.00)
Materials & supplies	250	250		693	1,778		
	12,635	11,359	6,983	9,466	13,674	1,276	11.23
Dale Meadows Fields							
Wages - Regular	59,601	45,900	61,383	51,182	38,317	13,701	29.85
Wages - Part-time			2,281				
Wages - Overtime	344	337	509	234	116	7	2.08
Insurance	72	84	27	652	2,295	(12)	(14.29)
Contracted services	7,000	7,000	8,920	6,098	6,019		
Refuse disposal	1,850	1,850	2,228	2,184	1,998		
Equipment rental - Internal	39,750	16,000	21,316	19,019	13,992	23,750	148.44
Small capital	3,000	3,000		3,210	2,035		
Materials & supplies	11,000	7,800	10,259	8,490	6,650	3,200	41.03
Water	500	500					
Electricity	676	650	1,157			26	4.00
	123,793	83,121	108,080	91,069	71,422	40,672	48.93

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Living Memorial Park							
Wages - Regular	15,398	15,096	13,017	11,245	15,006	302	2.00
Wages - Part-time	1,769	1,734	1,101			35	2.02
Wages - Overtime	171	168	111			3	1.79
Insurance				638	2,032		
Contracted services	750	750			289		
Refuse disposal	615	615	796	780	714		
Equipment rental - Internal	6,000	2,500	3,562	3,298	2,660	3,500	140.00
Materials & supplies	3,000	4,000	2,424	1,597	3,279	(1,000)	(25.00)
Water	250	250					
	27,953	25,113	21,011	17,558	23,980	2,840	11.31
Memorial Park							
Wages - Regular	12,485	12,240	13,397	18,049	9,017	245	2.00
Wages - Part-time	2,081	2,040	1,188			41	2.01
Wages - Overtime	718	704		229		14	1.99
Insurance	189	219	70	849	2,032	(30)	(13.70)
Contracted services	10,500	10,500	7,671	6,572	14,952		
Refuse disposal	1,800	1,800	2,546	2,496	2,284		
Equipment rental - Internal	8,600	4,000	3,727	5,789	2,928	4,600	115.00
Materials & supplies	3,500	3,500	1,803	2,623	713		
Water	250	250					
Electricity			1,296				
	40,123	35,253	31,698	36,607	31,926	4,870	13.81

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Peach Orchard Beach Park							
Wages - Regular	22,265	21,828	22,788	24,393	20,582	437	2.00
Wages - Part-time	4,162	4,080	2,983			82	2.01
Wages - Overtime	240	235	116		241	5	2.13
Insurance	288	334	107	960	2,032	(46)	(13.77)
Contracted services	6,000	6,000	4,465	4,663	7,060		
Refuse disposal	1,900	1,900	1,750	1,716	1,570		
Equipment rental - Internal	12,900	6,000	5,138	6,530	4,103	6,900	115.00
Small capital							
Materials & supplies	2,000	4,000	1,346	4,361	2,903	(2,000)	(50.00)
Water	250	250					
Electricity	140	135	35	84	10	5	3.70
Sewer	300		296			300	
	50,445	44,762	39,024	42,707	38,501	5,683	12.70
Powell Beach Park							
Wages - Regular	30,808	20,400	33,368	25,123	15,574	10,408	51.02
Wages - Part-time	4,162	4,080	4,498			82	2.01
Wages - Overtime	218	214	112	120		4	1.87
Insurance	76	88	28	723	2,032	(12)	(13.64)
Contracted services	10,800	10,800	12,677	10,544	13,425		
Refuse disposal	1,530	1,530	1,750	1,716	1,570		
Equipment rental - Internal	12,900	6,000	9,997	7,203	4,459	6,900	115.00
Small capital							
Materials & supplies	2,500	2,500	5,619	1,866	1,490		
Water	230	230	430				
Electricity	416	400	36	232	278	16	4.00
	63,640	46,242	68,515	47,527	38,828	17,398	37.62

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Rotary Beach Park							
Wages - Regular	12,820	10,608	23,117	8,751	9,378	2,212	20.85
Wages - Part-time	2,081	2,040	2,616			41	2.01
Wages - Overtime	275	270	112	213		5	1.85
Insurance	433	502	160	1,122	2,032	(69)	(13.75)
Contracted services	5,500	5,500	5,198	4,785	5,729		
Refuse disposal	1,530	1,530	1,741	1,716	1,448		
Equipment rental - Internal	6,400	2,500	5,616	1,468	1,468	3,900	156.00
Materials & supplies	1,800	1,800	2,886	1,249	1,892		
Water	200	200					
Electricity			29				
	<u>31,039</u>	<u>24,950</u>	<u>41,475</u>	<u>19,304</u>	<u>21,947</u>	<u>6,089</u>	<u>24.40</u>
Rodeo Grounds							
Wages - Regular	4,162	4,080	4,087	11,379	3,983	82	2.01
Wages - Part-time	1,561	1,530	798			31	2.03
Wages - Overtime	275	270	219			5	1.85
Insurance	176	204	65	835	2,032	(28)	(13.73)
Contracted services	2,000	2,000	2,466	2,494	4,538		
Refuse disposal	500	500	796	780	714		
Equipment rental - Internal	2,200	1,000	953	1,579	415	1,200	120.00
Small capital	1,000	2,000		3,124	4,658	(1,000)	(50.00)
Materials & supplies	2,300	3,800	1,416	2,584	1,008	(1,500)	(39.47)
Water		300				(300)	(100.00)
Electricity	2,163	2,080	2,451	2,428	3,280	83	3.99
	<u>16,337</u>	<u>17,764</u>	<u>13,251</u>	<u>25,203</u>	<u>20,628</u>	<u>(1,427)</u>	<u>(8.03)</u>

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Adams Property							
Wages - Regular	651	638	1,428	106	842	13	2.04
Wages - Part-time			319				
Contracted services	500	500			394		
Equipment rental - Internal	350	150	360	225	90	200	133.33
Materials & supplies	500	500			267		
	2,001	1,788	2,107	331	1,593	213	11.91

CULTURAL FACILITIES

Library							
Wages - Regular	7,283	7,140	5,259	5,399	6,607	143	2.00
Wages - Part-time			32				
Telephone			693	703			
Insurance	1,239	1,437	459	2,787	4,433	(198)	(13.78)
Contracted services	9,145	9,145	9,326	7,844	11,354		
Refuse disposal	100	920	1,066	1,092	999	(820)	(89.13)
Equipment rental - Internal	1,700	800	209	220	686	900	112.50
Small capital					64		
Materials & supplies	2,000	2,000	1,539	664	1,267		
Water			377				
Gas	3,826	3,826	3,368	2,017	1,845		
Electricity	5,722	5,502	3,100	3,689	3,514	220	4.00
Sewer	300		296			300	
	31,315	30,770	25,724	24,415	30,769	545	1.77

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

EXPENDITURES

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
Old Church Building							
Wages - Regular	2,081	2,040	4,508	6,037	3,251	41	2.01
Wages - Overtime			247				
Insurance	176	204	65	777	1,847	(28)	(13.73)
Contracted services	2,500	2,500	2,367	710	5,998		
Equipment rental - Internal	3,200	1,500	222	260	141	1,700	113.33
Materials & supplies	1,500	1,500	4,732	2,061	325	600	
Water	600		478				
Gas	3,826	3,826	2,395	2,544	2,210		
Electricity	5,122	5,502	916	1,752	2,608	(380)	(6.91)
Sewer	300		588			300	
	19,305	17,072	16,518	14,141	16,380	2,233	13.08

Museum							
Wages - Regular	5,722	5,610	4,877	7,765	7,713	112	2.00
Wages - Part-time			48				
Wages - Overtime				166	87		
Insurance	879	1,019	325	2,145	3,694	(140)	(13.74)
Contracted services	3,605	3,605	2,700	2,265	2,562		
Refuse disposal	920	920	1,161	1,092	999		
Equipment rental - Internal	1,100	500	455	401	455	600	120.00
Materials & supplies	750	750	1,169	1,879	420	500	
Water	500		402				
Gas	3,152	3,152	1,537	3,223	2,006		
Electricity	1,220	1,654	823	790	721	(434)	(26.24)
Sewer	300		296			300	
	18,148	17,210	13,793	19,726	18,657	938	5.45

CORPORATION OF THE DISTRICT OF SUMMERLAND

Landscaping Department (continued)

2016 Operating Budget

	2016 Budget	2015 Budget	2015 Actual	2014 Actual	2013 Actual	Budget to Budget Increase (Decrease) \$	%
EXPENDITURES							
Art Gallery & Potter's Guild							
Wages - Regular				489	1,130		
Insurance				504	1,616		
Contracted services	15,300			2,114	4,424	15,300	
Equipment rental - Internal				45	120		
Materials & supplies				315	359		
	15,300			3,467	7,649	15,300	
TOTAL EXPENDITURES	809,281	648,533	698,168	644,209	651,750	160,748	24.79

**DISTRICT OF SUMMERLAND
2016-2020 OPERATING PROJECT LISTING**

General	Total	Desired Year	Criteria	Ranking	NOTES
Administration	50,000	2016	5	1	Transfer to reserve.
Administration	50,000	2016	6	3	
Administration	35,000	2016	6	3	Climate Action reserve
Administration	50,000	2016	3		Climate Action reserve
Administration	15,000	2016			2015 Carryforward
Corporate Services	222,000	2016			
Corporate Services	15,300	2016	8	1	
Development Services	74,000	2016	6	1	2015 Carryforward
Development Services	50,212	2016			2015 Carryforward
Development Services	20,000	2016	8		
Fire Services	40,918	2016	1,6	1	ONGOING
Fire Services	50,000	2016	1	4	Transfer to reserve.
Fire Services	30,000	2016	1	1	Subject to grant approval.
Recreation	10,329	2016	8	1	2015 Carryforward
Recreation	24,923	2016	6	1	ONGOING
Recreation	17,000	2016	4	1	
Works	15,900	2016		1	2015 Carryforward
Works	20,000	2016	1,2	2	
Works	30,000	2016	5,6	2	
Works	6,000	2016	1,5	1	
Works	30,000	2016	5	2	
Works	12,500	2016	6	2	ONGOING
Works	10,000	2016	8	2	
Works	10,377	2016	6,8	3	ONGOING
2016 SUBTOTAL	889,459				


Legend for Criteria:

1-Safety (public and employee)	5-Investment Protection
2-Risk Mitigation	6-Productivity Improvement
3-Statutory/Regulatory/Policy	7-Grant/Reserve Funds
4-Committed/Unavoidable	8-Other



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Administration			
ITEM OR PROJECT NAME:	Municipal Building Refurbishing			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016-2019			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
Five year plan started in 2015 to contribute \$50,000 annually to a reserve to update Municipal Hall				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
reserve				50,000.00
				-
				-
TOTAL BUDGET:				50,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				50,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:				
		Finance		
		(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:				
		(Signature)		

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Administration		
ITEM OR PROJECT NAME:	Short term special project contractors		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION:			
CAO request for funds to address priority projects			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			50,000.00
			-
			-
TOTAL BUDGET:			50,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			50,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:	CAO		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Administration			
ITEM OR PROJECT NAME:	Sustainability and Alternative Energy Contractor			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
CAO request for funds to address need for staffing resources for Climate Action and other sustainability work. Funds to come from the Climate Action Reserve				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			35,000.00	
			-	
			-	
TOTAL BUDGET:			35,000.00	
OTHER FUNDING AMOUNT (if applicable)			-	
Give the details of other funding including reserves				
TOTAL DoS FUNDING:			35,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			-	
			-	
TOTAL BUDGET:			-	
REQUESTED BY: CAO				
		(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:				
		(Signature)		




2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Administration			
ITEM OR PROJECT NAME:	Sustainability and Alternative Energy Projects			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION: CAO request for funds to accomplish the projects identified by the contractor. Funds to come from the Climate Action Reserve				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
reserve				50,000.00
				-
				-
TOTAL BUDGET:				50,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				50,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:	CAO			
	(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:				
	(Signature)			



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Administration			
ITEM OR PROJECT NAME:	Citizen Survey			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
Survey to determine satisfaction level of the citizens of Summerland with regard to the services delivered by the District				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				15,000.00
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
				-
				-
TOTAL BUDGET:				15,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				15,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:				
CAO				
(Print Name)		(Signature)		
DIRECTOR'S APPROVAL:				
		(Signature)		

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Corporate Services		
ITEM OR PROJECT NAME:	Integrated Asset Management and Infrastructure Investment Plan		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION:			
see attached summary of the components of the plan			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			222,000.00
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
TOTAL BUDGET:			222,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			222,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:	CAO		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		

Integrated Asset Management and Infrastructure Investment Plan

Estimated Cost Summary

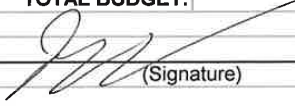
Activity	Description	Cost
Asset Inventory Registry	Build on the work done to meet the PSAB 3150 requirements to provide the asset attribute information needed for the Integrated Investment Plan	\$50,000
Asset Management Investment Plan	Detailed 20 year re-investment plan in water, wastewater, drainage, electrical, roadway, fleet and buildings based on existing assets	\$50,000
Asset Management Funding Plan	Detailed 20 year revenue generation and funding plan for costs in the Asset Management Investment Plan	\$25,000
Liquid Waste Management Plan		\$50,000
Sanitary Sewer Master Plan		\$75,000
Trails and Cycling Network Master Plan		\$30,000
Public Outreach	Four (4) public engagement sessions, one (1) for each of the activities above. Each session would present information to the public and capture their feedback and preferences	\$30,000
Total Activity Cost		\$310,000
Contingency (20%)		\$62,000
Total Project Cost		\$372,000


