



MINUTES OF THE REGULAR COUNCIL
HELD AT DISTRICT OF SUMMERLAND
COUNCIL CHAMBERS
13211 HENRY AVENUE, SUMMERLAND, BC
ON MONDAY, MAY 11, 2015

MEMBERS PRESENT:

Mayor Peter Waterman

Councillor Richard Barkwill
Councillor Toni Boot
Councillor Erin Carlson*
Councillor Doug Holmes
Councillor Janet Peake
Councillor Erin Trainer

Staff Present:

Linda Tynan, CAO

Lorrie Coates, Director of Finance
Jeremy Denegar, Director of Corporate Services
Maureen Fugeta, Corporate Officer
Jim Holtjer, GIS Database Coordinator
Ian McIntosh, Director of Development Services

(*denotes partial attendance)

1. CALL TO ORDER

Mayor Peter Waterman called the meeting to order 7:00 p.m.

Mayor Waterman conducted a 'swearing in' ceremony with the 2015 Summerland Royalty presenting certificates to Erin Sorensen (Miss Summerland), Martha Headland (Princess), Emma Thomson (Princess) and Taylor Thurlin (Miss Congeniality).

Mayor Waterman and council members wished them well in their future endeavours as ambassadors to the District of Summerland.

2. ADOPTION OF MINUTES

2.1 Adoption of Minutes

Moved and Seconded,

THAT the Regular Council meeting minutes dated April 27th, 2015, be adopted.

Carried.

3. RESOLUTION TO AMEND THE AGENDA

3.1 The Corporate Officer advised there were a number of amendments to tonight's meeting Agenda, as follows:

1. Item 4.1 Public Hearing - Bylaw 2014-002 Official Community Plan, be cancelled,
2. Item 7.1 - Report to Council on Local Sanitary Sewer Service Area for Juniper, Miltimore, Willow and Tait,
3. Item 11.1 – Report to Council on BikeBC Cycling Grant application, and
4. Item 11.2 – replacement page 75 of the meeting Agenda re Financial Statement.

Moved and Seconded,

THAT the Regular Council meeting agenda, be adopted as amended.

Carried.

4. PUBLIC COMMENT OPPORTUNITY - 15 MINUTES MAXIMUM

(2 minutes per speaker)

Comments/Questions must pertain to Agenda items

***agenda items that can be commented on by the public are highlighted**

(exception: no comments on any item with a statutory requirement, such as Zoning/OCP Amendments; DVP and TUP applications)

Mayor Waterman invited members of the public to speak on any highlighted item on the Agenda. There were none.

5. MAYOR'S REPORT

Mayor Waterman attended a number of events and activities this past few weeks:

- SILGA conference April 29th to May 1st
- South Okanagan Boundary Labour Celebrations May 2nd
- 45th Annual Blossom Pageant
- Okanagan Basin Water Board monthly meeting
- Annual Health and Safety Breakfast
- RDOS board meeting
- NeighbourLink – Summerland Senior's Village
- Emergency Services workshop

6. CAO'S REPORT

- 'Sunday Market' discussions taking place with business owners on Main Street and organizers. Staff will be bringing a report to Council on May 25th, 2015
- Staff has been continuing discussions with FortisBC re Agreement. Staff will be bringing a report to Council on May 25th, 2015
- Building Inspector Robert Cook and Director of Corporate Services, Jeremy Denegar attended a liability conference last week, discussions with the Municipal Insurance Association (MIA). MIA is choosing the District of Summerland to undergo a project to update the core Building Bylaw.
- Myself and the Director of Development Services met with Jai