Sewer: $\$50,000 + 75,000 + 25,000 \text{ (Contingency)} = \$150,000$


General: $\$372,000 - 150,000 = \$222,000$



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**



DIVISION(s):	Corporate Services			
ITEM OR PROJECT NAME:	SCAC and Potters Guild Expenditures			
YEAR OF FIVE YEAR CAPITAL PLAN:	1			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
<p>Although relocation of both the Summerland Community Arts Council and the Summerland Potters Guild to a new facility is being investigated for the remainder of 2016, a decision has not yet been made. If they are <i>not</i> relocated to a new facility in 2016, this requested budget amount for the second half of 2016's rent will cover rent to year-end. This will provide adequate time for alternative locations to be investigated and for the groups to prepare to take over the leases, finance their own rent, and switch to requesting a Grant in Aid in 2017 to cover all or part of these costs.</p> <p>An alternative to this would be for them to prepare a Grant and Aid request for the second half of 2016, but making it subject to the outcome of Council's direction on relocating them to the proposed facility.</p>				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
Rent payments (6 months x \$2,550)				15,300.00
				-
				-
TOTAL BUDGET:				15,300.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				15,300.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				
				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:	Jeremy Denegar			
	(Print Name)			
DIRECTOR'S APPROVAL:				
	(Signature)			


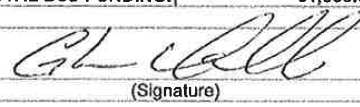
		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Development Services		
ITEM OR PROJECT NAME:	Succession Planning - Director		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION:			
6 month overlap in 2016 in the Director of Development Services Director, allowing the retiring Director to move to project work.			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		74,000.00	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		74,000.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		74,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		-	
REQUESTED BY:	CAO		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Development Services		
ITEM OR PROJECT NAME:	Subdivision Bylaw Revision		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES		NO
DESCRIPTION:			
rewrite of the subdivision bylaw			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			
WAGES - OVERTIME			-
CONTRACTED SERVICES			50,212.00
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
TOTAL BUDGET:			50,212.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			50,212.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:	CAO/Works/Developm ent Services		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Development Services			
ITEM OR PROJECT NAME:	Heritage Plan / Program			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
<p>A number of heritage related issues have come up over the past year including sale of the Presbyterian Church in Lower Town and the request by the heritage advisory commission to have the sod-roofed hut on Landry Cresc. repaired. The District has limited resources toward dealing with heritage items and does not have a heritage plan. In order to deal effectively with heritage issues, a comprehensive plan should be adopted.</p> <p>The budget funds are for a consultant to carry out a heritage plan process to adopt a heritage plan.</p>				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				20,000.00
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				20,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				20,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:	Ian McIntosh	 (Signature)		
	(Print Name)			
DIRECTOR'S APPROVAL:	 (Signature)			

 DISTRICT OF SUMMERLAND		2016 OPERATIONAL BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Fire Department		
ITEM OR PROJECT NAME:	New Firefighter / Inspector Position		
G/L ACCOUNT FOR THIS ITEM:	112242-1100		
SUPPORTING DOCUMENTS ATTACHED	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION: New Firefighter / Inspector position. Returns Fire Department staffing to 2013 level. Draft job description attached. <div style="text-align: right;"> <i>Reduced to 6 months for 2016</i> $81,835.00 \times 0.5 = 40,917.50$ </div>			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR (INCLUDES FRINGE LOAD)			78,135.00
WAGES - OVERTIME (INCLUDES FRINGE LOAD)			3,700.00
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
			-
			-
			-
			-
TOTAL BUDGET:			81,835.00
GRANT AMOUNT (if applicable)			-
TOTAL DoS FUNDING:			81,835.00
REQUESTED BY:	Glenn Noble		
	(Print Name)		
DIRECTOR'S APPROVAL:			
		(Signature)	

**Fire Department**

10115 Jubilee Road W, Box 159, Summerland, BC V0H 1Z0
Phone: 250 494-7211 Fax: 250 494-7815
www.summerland.ca sfd@summerland.ca

JOB DESCRIPTION**September 2015**

FIREFIGHTER - INSPECTOR

Nature and Scope of Work

The Firefighter is involved in combating, extinguishing and the prevention of fires.

In addition the incumbent will perform premise inspections in accordance with the BC Fire Code and shall on behalf of the District.

The incumbent must exercise courtesy, tact, diplomacy and some persuasion in the internal exchange of non-routine information, provide constant care to avoid serious injury to his/her self and others.

Duties and Responsibilities

Responds to alarms, drives and operates equipment and related apparatus and assists in the suppression of fires, including rescue, advancing lines, entry, ventilation and salvage work and extrication.

Search for and rescue persons from danger.

Performs cleanup and overhaul work, establishes temporary utility services.

As assigned, receive and record telephone and other types of emergency alarms and dispatch apparatus, equipment and manpower.

Assist in the maintenance and repairs of fire apparatus and equipment.

Assist in cleaning fire stations and surrounding grounds.

Checks fire hydrant flows and performs inspections as necessary.

Makes fire code inspections of business establishments and prepares pre-fire plans.

Responds to emergency and non-emergency calls, performs residential safety inspections and conducts residential wildfire protection assessments as requested, etc.



Participate in continuing training and instruction programs by individual study of technical material and attendance at scheduled drills and classes.

Conducts station tours for the public, school, and community demonstrations and programs.

Ensures that all District and Fire Department administrative policies and procedures are implemented, and communicates policies and procedural changes to others as necessary.

Performs related tasks as necessary.

Acts as after-hours Duty Officer on a rotational basis with other Career Fire Department Staff.

Required Knowledge and Skills

Knowledge of principles, practices and techniques related to combating, extinguishing and preventing fires and in rescue work and dangerous goods incidents.

Thorough knowledge of the Rules and Regulations governing the Summerland Fire Department and of the operational guidelines of the Department.

Ability to apply the principles and practices involved in training personnel.

Ability to react quickly and remain calm under duress and strain.

Excellent interpersonal and communication skills with demonstrated report writing and public speaking abilities.

Computer skills and knowledge various office computer software such as Microsoft Word, Excel and FDM (Fire Department Management System).

Required Qualifications

Successful completion of applicable Fire Service Certification Programs


- Basic Firefighter Certification - J.I.B.C. (or equivalent)
- ICS Level 100
- Introduction to Emergency Management
- WCB Level 1 First Aid (or equivalent)
- Minimum Class 5 Drivers License – With Air Brake Endorsement

Reporting Relationships

Reports to: Assistant Fire Chief

Hours of work


Irregular-based on a 40 hour week.



		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Fire Services		
ITEM OR PROJECT NAME:	Fire Major Capital Reserve		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016-2020		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION: annual contribution of \$50,000 to fund major fire projects - Fire Training Center is the most recent project undertaken			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR			
WAGES - OVERTIME		-	
CONTRACTED SERVICES			
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):			
reserve		50,000.00	
		-	
		-	
TOTAL BUDGET:		50,000.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		50,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):			
		-	
		-	
		-	
TOTAL BUDGET:		-	
REQUESTED BY:		Fire	
		(Print Name)	
		(Signature)	
DIRECTOR'S APPROVAL:			
		(Signature)	



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):		Fire Department	
ITEM OR PROJECT NAME:		Wildfire Fuel Modification Project	
YEAR OF FIVE YEAR CAPITAL PLAN:		N/A 2016	
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	✓
DESCRIPTION:			
Wildfire fuel modification project on municipal land in the Deer Ridge area. Project is dependant upon a grant from the UBCM. Initial cost estimates are \$30,000, 90% of which is recoverable from the UBCM at the completion of the project. If the grant application is successful, the project could start late 2016, with completion in 2017. Invoicing by the succesful contractor may occur in 2016 or 2017 depending on many variables.			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			30,000.00
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			30,000.00
UBCM Grant			-27,000.00
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			3,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			3,000.00
REQUESTED BY:	Glenn Noble		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		


		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Recreation		
ITEM OR PROJECT NAME:	Cultural Plan		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION:			
continuation of the Cultural Task Force funding for the completion of the Cultural Plan - carried forward funding from 2015			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			
WAGES - OVERTIME			-
CONTRACTED SERVICES			
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			10,329.00
			-
			-
TOTAL BUDGET:			10,329.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			10,329.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:			
		(Print Name)	(Signature)
DIRECTOR'S APPROVAL:			
		(Signature)	

 DISTRICT OF SUMMERLAND		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Recreation		
ITEM OR PROJECT NAME:	Programmer/Special Events/Aquatics		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION:			
<p>This position is currently 25 hours per week for which \$47,565 (\$37,931 + 14% in lieu of benefits + 10% overhead allocation) has been included in the 2016 core operating budget. 10 additional hours per week are required for supervision duties at the Aquatic Centre. The increased hours will improve the operation of the Aquatic Center and will provide additional Recreation programs and special events in District facilities. This will, in turn, enhance special events for the community. The revised pay-grade 9 position with particulars as follows: 35 hours per week x \$32.12 per hour x 52 weeks = \$58,458 + 24% benefits = \$72,488. This results in a budget increase of \$24,923.</p>			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			24,923.00
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			24,923.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			24,923.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR (Core)			47,565.00
WAGES - REGULAR (Discretionary)			24,923.00
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			72,488.00
REQUESTED BY:	Brenda Ingram		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		



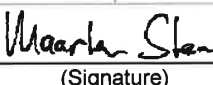
**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Recreation			
ITEM OR PROJECT NAME:	operating costs for online registration			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	
DESCRIPTION: per transaction cost for software use and support related to online registration				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				17,000.00
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				17,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				17,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				-
REQUESTED BY:	Recreation			
	(Print Name)	(Signature)		
DIRECTOR'S APPROVAL:				
	(Signature)			

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Works		
ITEM OR PROJECT NAME:	roof for Old Library		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION: replace roof on the Old Library building - carry over of funds from 2015 budget			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR			
WAGES - OVERTIME		-	
CONTRACTED SERVICES		15,900.00	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES			
OTHER (Specify):			
		-	
		-	
TOTAL BUDGET:		15,900.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		15,900.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):			
		-	
		-	
TOTAL BUDGET:		-	
REQUESTED BY:		Works	
		(Print Name)	
		(Signature)	
DIRECTOR'S APPROVAL:			
		(Signature)	



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 4			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Acquire consultant for perpetual slide proposals and apply for grant				
A report was prepared in 2015 to advise about the hazards of the slide. In 2016 a consultant needs to be retained to commence with the recommendations that were outlined in the report.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 20,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 20,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 20,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		

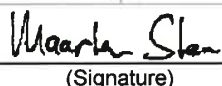


2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 12			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓
DESCRIPTION:				
Masterplan				
A sidewalk masterplan is required to assist in making decisions on where the priorities are in town and to make recommendations when there are subdivision applications.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 30,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 30,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 30,000.00
REQUESTED BY:	Maarten Stam		<i>Maarten Stam</i>	
	(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:				
(Signature)				



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 13			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
W&U Main Building - Floor replacement Phase 1				
To replace tiled areas in the front portion of the Works and Utilities building. Existing tiles are original (38 years old) and are lifting in corners and breaking off causing a tripping hazard. Tiles have been tested for asbestos and no asbestos was detected. Supporting documents available.				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			\$	-
WAGES - OVERTIME			\$	-
CONTRACTED SERVICES			\$	-
EQUIPMENT RENTAL - INTERNAL			\$	-
MATERIALS & SUPPLIES			\$	-
OTHER (Specify):				
MAGNITUDE OF COSTS:			\$	6,000.00
			\$	-
			\$	-
TOTAL BUDGET:			\$	6,000.00
OTHER FUNDING AMOUNT (if applicable)			\$	-
TOTAL DoS FUNDING:			\$	6,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
	(Signature)			




2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works				
ITEM OR PROJECT NAME:	Project 15				
YEAR OF FIVE YEAR CAPITAL PLAN:	2016				
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓	
DESCRIPTION:					
Joint RFP with RDOS for tipping fees					
A landfill operational cost and closure cost calculation is required to determine what the tipping fees should be. If Joint RFP opportunity is no longer available, we will need to engage our own consultant to complete this work.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 30,000.00
					\$ -
					\$ -
TOTAL BUDGET:					\$ 30,000.00
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 30,000.00
REQUESTED BY:		Maarten Stam		<i>Maarten Stam</i>	
		(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:					
		(Signature)			



2016 OPERATIONAL BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works		
ITEM OR PROJECT NAME:	Project 44		
G/L ACCOUNT FOR THIS ITEM:	1-12-334-1210 / 1-12-332-1210 / 1-12-325-1210		
SUPPORTING DOCUMENTS ATTACHED	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION:			
Summer Student - 1 for 20 weeks			
To assist the Works Division directly with lower priority chores the crew doesn't have time for at a lower rate. I.e. the painting of hydrants and weed control around signage.			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			\$ 12,500.00
WAGES - OVERTIME			\$ -
CONTRACTED SERVICES			\$ -
EQUIPMENT RENTAL - INTERNAL			\$ -
MATERIALS & SUPPLIES			\$ -
OTHER (Specify):			
			\$ -
			\$ -
			\$ -
TOTAL BUDGET:			\$ 12,500.00
GRANT AMOUNT (if applicable)			\$ -
TOTAL DoS FUNDING:			\$ 12,500.00
REQUESTED BY:	Maarten Stam		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		

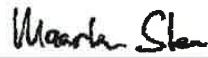


**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):		Works			
ITEM OR PROJECT NAME:		Project 50			
YEAR OF FIVE YEAR CAPITAL PLAN:		2016			
SUPPORTING DOCUMENTS ATTACHED	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>	
DESCRIPTION:					
Giants Head Pathway - repair root damage / add benches Improvements to the section of park at 11317 Giants Head Rd.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 10,000.00
					\$ -
					\$ -
TOTAL BUDGET:					\$ 10,000.00
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 10,000.00
REQUESTED BY:		Maarten Stam		<i>Maarten Stam</i>	
		(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:					
		(Signature)			



2016 OPERATIONAL BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 102			
G/L ACCOUNT FOR THIS ITEM:	1-12-420-2395			
SUPPORTING DOCUMENTS ATTACHED	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Change to bi-weekly yard waste pick ups (\$2.52 / unit * 4118 units)				
Service increase to prevent yard waste from being stockpiled along the roads for a month and to spread the works caused by the volume of deposited greenwood at the landfill.				
4118 was the number of units in November 2015.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ 10,377.00
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
				\$ -
				\$ -
				\$ -
TOTAL BUDGET:				\$ 10,377.00
GRANT AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 10,377.00
REQUESTED BY:	Maarten Stam			
	(Print Name)	(Signature)		
DIRECTOR'S APPROVAL:				
	(Signature)			

**DISTRICT OF SUMMERLAND
2017-2020 OPERATING PROJECT LISTING**

General		Total	Desired Year	Criteria	Ranking	NOTES
Administration	Municipal Building Refurbishing	50,000	2017	5	1	Transfer to reserve.
Development Services	Ortho-Photos	50,000	2017	6	1	
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2017	1	2	Transfer to reserve.
Parks	Dale Meadows Picnic Tables (5)	10,000	2017	8	3	
Recreation	Follow-up Initiatives from Recreation Master Plan	50,000	2017	2	1	Moved from 2016
Recreation	Curling Club Lounge & Stairs Carpet	12,000	2017	5	3	
Recreation	Fitness Room Flooring	10,000	2017	5	4	
Recreation	Recreation Software - Online Registration - Maintenance Fee	17,000	2017	4	1	
Works	Garnet Water Separation - Borrowing Costs	11,347	2017	4	1	
Works	Painting Municipal Hall & Improving Entrance	40,000	2017	5	3	
Works	Works Building - Replacement of Shakes	9,000	2017	5	3	
Works	Canyon View - Inside Entrance Beautification	10,000	2017	8	3	
Works	Traffic Counters	7,500	2017	5,6	3	
Works	W&U Main Building - Floor replacement Phase 2	8,000	2017	1,5	3	
	2017 SUBTOTAL	334,847				
Administration	Municipal Building Refurbishing	50,000	2018	5	1	Transfer to reserve.
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2018	1	1	Transfer to reserve.
Recreation	Recreation Software - Online Registration - Maintenance Fee	17,000	2018	4	1	
Works	Garnet Water Separation - Borrowing Costs	122,551	2018	4	1	Year 1 of 5
Works	Works Building - Floor Replacement Phase 3 (need asbestos removal quote)	15,000	2018	1,5	2	
	2018 SUBTOTAL	254,551				
Administration	Municipal Building Refurbishing	50,000	2019	5	1	Transfer to reserve.
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2019	1	2	Transfer to reserve.
Recreation	Recreation Software - Online Registration - Maintenance Fee	17,000	2019	4	1	
Recreation	Center Stage - Floor Replacement	10,000	2019	6	4	
Recreation	Replace Recreation Office Carpet	25,000	2019	5	6	
Works	Garnet Water Separation - Borrowing Costs	120,281	2019	4	1	Year 2 of 5
	2019 SUBTOTAL	272,281				
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2020	1	2	Transfer to reserve.
Recreation	Recreation Software - Online Registration - Maintenance Fee	17,000	2020	4	1	
Works	Garnet Water Separation - Borrowing Costs	118,012	2020	4	1	Year 3 of 5
	2020 SUBTOTAL	185,012				
	Total	1,936,150				

Legend for Criteria: 1-Safety (public and employee) 5-Investment Protection
2-Risk Mitigation 6-Productivity Improvement
3-Statutory/Regulatory/Policy 7-Grant/Reserve Funds
4-Committed/Unavoidable 8-Other

DISTRICT OF SUMMERLAND
2016 - 2020 GENERAL FUND CAPITAL PLAN

	2016	2017	2018	2019	2020
PROJECTS	2,666,906	4,307,300	1,712,835	1,727,500	1,609,530
FUNDING					
Legislative Reserves	409,681	81,120			45,000
Bylaw Reserves	1,303,319	548,000	773,000	1,144,000	550,900
Borrowing		1,550,680			
Community contributions	273,500	450,000			
Grants	263,206	1,153,600			
Transfer from Surplus	317,063	333,354	439,993		
Transfer from Operating	100,137	190,546	499,842	583,500	1,013,630
	2,666,906	4,307,300	1,712,835	1,727,500	1,609,530
RESERVES AND SURPLUS BALANCES (end of year)					
Legislative Reserves	4,300,978	5,208,944	5,459,804	6,349,293	6,400,448
Bylaw Reserves	1,448,115	2,081,048	2,334,082	2,415,518	3,187,468
Reserve Accounts	626,196	759,516	1,022,250	1,289,493	1,461,343
	6,375,290	8,049,508	8,816,136	10,054,304	11,049,258
Surplus	1,044,275	662,028	270,164	549,867	736,612

General Fund Capital Projects		2015 budget	2015 actual	2016	2017	2018	2019	2020
2015 projects completed		2,347,171	676,299					
GIS Upgrade				13,000				
Servers				30,000	15,000	15,000	15,000	15,000
Storage & Backup				20,000				
Vadim Version Upgrade & E3 Reporting				40,000				
Switches					10,000			
Budgeting Software						60,000		
Photocopier / Printer				7,500				15,000
Phase III Directional Signage (Way Finding)				10,000				
Plotter				10,000				
Retrofit 1995 - Rescue 231				171,000				
Fire Training Facility (Final Earthworks / Construction)				43,365				
Training Facility Props / Training Stations				75,000				100,000
Training Facility Classroom								
Industrial Washing Machine								
4" Fire Hose				6,700				
FDM Management Software				10,000		10,000		10,000
Aerial Fire Truck				9,090	975,000			
Fire Office Area Renovations						20,000		
Wildland Firefighting Side by Side ATV						20,000		
Fire Services Water Tender							300,000	
Fire Hall Interior Renovations							25,000	
Conkle Mountain Trail Improvements				30,000				
Rodeo Grounds Ring Base Materials		24,000		24,000				
Skateboard Park Design and Construction		45,000		34,415	450,000			
Repairs to T-Pier at Rotary Beach		130,000		130,000				
Rotary Beach - Replace Dock Surface		30,000		30,000				
Horseshoe Pitch Upgrades		22,500		22,500				
Giant's Head Park Path Improvements		35,000		35,000				
Powell Beach Walkway & Parking Lot		100,000		100,000				
Recreation Software - Online Registration		20,000		20,000				
Curling Club LED Lighting		24,000		24,000				
Arena Dressing Room 1 & 4		10,000		10,000				
CL2 Safety Shut Off		10,000		10,000				
Fitness Room Equipment		16,000		16,000			10,000	10,000
Center Stage Theatre Curtain & Rigging Phase II		15,000		15,000				
Arena Lobby Retrofit					40,000			
Memorial Park Playground Equipment					40,000			
Peach Orchard Beach Playground Equipment					8,000			
Rodeo Grounds Washroom					45,000			
Arena LED Lights						20,000		
Peach Orchard Campground Playground Equipment						16,000		
Memorial Park Bandshell Bathrooms						32,000		
Perimeter Fence Peach Orchard Campground						12,000		
Dredge Wharf Street Boat Launch						10,000		
Outdoor Fitness Equipment						10,000		
Banquet Room Commercial Dishwasher						15,000		
Arena Bleacher Heater						30,000		
Banquet Room Floor & Washrooms								

General Fund Capital Projects		2015 budget	2015 actual	2016	2017	2018	2019	2020
Arena Concession						25,000		
Arena Parking Lot & Sidewalk						100,000		
Banquet Room Audio System						15,000		
Arena Dehumidifier Wheel						20,000		
Center Stage Digital Sign						25,000		
Banquet Room AHU						30,000		
Curling Club Compressor						50,000		
Dale Meadows Ballpark Hydraulic Irrigation System							50,000	
Peach Orchard Campground Hot Water Tanks / Install Laundry							22,000	
Peach Orchard Tennis Court Fence							10,000	
Pool Covers							10,000	
Recreation Membership Software Upgrade								30,000
Peach Orchard Campground Office Roof								20,000
Living Memorial Ballpark Hydraulic Irrigation System								45,000
Rodeo Grounds Campsite								70,000
Fire Suppression - Arena Complex								15,000
Curling Club Event Door								10,000
Aquatic Swim Lane Ropes								
System Separation - Garnet Valley				336,875	1,730,400			
RCMP Generator				2,371				
Morrow to Prairie Creek Drainage				105,530				
Landfill Liner Expansion - South East Cell				30,000	270,000			
Scale at Landfill Replacement				90,000				
Shared Scale at Landfill				40,000				
Canyon View Peach Orchard Cemetery Upgrades				34,548				
Walkway Dale Meadows to Sinclair				136,012				
Bike BC Grant Project				200,000				
AutoCAD Seat				11,000				
Quinpool and Victoria upgrades				30,000				
Curb extensions Kelly and Jubilee				96,000				
Fire Alarm Panel				7,000				
Canyon View Peach Orchard Cemetery Upgrades					40,000			
Aeneas Creek Flood Protection - N Victoria to Rosedale					50,000			
HP Designjet T2500PS 36"Plotter					9,900			
Lakeshore Drive North Sidewalk					80,000			
Simpson Road RR Crossing					5,000			
Works Building Refurbishing					8,000			
Aeneas Creek Flood Protection - N Victoria to Rosedale						200,000		
Jubilee West and Victoria Roundabout						41,000		
Giant's Head Upgrade - from Harris to Hillborn - \$888,350 total						88,835		
Radio repeater system + radio replacements for emergency situations						43,000		
West Side of Victoria Road South, Beavis to Dale Meadows							239,000	
Victoria Road South, Dunham to Agur							45,100	405,900
Sinclair, Prairie Valley to Barkley - \$664,000 total							66,400	
Jubilee Road East, Rosedale to Tie-in North of Arena							268,000	
South Victoria, Agur to Dunham							40,000	360,000
Wilson / Holder, Walters to Hwy 97 (Jewel Place) - \$446,300 total								44,630
Jubilee West and Victoria Roundabout								369,000
Rosedale Parking Lot								45,000

General Fund Capital Projects		2015 budget	2015 actual	2016	2017	2018	2019	2020
Half Ton Truck - Regular Cab				30,000	-	-	-	-
3yd loader				210,000	-	-	-	-
Single Axle Dump Truck				165,000	-	-	-	-
Forklift - used 5000lb				15,000	-	-	-	-
Sander for Single Axle Dump Truck				20,000	-	-	-	-
Half Ton Truck - Regular Cab				35,000	-	-	-	-
Broom for loader				20,000	-	-	-	-
550 Dump Truck - 1.5 Ton				80,000	-	-	-	-
Asphalt Roller				16,000	-	-	-	-
Half Ton Truck - Regular Cab				-	35,000	-	-	-
Half Ton Truck - Extended Cab				-	38,000	-	-	-
Air Compressor				-	20,000	-	-	-
Tandem Dump Truck				-	220,000	-	-	-
Grader				-	100,000	-	-	-
Utility Truck - 1 Ton HD				-	65,000	-	-	-
3/4 Ton Truck				-	45,000	-	-	-
Hydraulic chainsaw				-	8,000	-	-	-
Half Ton Truck - ext cab				-	-	38,000	-	-
Truck Bay - North Side of Works				-	-	32,000	-	-
3/4 Ton Truck				-	-	45,000	-	-
1 Ton Dump Truck 2wd used				-	-	65,000	-	-
Flush Truck				-	-	500,000	-	-
Backhoe				-	-	125,000	-	-
Building Inspection Vehicle				-	-	-	25,000	-
1 Ton Dump Truck 4x4				-	-	-	80,000	-
Single Axle Dump Truck				-	-	-	165,000	-
Half Ton Truck - Regular Cab				-	-	-	35,000	-
Vacuum Sweeper				-	-	-	300,000	-
3/4 Ton Truck				-	-	-	-	45,000
FUNDING SOURCES		2,521,701	676,299	2,666,906	4,307,300	1,712,835	1,727,500	1,609,530
Transfer from operating				100,137	190,546	499,842	583,500	1,013,630
Transfer from surplus				317,063	333,354	439,993	-	-
Borrowing				-	1,550,680	-	-	-
Community contributions				273,500	450,000	-	-	-
Government Grants				168,006	-	-	-	-
Bike BC				95,200	1,153,600	-	-	-
New Build Canada				263,206	1,153,600	-	-	-
Legislative Reserves				409,681	81,120	-	-	45,000
Bylaw Reserves				1,303,319	548,000	773,000	1,144,000	550,900
Funding Total				2,666,906	4,307,300	1,712,835	1,727,500	1,609,530

District of Summerland Legislative Reserves					
	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Development Cost Charges</u>					
Projected opening balance	1,241,158	1,513,792	1,853,070	2,010,592	2,295,343
contributions	268,605	334,264	155,194	280,543	119,380
interest earned	4,029	5,014	2,328	4,208	1,791
allocations					
projected balance end of year	1,513,792	1,853,070	2,010,592	2,295,343	2,416,514
<u>Land Sales</u>					
Projected opening balance	410,165	649,362	657,983	667,853	677,870
contributions	600,000				
interest earned	6,152	9,740	9,870	10,018	10,168
allocated in other plans	(125,280)				
allocations	(241,675)	(1,120)			
projected balance end of year	649,362	657,983	667,853	677,870	688,039
<u>Community Works Fund</u>					
Projected opening balance	1,519,155	1,574,550	2,126,169	2,201,061	2,787,077
contributions	511,130	528,000	528,000	553,000	553,000
interest earned	22,787	23,618	31,893	33,016	41,806
allocated in other plans	(310,516)		(485,000)		(638,825)
allocations	(168,006)				
projected balance end of year	1,574,550	2,126,169	2,201,061	2,787,077	2,743,058
<u>Parking</u>					
Projected opening balance	74,601	75,720	76,856	78,009	79,179
contributions					
interest earned	1,119	1,136	1,153	1,170	1,188
allocations					(45,000)
projected balance end of year	75,720	76,856	78,009	79,179	35,366

District of Summerland	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<u>Parks Dedication</u>					
Projected opening balance	473,387	480,488	487,695	495,011	502,436
contributions					
interest earned	7,101	7,207	7,315	7,425	7,537
allocations					
projected balance end of year	480,488	487,695	495,011	502,436	509,972
<u>Tax Sale Property</u>					
Projected opening balance	6,961	7,065	7,171	7,279	7,388
contributions					
interest earned	104	106	108	109	111
allocations					
projected balance end of year	7,065	7,171	7,279	7,388	7,499
Total Legislative Reserve Funds	4,300,978	5,208,944	5,459,804	6,349,293	6,400,448
Bylaw Reserves					
<u>Equipment replacement</u>					
Projected opening balance	881,504	977,127	1,317,183	1,277,341	1,104,901
contributions	828,400	828,400	828,400	828,400	828,400
interest earned	13,223	14,657	19,758	19,160	16,574
allocation for financing fire truck			(115,000)	(115,000)	(115,000)
allocations	(746,000)	(503,000)	(773,000)	(905,000)	(45,000)
projected balance end of year	977,127	1,317,183	1,277,341	1,104,901	1,789,875
<u>Capital Works projects</u>					
Projected opening balance	457,003	470,989	763,865	1,056,741	1,310,617
contributions	292,876	292,876	292,876	492,876	492,876
interest earned					
operating allocations	(136,441)			(239,000)	(405,900)
allocations	(142,449)			1,310,617	1,397,593
projected balance end of year	470,989	763,865	1,056,741	1,310,617	1,397,593
Total Bylaw Reserves	1,448,115	2,081,048	2,334,082	2,415,518	3,187,468

District of Summerland	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
Reserve Accounts					
<u>Climate Action</u>					
Projected opening balance	102,318	22,318	2,038	27,500	53,725
contributions	29,000	24,720	25,462	26,225	27,012
operating allocations	(85,000)				
allocations	(24,000)	(45,000)			
projected balance end of year	22,318	2,038	27,500	53,725	80,737
<u>Landfill Improvement</u>					
Projected opening balance	286,074	306,074	489,674	676,946	867,963
contributions	180,000	183,600	187,272	191,017	194,838
allocations	(160,000)				
projected balance end of year	306,074	489,674	676,946	867,963	1,062,801
<u>Fire Services</u>					
Projected opening balance	175,802	98,347	148,347	198,347	248,347
contributions	50,000	50,000	50,000	50,000	50,000
allocations	(127,455)				(100,000)
projected balance end of year	98,347	148,347	198,347	248,347	198,347
<u>Community Contributions - project specific</u>					
Projected opening balance	118,595	99,595	99,595	99,595	99,595
contributions					
allocations	(19,000)				
projected balance end of year	99,595	99,595	99,595	99,595	99,595
<u>Recreation, Parks and Trails Enhancement</u>					
Projected opening balance	184,277	99,862	19,862	19,862	19,862
contributions					
allocations	(84,415)	(80,000)			
projected balance end of year	99,862	19,862	19,862	19,862	19,862
Total Reserve Accounts	626,196	759,516	1,022,250	1,289,493	1,461,343

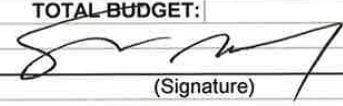
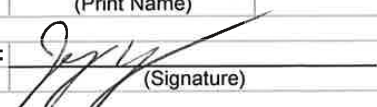


2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Corporate Services - Information Technology		
ITEM OR PROJECT NAME:	GIS Upgrade 2016		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	✓
DESCRIPTION:			
Upgrade the Geographic Information System (GIS) from 2004 Autodesk MapGuide to 2016 Autodesk Infrastructure Mapping Server (AIMS). AIMS supports all modern browsers including mobile devices and does not require a proprietary Microsoft plug-in, providing a better experience for residents and other stakeholders.			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			5,000.00
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
Software Licence			8,000.00
			-
			-
TOTAL BUDGET:			13,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			13,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
Software Licence (2017 and onwards)			1,000.00
			-
			-
TOTAL BUDGET:			1,000.00
REQUESTED BY:	Jim Holtjer		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:	(Signature)		

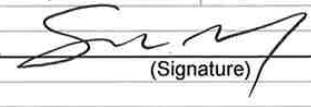



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Corporate Services - Information Technology		
ITEM OR PROJECT NAME:	Servers		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION:			
All municipal servers are now at end-of-life and are no longer covered by warranty or supported by their manufacturers, with spare parts only available on the secondary market. We need to replace the servers with new equipment and migrate critical server roles over to the new hardware. The primary file system is operating at 90% capacity and continuing to grow, creating disruptive limitations on departments' efforts to digitize records.			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			30,000.00
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			30,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			30,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:	Shamus Bowker		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Corporate Services - Information Technology		
ITEM OR PROJECT NAME:	Storage & Backup		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	✓
DESCRIPTION:			
Our backup system has reached end-of-life and is out of warranty. We need to replace the equipment with current hardware and upgrade our backup software to allow for more reliable recovery and improved retention times. The current system has already experienced catastrophic hardware failure and been repaired on numerous occasions.			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			20,000.00
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			20,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			20,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			-
REQUESTED BY:			
Shamus Bowker			
(Print Name)			(Signature)
DIRECTOR'S APPROVAL:			
			(Signature)



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Corporate Services			
ITEM OR PROJECT NAME:	Vadim Version Upgrade and E3 reporting			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	✓	NO	
DESCRIPTION: Upgrade to the new version of the software is required by December 2016 as support for the current version ends. Opportunity to improve reporting and implement web capabilities				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR				
WAGES - OVERTIME			-	
CONTRACTED SERVICES			40,000.00	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES				
OTHER (Specify):				
			-	
			-	
TOTAL BUDGET:			40,000.00	
OTHER FUNDING AMOUNT (if applicable)			-	
Give the details of other funding including reserves				
TOTAL DoS FUNDING:			40,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):				
			-	
			-	
			-	
TOTAL BUDGET:			-	
REQUESTED BY:	finance			
	(Print Name)	(Signature)		
DIRECTOR'S APPROVAL:				
	(Signature)			



iCity[®] Product *EVOLUTION*

January 2016

VADIM
Software



Agenda

- Introductions
- iCity *RIM* overview
- iCity *Desktop* upgrade
- Product demo
- Staying connected
- Next steps

Why the upgrade?

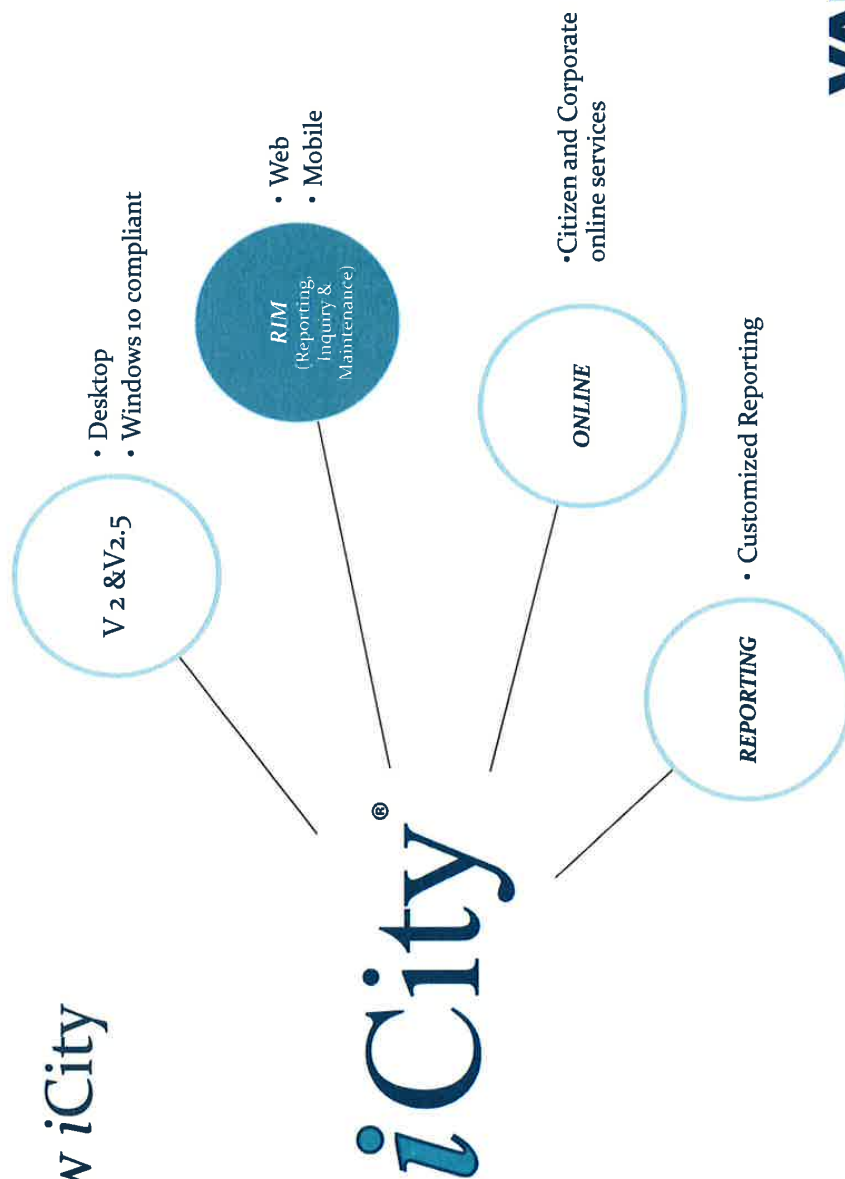


Two years of customer feedback and requests:

- “I need to quickly build reports and customize them for my needs”.
- “More people within my organization need access to the information in iCity”.
- “I find it a challenge to add new information in iCity. This should be able to do”.
- “We want to reduce use of excel and manual processes to track information”.
- “New employees should be able to quickly learn iCity”.
- “How can I get people to get the information themselves so they do not interrupt me so often”.
- “Getting the information should be easy”.
- “I only want to see my information in the way I want to see it”.
- “I want to export data into a manageable format like Excel”.

VADIM
software

The new iCity



VADIM
software



Get more from your iCity[®] with RIM

- *Increased efficiency*
 - business processes
 - extended access to iCity data
 - distribution of information
 - web and mobile access anywhere anytime
- *Improved functionality*
 - reporting, inquiry and maintenance functions
 - screen customization
 - data capture
 - automation of tasks and workflows
- *Reduced time*
 - key strokes and screens
 - manual processes
 - customization costs
 - employee learning time



VADIM
software



iCity RIM Quick summary

- ✓ Is the first web based upgrade to the iCity ® modules and the future platform for all Vadim products
- ✓ Upgrades the RIM functions - the Reporting, Inquiry and Maintenance applications within v2 which addresses 75% of current user functions
- ✓ Offers advanced reporting, improved processes, ease of use, and screen customization not available with V2
- ✓ Complements and extends the reach of iCity to people without V2 allowing them to access their own information and reports
- ✓ Incorporates major technological advancements (web, mobile, security) developed over the past several years
- ✓ Can be installed on your timelines - by module (s) or all at once
- ✓ Access from any computer or mobile device
- ✓ Works within your office intranet environment even if internet service is not available

VADIM
software



2016 Budget planning

Customer loyalty offer:

- Sign up for *RIM* and install by June 30th 2016 and receive the *Desktop* (2.5) upgrade @ no charge.
 - 3 year payment plan available (2016, 2017, 2018)
 - Includes Vadim *EXPLORER* upgrade no charge (for existing VX customers)
 - Windows 10 free upgrade valid until July 29, 2016
- Support for iCity 2.0 will end December 31, 2016.

*Your **RIM** upgrade quote includes all costs for implementation and training and does not impact your annual support fees.*

VADIM
software



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Development Services Department			
ITEM OR PROJECT NAME:	Directional Signage Phase III			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
<p>Phase 1 of the direction signage involved the Welcome Signs at the north and south entrance to Summerland. Phase 2 of the program involved the two digital highway signs located near the intersections with Highway 97. Phase 3 of the program involves directions signage in town leading travellers to various attractions in the municipality.</p> <p>Already \$5000 approved for contract to provide Phase 3 signage program, including design and locations (\$1500 spent already). This money is for implementing the design. Sign construction and placement.</p>				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			4,000.00	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			6,000.00	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			-	
			-	
TOTAL BUDGET:			10,000.00	
OTHER FUNDING AMOUNT (if applicable)			-	
Give the details of other funding including reserves				
TOTAL DoS FUNDING:			10,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			-	
			-	
TOTAL BUDGET:			-	
REQUESTED BY:			 (Signature)	
			Ian McIntosh (Print Name)	
DIRECTOR'S APPROVAL:			 (Signature)	



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	DEV SERV			
ITEM OR PROJECT NAME:	PLOTTER REPLACEMENT			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
DESCRIPTION:				
Replace Plotter				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):				
EQUIPMENT			19,000 -	
			-	
			-	
TOTAL BUDGET:			19,000 -	
OTHER FUNDING AMOUNT (if applicable)			-	
Give the details of other funding including reserves				
TOTAL DoS FUNDING:			-	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):				
			-	
			-	
			-	
TOTAL BUDGET:			-	
REQUESTED BY:			Iain Mc Intosh	
			(Print Name)	
			(Signature)	
DIRECTOR'S APPROVAL:			[Signature]	
			(Signature)	

Ian McIntosh

From: Jim Holtjer
Sent: November 5, 2015 1:19 PM
To: Ian McIntosh
Subject: FW: HP Plotter Promotions - September
Attachments: HP Designjet Printer Sept'15 IR.PDF; September 2015 Designjet Printer mail in offer.pdf; T2500.pdf

\$8k plus tax

The rebate no longer applies but I think we would wait until next year's rebate promotion.
 Also prices trend down over time and I don't think the Can\$ can go any lower, or more correctly the USD any higher.

James Holtjer ASCT | GIS & Database Administrator |

jholtjer@summerland.ca
 Ph: 250-404-4097 Fax: 250-494-1415

From: Jamie Meyer [mailto:Jamie@Cancadd.onmicrosoft.com]
Sent: September 4, 2015 10:57 AM
To: Jamie Meyer <Jamie@Cancadd.onmicrosoft.com>
Subject: HP Plotter Promotions - September

Happy Friday:

I just received the HP Promotions for September and there is an excellent promotion for the HP T2500-MFP unit (PRINT/SCAN/COPY from a single device). There are (2) promotions for the HP T2500PS-MFP that can be combined. The first promotion is a \$1K instant rebate, the second promotion is a \$1,500 Mail In Rebate.

Essentially, the combined rebates give an additional \$2,500 off of the price of the HP T2500PS-MFP unit – this is a significant discount.

Please accept the following pricing and information for your records:

MODEL #	DESCRIPTION	HP MSRP	*CANCADD PRICE SEPTEMBER ONLY	MAIL IN REBATE	EFFECTIVE COST
CR359A	T2500PS-36	\$12,995	\$9,495	\$1,500	\$7,995
DELIVERY/INSTALLATION/TRAINING			EXTRA		

***CANCADD SEPTEMBER ONLY PRICE INCLUDES \$1K INSTANT REBATE* ...Cancadd Regular price \$10,495 - \$1K (Instant Rebate) = September Promotion Price \$ 9,495**



T2500 SPECS AND INFORMATION

- Print from USB Drive
- Mid to Large volume print environments
- Integrated Stacker

- 128GB Dedicated file Processing Memory
- 320GB Hard Disk
- (2) roll plotter – 300' roll capacity
- 21sec/page "D" Size Print (Almost 3 "D" size prints per minute)
- 2400 x 1200 Optimized DPI
- Colour Touchscreen
- True 'Neutral' Gray
- (6) ink bladder system
- Comprehensive Accounting Software Program (good for tracking costs)

INTEGRATED SCANNER

- Integrated 36" Colour Engineering Scanner
- *Multiple formats – up to 600x600 dpi*
- *Direct connect to Printer for Colour 'Copies'*
- Compact Single Footprint System (MFP)
- PRINT/SCAN/COPY

The T2500 will reproduce almost (3) "D" size prints per minute ("D" size 21 sec). It will accept up to 300' rolls of media and has a (6) ink bladder system (130ML each, 300ML Matte Black). The unit c/w a built in stacker that will hold up to (50) "D" size drawings. It is equipped with a comprehensive accounting software package, simply input the costs of media/ink and it will automatically calculate costs per job.

Please let me know if you have any questions or require further information – have a great long weekend.

Best regards,

Jamie Meyer

Check out our new website: www.cancadd.ca

#120 - 1715 Dickson Ave
Kelowna, BC
V1Y9G6

Toll Free: 1.800.605.3355

Cell: 1.250.870.3668

jamie@cancadd.ca

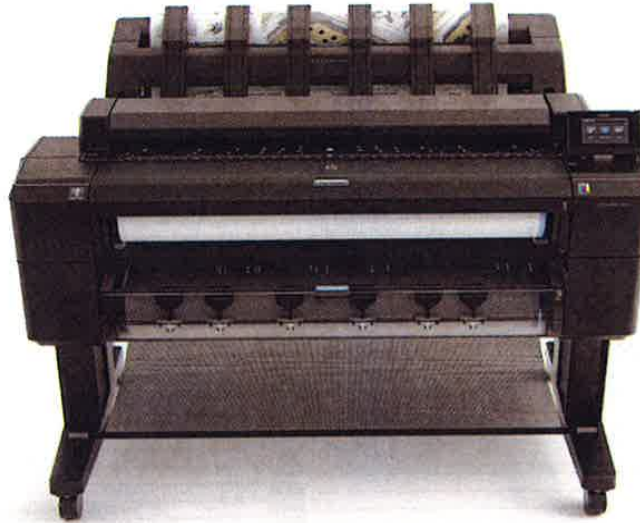
CanCADD Imaging Solutions Ltd.

HP Plotter Service Repair: service@cancadd.ca
(Authorized HP Service Provider)



HP Designjet T2500 eMultifunction Printer series

Newly designed, web-connected eMultifunction Printer with A0-size print, scan and copy capabilities.



Enjoy an innovative user experience.

- Eliminate any output clutter – get flat, collated prints thanks to the integrated output stacking tray.
- Gain full control: monitor media rolls, view printer status on the touchscreen, and track jobs during printing.
- Load two paper rolls effortlessly, even when seated, with front loading and automatic paper-roll alignment.
- Save space with a compact, integrated 914 mm (36-inch) A0 capable printer that prints, scans, and copies.

Print, scan, and copy with a single device.

- Speed up your workflow – easily scan and email sketches and hand-annotated drawings directly to your partners¹.
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- Create A1 prints in 21 seconds. Original HP inks deliver dark blacks and true neutral greys.

Print from virtually anywhere¹.

- Use your Apple® or Android™ smartphone or tablet to print from virtually anywhere¹.
- Access and print projects from the cloud when you're out of the office, using HP Designjet ePrint & Share¹.
- Automatically save your work to the cloud when you print and scan with HP Designjet ePrint & Share¹.
- Print and scan² without drivers using a USB drive and directly email projects to your T2500 eMFP^{1,3}.

¹ Requires an HP Designjet ePrint & Share account, Internet connection to the printer, and connected Internet-capable device. When using the HP Designjet ePrint & Share mobile app, a compatible Apple® iOS or Android™ device and Internet connection are required. Data or connection charges may apply. Print times may vary. For more information, visit hp.com/go/epintandshare

² Scanning of PDF files only available with HP Designjet T2500 PostScript eMultifunction Printer.

³ Only files in TIFF, JPEG and PDF format can be emailed with a size limit of 10 MB.

HP Designjet T2500 eMultifunction Printer series

Technical specifications

Print

Line Drawings	21 sec/page on A1/D 120 A1 prints per hour, 60 A0 prints per hour
Print speed	120 A1 prints per hour, 60 A0 prints per hour
Print resolution	Up to 2400 x 1200 optimized dpi
Margins (top x bottom x left x right)	Roll: 5 x 5 x 5 x 5 mm (borderless on photo roll media) Sheet: 5 x 22 x 5 x 5 mm
Technology	HP Thermal Inkjet
Ink types	Dye-based (C, M, Y, K); pigment-based (mK)
Ink colours	6 (cyan, magenta, yellow, grey, matte black, photo black)
Ink drop	6 pl (C, M, Y, G, pK); 9 pl (mK)
Print head nozzles	9632
Print heads	1 (cyan, magenta, yellow, grey, matte black, photo black)
Line accuracy	+/- 0.1% (+/- 0.1% of the specified vector length or +/- 0.2 mm (whichever greater) at 23°C (73°F), 50-60% relative humidity, on A0/E HP Matte Film in Best or Normal mode with Original HP Ink)
Minimum line width	0.02 mm (HP-GL/2 addressable)
Guaranteed minimum line width	0.07 mm (ISO/IEC 13660:2001E)
Maximum print length	91 m (application dependent)
Maximum print weight	11.9 kg
Maximum optical density	6 L* min/2.15 D

Media

Handling Input: two automatic front-loading roll feeds; smart roll switching; sheet feed; Output: integrated output stacking tray (from A4/R to A0/E, with up to 50 A1/D-size capacity); media bin; automatic cutter. Scanner: straight-through scan paper path for sheet and cardboard originals

Types

Bond and coated paper (bond, coated, heavyweight coated, super heavyweight plus matte, coloured), technical paper (natural tracing, translucent bond, vellum), film (clear, matte, polyester), photographic paper (satin, gloss, semi-gloss, matte, high-gloss), backlit self-adhesive (two-view ding, indoor paper, polypropylene, vinyl)

Weight

60 to 328 g/m²

Size

210 x 279 to 914 x 1219 mm

Thickness

Up to 0.5 mm

Memory

Standard 128 GB (virtual). Based on 1.5 GB RAM

Hard disk

Standard, 320 GB

Connectivity

Interfaces (standard) Gigabit Ethernet (1000Base-T)

Print languages (standard) **CR358A:** HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 G/L, URIF; **CR359A:** Adobe® PostScript® 3, Adobe PDF 1.7 Extension Level 3, HP-GL/2, HP-RTL, TIFF, JPEG, CALS G4, HP PCL 3 G/L, URIF;

Environmental ranges

Operating temperature 5 to 40°C

Storage temperature -25 to 55°C

Operating humidity 20 to 80% RH

Storage humidity 0 to 95% RH

Acoustic

Sound Pressure 47 dBA

Sound Power 6.5 B(A)

Dimensions (w x d x h)

Printer 1399 x 916 x 1110 mm

Packaged 1502 x 759 x 825 mm

Weight

Printer 112 kg

Packaged 137.5 kg

Power consumption

Maximum < 260 watts (maximum); < 120 watts (printing); < 4 watts / < 7 watts with embedded Digital Front End (sleep); 0.1 watts (auto-off); 0 watts (off handswitch)

Power requirements Input voltage (auto-ranging): 100 to 240 VAC (+/- 10%), 50/60 Hz (+/- 3 Hz); 2 A max

What's in the box

CR358A	HP Designjet T2500 eMFP; printhead; introductory ink cartridges; stacking tray; printer stand and media bin; spindles; quick reference guide; setup poster; startup software; power cord
CR359A	HP Designjet T2500 PostScript eMFP; printhead; introductory ink cartridges; stacking tray; printer stand and media bin; spindles; quick reference guide; setup poster; startup software; power cord

Certification

Safety	EU (LVD and EN 60950-1 compliant), Russia (GOST)
Electromagnetic	Compliant with Class A requirements: EU (EMC Directive)
Environmental	WEEE; EU RoHS; REACH; FEMP; EPEAT Bronze

Warranty

	Two-years limited hardware warranty. Warranty and support options vary by product, country and local legal requirements
--	---

Ordering information

Product

CR358A	HP Designjet T2500 A0/B14mm eMultifunction Printer
CR359A	HP Designjet T2500 A0/B14mm PostScript eMultifunction Printer

Accessories

COE65A	HP Designjet T9x0/Tx500 36-in Spindle
CK538A	HP Designjet 3-in Core Adapter

Ink supplies

B3P06A	HP 727 Designjet Printhead
B3P13A	HP 727 40-ml Cyan Designjet Ink Cartridge
B3P14A	HP 727 40-ml Magenta Designjet Ink Cartridge
B3P15A	HP 727 40-ml Yellow Designjet Ink Cartridge
B3P17A	HP 727 40-ml PhotoBlack Designjet Ink Cartridge
B3P18A	HP 727 40-ml Gray Designjet Ink Cartridge
B3P19A	HP 727 130-ml Cyan Designjet Ink Cartridge
B3P20A	HP 727 130-ml Magenta Designjet Ink Cartridge
B3P21A	HP 727 130-ml Yellow Designjet Ink Cartridge
B3P22A	HP 727 130-ml Matte Black Designjet Ink Cartridge
B3P23A	HP 727 130-ml Photo Black Designjet Ink Cartridge
B3P24A	HP 727 130-ml Gray Designjet Ink Cartridge
CIQ11A	HP 727 69-ml Matte Black Designjet Ink Cartridge
CIQ12A	HP 727 300-ml Matte Black Designjet Ink Cartridge

Service & support

U0MD9E	- HP 3 year Next Business Day Designjet T2500 36in e-MFP Hardware Support
U0ME3E	- HP 3 year 4 hour 9x5 Designjet T2500 36in e-MFP Hardware Support
U0ME1E	- HP 4 year Next Business Day Designjet T2500 36in e-MFP Hardware Support
U0ME2E	- HP 5 year Next Business Day Designjet T2500 36in e-MFP Hardware Support
U0ME9E	- HP 1 year Post Warranty Next Business Day Designjet T2500 36in e-MFP Hardware Support
U0MF2PE	- HP 1 year Post Warranty 4 hour 9x5 Designjet T2500 36in e-MFP Hardware Support
U0MF1PE	- HP 2 year Post Warranty Next Business Day Designjet T2500 36in e-MFP Hardware Support

HP Designjet Support Services offer solutions for business critical environments - installation, extended support and maintenance, as well as variety of value added services. For more information, please visit hp.com/go/designjet/support.

Use Original HP inks and printheads to experience consistent high quality and reliable performance that enable less downtime. For more information, visit hp.com/go/OriginalHPInks.




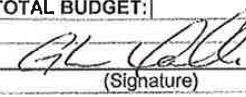
For the entire HP Large Format Printing Materials portfolio, please see globalBMG.com/hp.


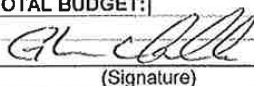
For more HP Large Format Media substrates and sizes please visit us online at: <http://www.hp.com/go/designjet/supplies>


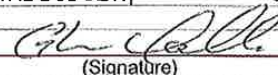
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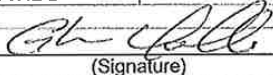
4AA4-7710EEC Published in EMEA April 2014



 DISTRICT OF SUMMERLAND		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):		Fire Department	
ITEM OR PROJECT NAME:		Retrofit 1995 Rescue Vehicle	
YEAR OF FIVE YEAR CAPITAL PLAN:		2016	
SUPPORTING DOCUMENTS ATTACHED:		YES	NO <input checked="" type="checkbox"/>
DESCRIPTION: Replacement of the rear cargo section of the rescue vehicle. Chassis of the vehicle is sound, however cargo section has several stress fractures. Vehicle is 21 years old. Replacement costs for the entire vehicle would be approximately \$400,000			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		171,000.00	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		171,000.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		171,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
No increase to existing annual operational costs		-	
		-	
		-	
TOTAL BUDGET:		171,000.00	
REQUESTED BY:		Glenn Noble (Print Name)	 (Signature)
DIRECTOR'S APPROVAL:			
		(Signature)	

 DISTRICT OF SUMMERLAND		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):		Fire Department	
ITEM OR PROJECT NAME:		Training Facility	
YEAR OF FIVE YEAR CAPITAL PLAN:		2016	
SUPPORTING DOCUMENTS ATTACHED:		YES	NO <input checked="" type="checkbox"/>
DESCRIPTION: Training Facility training stations and props. Funding available in Fire Department capital reserve account.			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		75,000.00	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		75,000.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		75,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		75,000.00	
REQUESTED BY:		Glenn Noble	
		(Print Name)	(Signature)
DIRECTOR'S APPROVAL:			
		(Signature)	


 DISTRICT OF SUMMERLAND		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Fire Department		
ITEM OR PROJECT NAME:	Industrial Washing Machine		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	NO	<input checked="" type="checkbox"/>
DESCRIPTION: Replacement of the 30 year old commercial clothes washing machine in the fire hall. Currently spending between \$300 & \$500 per year on maintenance and repairs to the machine.			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		6,700.00	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		6,700.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		6,700.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		6,700.00	
REQUESTED BY:	Glenn Noble		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		

 DISTRICT OF SUMMERLAND		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):		Fire Department	
ITEM OR PROJECT NAME:		Fire Hose	
YEAR OF FIVE YEAR CAPITAL PLAN:		2016	
SUPPORTING DOCUMENTS ATTACHED:		YES	NO <input checked="" type="checkbox"/>
DESCRIPTION: Replacement of 1000 feet of 4 inch fire hose. Cost of hose is approx. 10 per foot.			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		10,000.00	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		10,000.00	
OTHER FUNDING AMOUNT (if applicable)		-	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		10,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
No annual operating costs		-	
		-	
		-	
TOTAL BUDGET:		10,000.00	
REQUESTED BY:		Glenn Noble (Print Name)	 (Signature)
DIRECTOR'S APPROVAL:			
		(Signature)	



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Parks				
ITEM OR PROJECT NAME:	Skate Park				
YEAR OF FIVE YEAR CAPITAL PLAN:	2016				
SUPPORTING DOCUMENTS ATTACHED:	YES		NO		
DESCRIPTION:					
Complete drawings, construction of Skate Park RANK # 4					
					ESTIMATED COSTS
WAGES - REGULAR					-
WAGES - OVERTIME					-
CONTRACTED SERVICES					-
EQUIPMENT RENTAL - INTERNAL					-
MATERIALS & SUPPLIES					-
OTHER (Specify):					
					-
					-
					-
TOTAL BUDGET:					450,000.00
Penny Lane Funding					100,000.00
Community Fundraising/Grants					100,000.00
TOTAL DoS FUNDING:					250,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR					
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					-
WAGES - OVERTIME					-
CONTRACTED SERVICES					-
EQUIPMENT RENTAL - INTERNAL					-
MATERIALS & SUPPLIES					-
OTHER (Specify):					
					-
					-
					-
TOTAL BUDGET:					250,000.00
REQUESTED BY:					
Brenda Ingram					
(Print Name)					(Signature)
DIRECTOR'S APPROVAL:					
					(Signature)

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Parks		
ITEM OR PROJECT NAME:	Repair Horseshoe Pitches		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION: Horseshoe club has requested repairs to the pitches that have been damaged by uneven ground from tree roots. Also requested 2 additional pitches in order to host tournament for anniversary of club. Engineer techs will provide cost RANK # 5			
BREAKDOWN OF PROPOSED BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		22,500.00	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		22,500.00	
OTHER FUNDING AMOUNT (if applicable)		22,500.00	
Give the details of other funding including reserves			
TOTAL DoS FUNDING:		-	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:		ESTIMATED COSTS	
WAGES - REGULAR		-	
WAGES - OVERTIME		-	
CONTRACTED SERVICES		-	
EQUIPMENT RENTAL - INTERNAL		-	
MATERIALS & SUPPLIES		-	
OTHER (Specify):		-	
		-	
		-	
TOTAL BUDGET:		-	
REQUESTED BY:		Brenda Ingram	
		(Print Name)	
		(Signature)	
DIRECTOR'S APPROVAL:			
		(Signature)	



SUMMERLAND HORSESHOE PITCHING CLUB Summerland, BC

November 06-2015

Brenda Ingram

Summerland Recreation Dept.

Hi Brenda,

As requested here are the reasons we are requesting the horseshoe pits to be upgraded.

We will be hosting our 60th Annual Tournament on August 6th and 7th 2016. The way the pits are right now is an embarrassment. On the south side the tree roots are lifting the pits, so when throwing from the north side the pitchers are throwing uphill and when throwing from the south side they are pitching downhill. It should be a level throwing field. The cheapest way to resolve this would be to move the pits north, away from the trees approximately 10 feet. In that instance we would also need a fence between the pits and the clubhouse for safety reasons.


Right now we have 21 members in the club. When the tournament is on there will be approximately 40-50 players. They do spend the 2 days in Summerland and spend money and will also camp here. This is one of the oldest clubs in Summerland. There has been an number of out of town tourists drop in and play horseshoes. With the senior games coming up there is a probability they will need our club for the horseshoe part of the games as the Penticton Horseshoe Club has very few members.

We are a non profit club but we can contribute \$2500 to the new re-construction of the pits.

Sincerely,

Ron Moser

President – Summerland Horseshoe Club

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Recreation		
ITEM OR PROJECT NAME:	Curling Club Lights Retrofit		
YEAR OF FIVE YEAR CAPITAL PLAN:	New 2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION:			
Replace existing overhead lighting above ice surface with LED lights to reduce cost of electricity and heat. Possible funding from gas tax funds - climate action funds 24 light fixtures X \$1000.00 per light Fortis rebate available now. Rank # 5			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			24,000.00
OTHER (Specify):			
			-
			-
			-
TOTAL BUDGET:			24,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			24,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			
			-
			-
			-
TOTAL BUDGET:			24,000.00
REQUESTED BY: Brenda Ingram			
		(Print Name)	(Signature)
DIRECTOR'S APPROVAL:			
		(Signature)	



3895 Lakeside Road
Penticton, BC, V2A 0A5
T. 250.490.9009
E. info@lumalex.ca

April 1, 2015

District of Summerland
Parks & Recreation
13205 Kelly Ave
Summerland B.C. V0H 1Z0

*Sept 2015
LED lights were
installed at aquatic center
Request same lights
for curling club
Nov 24 2015*

Re: Proposed LED Lighting Retrofit

Attention: Mike Fetterer

Hi Mike,

Thank you for taking the time to allow me to introduce our lighting and how it may be used in some of your facilities. After you have done some tests at the pool in Summerland, I have put together the information that you requested to help you determine how you may want to proceed in purchasing new LED light fixtures.

Our High Bay Light fixture is designed, engineered and manufactured in Australia and is of the highest quality. We only use Phillips LED chipsets in our lights as they are the leading manufacturer in the world. This provides us long life and dependability that we need in the field. Our housings are made from marine grade aluminum which have been chromated and epoxy powder coated to provide a strong and durable fixture. The housing have specifically engineered to draw cool air up through the fixture to dissipate heat allowing for long run times and extended life. Also on the the environmental side this fixture is 85% recyclable.

You are currently running 400 watt metal halide lights which we would replace as follows;

Current Lighting - Swimming Pool

12 fixtures @ 425 watts

Total power consumption 5100 watts

Proposed LED Retrofit

12 LED High Bay @ 155 watts

Total power consumption 1860 watts

www.lumalex.ca

www.aqualuma.ca



3895 Lakeside Road
 Penticton, BC, V2A 0A5
 T. 250.490.9009
 E. info@lumalex.ca

Savings with LED retrofit

Swimming Pool

Power consumption savings 63 %
 Savings in Watts 3240

Advantages of LED lighting

- Substantial savings in power consumption both cost and usage. Fortis to raise rates again
- Based on case studies there will be an increase in light intensity of approximately 50%
- Drastic reduction in heat generation as our fixtures run at approximately 12 degrees C
- Our LED fixtures are instant on. No waiting for warm up.
- Little or no maintenance costs. No man lift, bulb or ballast replacement costs. Our LED fixtures are plug and play and will provide 10 to 15 years of excellent service life

Costing

Total fixture costs, 12 fixtures @ \$900.00	\$10800
Fortis B.C. Rebate per fixture \$90.00	\$1080
Total fixture cost	\$9720

Thanks

Gary Martin

www.lumalex.ca

www.aqualuma.ca




2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Recreation			
ITEM OR PROJECT NAME:	Arena Dressing Room 1 & 4 Retrofit			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Rebuild shower, install additional shower mechanism, replace tile. Dressing Rooms 2 & 3 were completed 3 years ago and this is to complete the project RANK # 2				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				\$10,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				10,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				10,000.00
REQUESTED BY: Brenda Ingram				
		(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:				
		(Signature)		



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Recreation			
ITEM OR PROJECT NAME:	Chlorine Gas Safety Shutoff			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Gas shutoff when flow or water is stopped. Chlorine gas stays close to ground, leak would put public, school at risk if leak. RANK # 2				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				10,000.00
OTHER FUNDING AMOUNT (if applicable)				-
Give the details of other funding including reserves				
TOTAL DoS FUNDING:				10,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				-
WAGES - OVERTIME				-
CONTRACTED SERVICES				-
EQUIPMENT RENTAL - INTERNAL				-
MATERIALS & SUPPLIES				-
OTHER (Specify):				-
				-
				-
TOTAL BUDGET:				10,000.00
REQUESTED BY:				
		Brenda Ingram		
		(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:				
		(Signature)		

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Recreation		
ITEM OR PROJECT NAME:	Aquatic & Fitness Center Cardio Equipment		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION:			
Replace 15-20 year old equipment, safety, not cost effective to repair, maintain memberships RANK #2			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			10,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			10,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			10,000.00
REQUESTED BY:	Brenda Ingram		
	(Print Name)	(Signature)	
DIRECTOR'S APPROVAL:			
	(Signature)		



#303, 3550 Carrington Road
Westbank, BC V4T 2Z1

Ph: 250-452-9934 Fax: 250-452-9935

Quote

BK033799

Sold To:

Summerland Recreation Department
3737 Kelly Road
Summerland, BC V0H1H0
250-494-0447

Ship To:

Summerland Recreation Department
3737 Kelly Road
Summerland, BC V0H1H0
250-494-0447

Order Date	Ship Via	Ship Date	Territory	PO	Terms
9-Apr-15	Best way		Clint Pratch		Due on Receipt

Qty	Item ID	Description	Unit Price	Amount
1.000	KL EXEFMOE11.6	Freemotion Elliptical 11.6 FMEL84410	5,999.00	5,999.00
1.000	KL DELIVERY	Delivery Charges	0.00	0.00
1.000	KL WARPLATINUM	Platinum Warranty - 5 yr Parts/3 yr Labour	0.00	0.00
1.000	KL RECYCLE	CESA - Environmental Handling Fees	4.25	4.25

All values Expressed in CAD funds.


Sub Total	\$6,403.25
G.S.T. #123007502RT0001	\$320.16
P.S.T. #	\$448.23
Total	\$7,171.64

All the above items to remain property of Flaman's until all monies payable are fully paid and satisfied. All Signatures represent a binding agreement or contract.

Customer Name _____

Signature _____

BK033799

		2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION	
DIVISION(s):	Recreation		
ITEM OR PROJECT NAME:	Center Stage Theatre Curtain & Rigging Phase II		
YEAR OF FIVE YEAR CAPITAL PLAN:	2016		
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO
DESCRIPTION:			
Phase I, replacing curtains was completed in 2015, this did not include the rigging and mid curtain bar repairs and replacement. These items to be completed in 2016			
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			1,000.00
EQUIPMENT RENTAL - INTERNAL			1,000.00
MATERIALS & SUPPLIES			14,000.00
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			16,000.00
OTHER FUNDING AMOUNT (if applicable)			-
Give the details of other funding including reserves			
TOTAL DoS FUNDING:			16,000.00
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR			
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS
WAGES - REGULAR			-
WAGES - OVERTIME			-
CONTRACTED SERVICES			-
EQUIPMENT RENTAL - INTERNAL			-
MATERIALS & SUPPLIES			-
OTHER (Specify):			-
			-
			-
TOTAL BUDGET:			16,000.00
REQUESTED BY:			
Brenda Ingram			
(Print Name)			(Signature)
DIRECTOR'S APPROVAL:			
Brenda Ingram			
(Signature)			

Renée Belyk

From: Brenda Ingram
Sent: January 15, 2016 9:47 AM
To: Renée Belyk
Subject: FW: Theatre curtain repairs - breakdown

Please add this to the discretionary (or wish list) sheet that I am sending along with quote.

From: Nicole Lawrence
Sent: January 15, 2016 9:44 AM
To: Brenda Ingram <bingram@summerland.ca>
Subject: Theatre curtain repairs - breakdown

The theater curtain replacement highlighted a couple of concerns. There have been twists reported in the mid-stage traveller rigging as well as other rigging such as sand bags that needs to be addressed before the new mid-stage traveller bar is installed. The mid-stage curtain is un-useable at this time. The front curtain is also needing to be adjusted as it is dragging just slightly on the floor which will accelerate the wear and tear on the new curtain. Both of these items need to be addressed as soon as possible in-order to maintain the safety of the theatre stage as well as facilitate the Summerland Secondary School's production of Mary Poppins. These two items are item #2 and item #14 on the Quotation provided by StageFab. A separate quote has been requested for the repair of these two items.

Thank you,

Nicole Lawrence | Accounting Assistant | Phone: 250- 494-0447

Parks and Recreation

Box 159, 13205 Kelly Avenue

Summerland, BC V0H 1Z0

www.summerland.ca

Facebook: [facebook.com/SummerlandBC](https://www.facebook.com/SummerlandBC)

Twitter: twitter.com/SummerlandBC





Quote # 09241505RD
Project: Repairs and Maintenance to Rigging
Date: Dec 23, 2015

Quotation for:

Summerland Parks and Recreation
Box 159, 13205 Kelly Road
Summerland BC, V0H 1Z0
Attention: Nicole Lawrence - Accounting Assistant
Tel: 250-494-0447
Email: nlawrence@summerland.ca

Please see any attached descriptive literature for further details

Qty	c/w	Unit	Manufacturer	Part #	Description	Each	Extension	Total
-----	-----	------	--------------	--------	-------------	------	-----------	-------

1- Main Valance

Dead Hung
Shackles require mousing

1	LOT				Potential Materials that may be required			
12	EA				Wire Tie for Mousing	\$ 0.10	\$ 1.20	
					Package Price		<u>\$ 1.20</u>	\$ 1.20

2 - Main Drape

Dead Hung
Aluminum Crimps used (not industry accepted practise)
Shackles require mousing
Replace Quick Link with Shackle
In order to raise track for drape to trim properly the rigging will need to be altered
Crimp S Hooks on Drape and Carriers

1	LOT				Potential Materials that may be required			
12	EA				Thimble, Heavy Duty 1/4"	\$ 0.58	\$ 6.96	
12	EA				Sleeve, Copper - 1/4"	\$ 4.15	\$ 49.80	
12	EA				Shackle - 5/16" - Galvanized	\$ 3.10	\$ 37.20	
12	EA				Wire Tie for Mousing	\$ 0.10	\$ 1.20	
					Package Price		<u>\$ 95.16</u>	\$ 95.16

3 - Legs # 1 (1 of 2)**4 - Legs # 1 (2 of 2)****13 - Legs # 2 (1 of 2)****16 - Legs # 2 (2 of 2)**

Spot Rigging (No Headblock)
Welded Shackles require mousing
Welded Shackles to Pipe

4	LOT				Potential Materials that may be required			
6	EA				Wire Tie for Mousing	\$ 0.10	\$ 0.60	
					Package Price		<u>\$ 0.60</u>	\$ 2.40

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Qty	c/w	Unit	Manufacturer	Part #	Description	Each	Extension	Total
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5 - LX # 1**10 - LX # 2****17 - LX # 3**

On Winch
 Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

3	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
Package Price						<u>\$ 191.58</u>	\$	574.74

6 - Empty Pipe #1**8 - Empty Pipe #2 - Sheers / Border****9 - Empty Pipe #3****11 - Empty Pipe #4****12 - Empty Pipe #4 - Scene****18 - Empty Pipe #2**

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

6	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
Holds up to 200 lbs of Sand								
Snap Hook for attachment to Clew								
Reuse sand in existing sandbags								
Package Price						<u>\$ 361.58</u>	\$	2,169.48

7 - Projection Screen

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
Holds up to 200 lbs of Sand								
Snap Hook for attachment to Clew								
Reuse sand in existing sandbags								
Package Price						<u>\$ 361.58</u>	\$	361.58

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2 of 5

Qty	c/w	Unit	Manufacturer	Part #	Description	Each	Extension	Total
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14 - Midstage Traveller

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary
 Install track, string and adjust accordingly

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
		Holds up to 200 lbs of Sand						
		Snap Hook for attachment to Clew						
		Reuse sand in existing sandbags						
		Package Price			\$	361.58	\$	361.58

15 - Border #1

Appears to be sufficiently supported
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
		Holds up to 200 lbs of Sand						
		Snap Hook for attachment to Clew						
		Package Price			\$	361.58	\$	361.58

19 - LX # 4

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
		Holds up to 200 lbs of Sand						
		Snap Hook for attachment to Clew						
		Reuse sand in existing sandbags						
		Package Price			\$	361.58	\$	361.58

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Qty	c/w	Unit	Manufacturer	Part #	Description	Each	Extension	Total
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20 - Upstage Traveller Drape

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
		Holds up to 200 lbs of Sand						
		Snap Hook for attachment to Clew						
		Package Price			\$	361.58	\$	361.58

21 - Cyc

Appears to be sufficiently supported
 Shackles require mousing
 Disconnect rigging to allow for twist to come out
 Replace Lift lines if necessary

1	LOT	Potential Materials that may be required						
300	FT	Wire Rope, 1/4"	\$	0.48	\$	144.00		
6	EA	Thimble, Heavy Duty 1/4"	\$	0.58	\$	3.48		
6	EA	Sleeve, Copper - 1/4"	\$	4.15	\$	24.90		
6	EA	Shackle - 5/16" - Galvanized	\$	3.10	\$	18.60		
6	EA	Wire Tie for Mousing	\$	0.10	\$	0.60		
1	EA	Empty Sandbag - Fillable	\$	170.00	\$	170.00		
		Holds up to 200 lbs of Sand						
		Snap Hook for attachment to Clew						
		Package Price			\$	361.58	\$	361.58
		Total Materials					\$	5,012.46
		PST applicable						

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4 of 5

Qty	c/w	Unit	Manufacturer	Part #	Description	Each	Extension	Total
Installation								
1		LOT			Installation of above quoted items c/w			
1		LOT			Basic Installation Charge c/w	\$ 1,930.00	\$ 1,930.00	
					Travel to / from Site			
					Accommodations and Per Diem			
					Tools and Equipment Required			
					Set-up and Clean-up			
					Total Basic Installation Charge		<u>\$ 1,930.00</u>	\$ 1,930.00
					PST applicable			
1		LOT			Installation of above quoted			
					As noted above	\$ 6,210.00	\$ 6,210.00	
					Accommodations and Per Diem			
					Total Installation of Track and Hardware		<u>\$ 6,210.00</u>	\$ 6,210.00
					PST applicable			

Details:

This is considered a Time and Materials Quotation. Above quotation represents an estimate required to perform the work as described and only actual time and materials used will be charged

Time allowed is five working days of up to 10 hours per day

The assistance of at least one Summerland staff will be required during the above time period

Suitable sized Manlift in order to access ceiling above stage safely and as per Worksafe BC guidelines is to be provided by yourselves

**Thank-you for this opportunity to quote and
we look forward to serving you in the future**

Notes and exceptions:

Delivery XX to XX working days after receipt of order based on current manufacturing schedule and materials availability

Prices quoted are based on the above bill of materials only.

Payment Terms to be Discussed at time of order

Prices quoted are valid for 30 days.

Prices quoted are FOB Stagefab - Burnaby, BC.

For further information regarding this quotation

Contact: Rob Dugan

Technical Operations

Stagefab Custom Manufacturing Inc.

Tel: 604-432-1051 Toll Free: 1-866-432-1051

Fax: 604-432-1054

Email: rob@stagefab.com

Package Total	\$ 13,152.46
Freight	
Subtotal	\$ 13,152.46
PST @ 7% (if applicable)	\$ 920.67
GST @ 5%	\$ 657.62
Total	<u>\$ 14,730.76</u>

In addition to the above mention items Stagefab Custom Manufacturing will be pleased to assist you with any of your other Drapery, Fabric or Rigging needs. We look forward to hearing from you.

201 - 7475 Hedley Avenue, Burnaby BC, V5E 2R1

Tel: 604-432-1051

Fax: 604-432-1054

Toll free: 1-866-432-1051

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2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Recreation			
ITEM OR PROJECT NAME:	Arena Lobby Retrofit			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES	<input checked="" type="checkbox"/>	NO	
DESCRIPTION:				
Replace benches, wall coverings and trophy cases. Project contributions from Summerland Minor Hockey and Figure Skating Club RANK # 5				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			2,000.00	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			13,000.00	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			-	
			-	
TOTAL BUDGET:			15,000.00	
OTHER FUNDING AMOUNT (if applicable)			-	
Give the details of other funding including reserves			5,000.00	
TOTAL DoS FUNDING:			10,000.00	
Annual Operating costs - INCLUDE BUDGET FOR A FULL YEAR - INDICATE PRORATION FOR FIRST YEAR				
BREAKDOWN OF PROPOSED ANNUAL OPERATING COSTS BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			-	
WAGES - OVERTIME			-	
CONTRACTED SERVICES			-	
EQUIPMENT RENTAL - INTERNAL			-	
MATERIALS & SUPPLIES			-	
OTHER (Specify):			-	
			-	
			-	
TOTAL BUDGET:			15,000.00	
REQUESTED BY:			Brenda Ingram	
			(Print Name)	
			(Signature)	
DIRECTOR'S APPROVAL:				
			(Signature)	

Deep Dado Cabinets Ltd

15403 Charles Avenue
 Summerland, BC V0H 1Z6
 CANADA

250-486-1650

deepdado@live.ca

GST/HST Number 822359493 RT 0001

PST/QST Number 1013-2390

**QUOTE**

Account # 2015-47
 Job Number # Trophy
 Case
 Cabinets
 Quote Date 11/24/2015
 Good thru Date 12/24/2015

Quote For

Summerland Arena Mike Fetterer
 1-250-490-7987

Main Address

Summerland Arena
 BC
 Canada

Deliver To

Summerland Arena
 BC
 Canada

Item	Qty/Hrs	Price/Rate	Sales Tax	Amount
58 lft of cabinets 108" tall and 12" deep	1.00	\$11,200.00	GST 5%	\$11,200.00
Delivery and Installation	1.00	\$650.00	GST 5%	\$650.00

Subtotal \$11,850.00

Comments:

- Summerland Glass to provide sliding, locking glass panels
- on separate quote;
- Cabinets completed in natural finish red oak;

GST \$592.50

PST \$0.00

Total \$12,442.50

Terms & Conditions

75% Deposit Required to Begin Work



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):		Works			
ITEM OR PROJECT NAME:		Project 26			
YEAR OF FIVE YEAR CAPITAL PLAN:		2016			
SUPPORTING DOCUMENTS ATTACHED		YES		NO	✓
DESCRIPTION: Garnet Water Separation Road Construction (Check amount with Finance Dept.) Works Div. portion of Garnet Valley Separation project. <i>BUILD CANADA GRANT PROJECT - 2/3 GRANT FUNDING 1/3 DISTRICT</i>					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 2,067,275
					\$ -
					\$ -
TOTAL BUDGET:					\$ 2,067,275
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 2,067,275
REQUESTED BY:		Maarten Stam		<i>Maarten Stam</i>	
		(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:					
		(Signature)			



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):		Works			
ITEM OR PROJECT NAME:		Project 53			
YEAR OF FIVE YEAR CAPITAL PLAN:		2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>	
DESCRIPTION:					
Liner expansion - south east cell					
Design only. It is expected that the current cell will be at capacity by 2018. Engineering is required in 2016 and the site preparation will have to happen in 2017.					
<i>TOTAL PROJECT COST \$ 300,000.</i>					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					
<i>2016</i>					\$ 30,000.00
<i>2017</i>					\$ <i>270,000</i>
					\$ -
TOTAL BUDGET:					\$ <i>300,000</i>
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ <i>300,000</i>
REQUESTED BY:		<i>Maarten Stam</i>			
		(Print Name)			
		(Signature)			
DIRECTOR'S APPROVAL:					
		(Signature)			



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works				
ITEM OR PROJECT NAME:	Project 6				
YEAR OF FIVE YEAR CAPITAL PLAN:	2016				
SUPPORTING DOCUMENTS ATTACHED	YES	✓	NO		
DESCRIPTION: Scale at Landfill replacement - <i>\$90,000.</i> One scale will be installed by the time the 2016 budget makes it to Council but an additional will be required to prevent line-ups, especially on gravel haul days.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ <i>90,000+</i>
					\$ -
					\$ -
TOTAL BUDGET:					\$ <i>90,000</i>
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ <i>90,000</i>
REQUESTED BY:	Maarten Stam		<i>Maarten Stam</i>		
	(Print Name)		(Signature)		
DIRECTOR'S APPROVAL:					
(Signature)					



THE CORPORATION OF THE
DISTRICT OF SUMMERLAND
COUNCIL REPORT

DATE: December 21, 2015
TO: Linda Tynan, Chief Administrative Officer
FROM: Maarten Stam, Manager of Works
SUBJECT: Landfill scale replacement

STAFF RECOMMENDATION:

That Council pass the following resolution:

THAT the Mayor and Corporate Officer be authorized to execute an agreement with Cantex as described in the report dated December 17, 2015 from the Manager of Works, regarding the purchase of a joint use scale at the landfill.

PURPOSE:

To obtain a scale for the landfill that will be purchased by the District and Cantex with each party contributing 50%.

BACKGROUND:

The scale at the landfill has been out of service since the beginning of December. A flat rate is being charged to customers based on the Unscaled Loads section of the Fees and Charges Bylaw. Replacement of the existing scale needs to happen as soon as possible. Council has approved the purchase of a scale in the 2015 financial plan.

DISCUSSION:

It was staff's intention to replace the existing scale and there is \$51,655 in the 2015 financial plan for that purpose. After preliminary research was done to determine the requirements, Measurements Canada indicated that the size of the current scale does not meet their requirements. It will have to be replaced by a longer scale. There has not been a tender issued for the replacement of the scale because additional funds are needed. The cost of an 80 foot scale is estimated at \$90,000. The additional \$38,345 was to be considered by Council in the upcoming budget discussions. The failure of the existing scale has made this an urgent matter.

As well, in the upcoming budget discussions, the acquisition of a second shared scale was going to be included for Council's consideration. As Cantex has the gravel lease near the landfill and the contract for the administrative services of the landfill, District staff have been discussing what opportunities may arise from a shared scale.

An advantage to the District would be the ability to have two way traffic when there are line ups at the landfill and decrease the wait time. Another advantage is that the District would have use of a scale that can accommodate longer loads for the same investment dollars needed for the size of scale currently in use. A disadvantage to a shared scale

would be that the gravel trucks would take priority and it may not be available to District when needed. Staff believe that it would be a significant improvement to our customers to have the second shared scale.

Cantex is able to have a shared scale onsite and operational by the middle of January 2016. If the District were to do a tendering process, staff estimate it to be 3 months or longer before there would be a working scale on site.

The discussion with Cantex has been a 50/50 cost share agreement on the purchase and installation of the scale. Joint use of the shared scale for the first 4 years would be within the current term of the Landfill Administrative Services contract. However, future use of the shared scale for Cantex's gravel operation could be complicated should a new contractor be selected when the current Landfill Administrative Services contract expires. This point has been considered and the agreement would allow Cantex use of the shared scale for an additional period of 5 years without any fees paid to the District.

FINANCIAL IMPLICATIONS:

Cantex is willing to finance the purchase of the shared scale with the District making lease payments for 48 months. The amount of the monthly lease payment is estimated at \$835 including PST. When the cost of the purchase and installation of the scale are known, this amount would be adjusted to reflect the 50/50 cost share. It is anticipated to be about \$80,000 in total, with the District's share being \$40,000. The District would pay \$1.00 at the end of the lease period and ownership would be transferred.

Alternatively, the District could pay the estimated \$40,000 upfront. The ownership would be 50/50 for the first 4 years. The same \$1.00 payment at that point in time would be made and ownership would be transferred to the District. This option has not been discussed with Cantex as yet.

In either option, the District would use funds from the Materials Management BC program for the purchase. There are sufficient funds on hand from this program to replace the current scale and purchase a second shared scale.

CONCLUSION:

Moving forward with a direct award for the purchase of the shared landfill scale is justified as the operational need cannot be met with a tendering process.

In the 2016 financial plan, Council will have the opportunity to consider the purchase of an additional scale at the landfill.

OPTIONS:

1. Approve the direct award purchase of the shared scale from Cantex
2. Approve the direct award lease to purchase of the shared scale from Cantex
3. Reject the shared scale option and send the purchase of the scale back to staff to issue a tender

Respectfully submitted,

Maarten Stam

Maarten Stam
Manager of Works

Approved for Agenda

Lorrie Coates

Lorrie Coates, for Linda Tynan, CAO
December 18, 2015



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 30			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓
DESCRIPTION:				
Canyon View Peach Orchard Cemetery Upgrades				
Continuation of intend from previous councils to annually set funds aside to improve the cemeteries. On the list for 2016 are the parking lot at Peach Orchard cemetery and upgrades to the irrigation system and entrance at Canyon View cemetery.				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			\$	-
WAGES - OVERTIME			\$	-
CONTRACTED SERVICES			\$	-
EQUIPMENT RENTAL - INTERNAL			\$	-
MATERIALS & SUPPLIES			\$	-
OTHER (Specify):				
MAGNITUDE OF COSTS:			\$	34,548
			\$	-
			\$	-
TOTAL BUDGET:			\$	34,548
OTHER FUNDING AMOUNT (if applicable)			\$	-
TOTAL DoS FUNDING:			\$	34,548
REQUESTED BY:	Maarten Stam		<i>Maarten Stam</i>	
	(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:				
		(Signature)		



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 5			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
Walkway Dale Meadows to Sinclair				
The final design and installation of a shared recreational trail from the west side of Dale Meadows Ballpark to the south end of Sinclair Rd. Provincial grants have been approved.				
50% GRANT - BIKE BC 50% DISTRICT - COMMUNITY WORKS (GASTAX)				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			\$	-
WAGES - OVERTIME			\$	-
CONTRACTED SERVICES			\$	-
EQUIPMENT RENTAL - INTERNAL			\$	-
MATERIALS & SUPPLIES			\$	-
OTHER (Specify):				
MAGNITUDE OF COSTS:			\$	136,012.
			\$	-
			\$	-
TOTAL BUDGET:			\$	136,012.
OTHER FUNDING AMOUNT (if applicable)			\$	-
TOTAL DoS FUNDING:			\$	
REQUESTED BY:	Maarten Stam		Maarten Stam	
	(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:				
(Signature)				

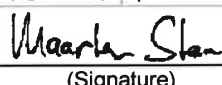


2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works				
ITEM OR PROJECT NAME:	Project 17				
YEAR OF FIVE YEAR CAPITAL PLAN:	2016				
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓	
DESCRIPTION:					
AutoCAD seat BEFORE JAN 31 URGENT - Requires pre-approval The Engineering Division currently has two shared network licenses for this design software and at least 3 but up to 6 users. This is restricting our efficiency. After Jan 31 the shared network license option is not available anymore and individual seats with annual subscriptions will have to be purchased for all users. This will increase the annual operating expenses significantly.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 11,000.00
					\$ -
					\$ -
TOTAL BUDGET:					\$ 11,000.00
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 11,000.00
REQUESTED BY:		Maarten Stam		<i>Maarten Stam</i>	
		(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:					
		(Signature)			



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 21			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED:	YES		NO	✓
DESCRIPTION:				
Quinpool x Victoria upgrades (ICBC grant)				
Several accidents have happened at this intersection but due to the location of the private property lines there is no easy solution. The Engineering Division has discussed this intersection several times with traffic engineers from ICBC but this intersection is not a priority to them because they rate accidents based on their severity.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 30,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 30,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 30,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
	(Signature)			



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 23			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓
DESCRIPTION:				
Curb extensions Kelly and Jubilee (apply for ICBC grant)				
To improve sightlines at the crosswalks near the Summerland Middle School.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 96,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 96,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 96,000.00
REQUESTED BY:	Maarten Stam	<i>Maarten Stam</i>		
	(Print Name)	(Signature)		
DIRECTOR'S APPROVAL:				
	(Signature)			




2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works				
ITEM OR PROJECT NAME:	Project 36				
YEAR OF FIVE YEAR CAPITAL PLAN:	2016				
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓	
DESCRIPTION:					
Fire Alarm Panel					
The fire alarm system in the Works and Utilities building is outdated and does not indicate where the alarm is triggered.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 7,000.00
					\$ -
					\$ -
TOTAL BUDGET:					\$ 7,000.00
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 7,000.00
REQUESTED BY:		Maarten Stam		<i>Maarten Stam</i>	
		(Print Name)		(Signature)	
DIRECTOR'S APPROVAL:					
		(Signature)			

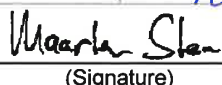


**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 1			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
3yd loader				
Current 4yd loader broke down. Repair cost was estimated at \$24,000 while loader value after repair will be around \$20,000. Works is renting a loader for winter but we will need our own to prevent the rental cost from exceeding the repair cost. A 3-3.5yd loader is more versatile and suits our needs better.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 210,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 210,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 210,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		




**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 2			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Single Axle Dump Truck - carry over \$90,000 + add (165k total)				
This single axle was to be replaced in 2015 but the offer we received for a used single axle dump truck was not available anymore by the time the budget was approved. These additional funds will ensure that we can purchase a new truck for the 2016-2017 winter season.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 165,000 -
				\$ -
				\$ -
TOTAL BUDGET:				\$ 165,000 -
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 165,000 -
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		

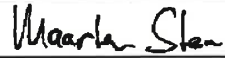


**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 28			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Forklift - used 5000lb				
The two forklifts used in the Works and Utilities yard are becoming unreliable and dangerous to operate. A new, used propane forklift would eliminate the need for two forklifts.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 15,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 15,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 15,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
	(Signature)			




**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 3			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Sander for Single Axle Dump Truck - E2020 - carry over (can't be purchased without truck)				
The sander was approved in the 2015 budget but cannot be purchased until the truck itself has been purchased due to the variety in dimensions of the truck box.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 20,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 20,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 20,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 8			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Half Ton Truck - reg cab				
There are currently three 1/2 ton trucks that are completely out of service due to the high costs to keep them road worthy and these trucks have never been replaced. Due to the lack of trucks, there are times that a one person job turns get's done by two people because staff cannot be send to individual jobs.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 35,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 35,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 35,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 16			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES	<input type="checkbox"/>	NO	<input checked="" type="checkbox"/>
DESCRIPTION:				
Broom for loader				
The side caster is coming near the end of it's life and instead of replacing it, a broom would be less expensive and more reliable.				
BREAKDOWN OF PROPOSED BUDGET:				ESTIMATED COSTS
WAGES - REGULAR				\$ -
WAGES - OVERTIME				\$ -
CONTRACTED SERVICES				\$ -
EQUIPMENT RENTAL - INTERNAL				\$ -
MATERIALS & SUPPLIES				\$ -
OTHER (Specify):				
MAGNITUDE OF COSTS:				\$ 20,000.00
				\$ -
				\$ -
TOTAL BUDGET:				\$ 20,000.00
OTHER FUNDING AMOUNT (if applicable)				\$ -
TOTAL DoS FUNDING:				\$ 20,000.00
REQUESTED BY:	Maarten Stam	<i>Maarten Stam</i>		
	(Print Name)	(Signature)		
DIRECTOR'S APPROVAL:				
	(Signature)			



**2016-2020 CAPITAL and OPERATING
PROJECTS
BUDGET SUPPORTING
DOCUMENTATION**

DIVISION(s):		Works			
ITEM OR PROJECT NAME:		Project 22			
YEAR OF FIVE YEAR CAPITAL PLAN:		2016			
SUPPORTING DOCUMENTS ATTACHED		YES		NO	<input checked="" type="checkbox"/>
DESCRIPTION:					
550 Dump Truck - 1.5 Ton					
The truck currently used has a bend frame and is in dire need of replacement.					
BREAKDOWN OF PROPOSED BUDGET:					ESTIMATED COSTS
WAGES - REGULAR					\$ -
WAGES - OVERTIME					\$ -
CONTRACTED SERVICES					\$ -
EQUIPMENT RENTAL - INTERNAL					\$ -
MATERIALS & SUPPLIES					\$ -
OTHER (Specify):					
MAGNITUDE OF COSTS:					\$ 80,000.00
					\$ -
					\$ -
TOTAL BUDGET:					\$ 80,000.00
OTHER FUNDING AMOUNT (if applicable)					\$ -
TOTAL DoS FUNDING:					\$ 80,000.00
REQUESTED BY:		Maarten Stam			
		(Print Name)			
		Maarten Stam			
		(Signature)			
DIRECTOR'S APPROVAL:					
		(Signature)			



2016-2020 CAPITAL and OPERATING PROJECTS BUDGET SUPPORTING DOCUMENTATION

DIVISION(s):	Works			
ITEM OR PROJECT NAME:	Project 25			
YEAR OF FIVE YEAR CAPITAL PLAN:	2016			
SUPPORTING DOCUMENTS ATTACHED	YES		NO	✓
DESCRIPTION:				
Asphalt roller				
The roller the Districts owns broke down beyond repair and can no longer be used. Since then the asphalt patches and overlays are 'tire packed'. To improve the quality of the asphalt patch works a proper roller is required.				
BREAKDOWN OF PROPOSED BUDGET:			ESTIMATED COSTS	
WAGES - REGULAR			\$	-
WAGES - OVERTIME			\$	-
CONTRACTED SERVICES			\$	-
EQUIPMENT RENTAL - INTERNAL			\$	-
MATERIALS & SUPPLIES			\$	-
OTHER (Specify):				
MAGNITUDE OF COSTS:			\$	16,000.00
			\$	-
			\$	-
TOTAL BUDGET:			\$	16,000.00
OTHER FUNDING AMOUNT (if applicable)			\$	-
TOTAL DoS FUNDING:			\$	16,000.00
REQUESTED BY:	Maarten Stam			
	(Print Name)			
DIRECTOR'S APPROVAL:				
		(Signature)		

DISTRICT OF SUMMERLAND
2021-2025 Forecasted Operating Projects and Capital

		Total	Desired Year	NOTES
Corporate Services	Server	15,000	2021	
Corporate Services	Server	15,000	2022	
Corporate Services	Server	15,000	2023	
Corporate Services	Server	15,000	2024	
Corporate Services	Server	15,000	2025	
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2021	
Fire Services	Replace 1999 - Mini Pump 231	195,000	2021	
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2022	
Fire Services	Replace 2007 Command Vehicle	40,000	2022	
Fire Services	Replace 1992 - E232 with Engine	600,000	2022	
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2023	
Fire Services	Joint Fire / Ambulance Station - Design / Permits	250,000	2024	
Fire Services	Fire Major Capital - Reserve Contribution	50,000	2024	
Fire Services	Joint Fire / Ambulance Station - Construction	4,250,000	2025	
Parks	Lights on Jogging Path at Dale Meadows	100,000	2021	
Parks	PO Campground - Power on South Side	90,000	2022	
Parks	Upgrade Irrigation Systems to be Remote Controlled	30,000	2022	
Parks	PO Washroom - Year Round Use	54,000	2023	
Parks	Continue Path around Giant's Head	100,000	2023	10% Design Phase
Parks	Parks Land Purchases	133,333	2023	Purchases over 15 years.
Parks	Parks Land Purchases	133,333	2024	Purchases over 15 years.
Parks	Continue Path around Giant's Head	900,000	2024	90% Construction Phase
Recreation	SSS Gym Expansion (community use washrooms)	40,000	2021	
Recreation	Recreation Software - Online Registration - Maintenance Fee	20,000	2021	ONGOING
Recreation	Design Drawings for Aquatic Center	50,000	2022	
Recreation	Arena Concourse Development	50,000	2022	
Recreation	Replace Centre Stage Carpet	25,000	2022	
Recreation	Recreation Software - Online Registration - Maintenance Fee	20,000	2022	ONGOING
Recreation	Iceplant Upgrades	100,000	2023	
Recreation	Build New Aquatic Center	20,000,000	2023	
Recreation	Replace Arena Roof	70,000	2023	
Recreation	Relace Seats	50,000	2023	
Recreation	Recreation Software - Online Registration - Maintenance Fee	20,000	2023	ONGOING
Recreation	Transfer to Reserves - Arena Complex Expansion	50,000	2024	
Recreation	Recreation Software - Online Registration - Maintenance Fee	20,000	2024	ONGOING
Recreation	Transfer to Reserves - Arena Complex Expansion	50,000	2025	
Recreation	Running Track Complex	100,000	2025	
Recreation	Replace Grand Piano	30,000	2025	
Recreation	Recreation Software - Online Registration - Maintenance Fee	20,000	2025	ONGOING
Works	Garnet Water Separation - Borrowing Costs	115,742	2021	Year 4 of 5
Works	Wharton Street Upgrade	242,600	2021	
Works	Giant's Head Upgrade - from Harris to Hillborn	799,515	2021	90% - remaining project costs
Works	Garnet Water Separation - Borrowing Costs	113,473	2022	Year 5 of 5
Works	Newton and Orr Place	23,180	2022	10% - Design Phase
Works	Morrow to Prairie Creek	949,770	2022	90% - remaining project costs
Works	Newton and Orr Place	208,620	2023	90% - remaining project costs
Works	Jubilee Road West, Dickson to Cartwright	98,400	2023	10% - Design Phase
Works	Atkinson Giant's Head Sidewalks (includes retaining wall)	58,245	2023	10% - Design Phase
Works	Sinclair, Prairie Valley to Barkley	597,600	2023	90% - remaining project costs
Works	Jubilee Road West, Dickson to Cartwright	885,600	2024	90% - remaining project costs
Works	Bathville & Doherty Reconstruction	220,000	2024	
Works	Wilson / Holder, Walters to Hwy 97 (Jewel Place)	401,670	2025	90% - remaining project costs
Works	Atkinson Giant's Head Sidewalks (includes retaining wall)	524,205	2025	90% - remaining project costs
Works	Bristow to Aeneas Creek	101,400	2025	
Total		33,205,686		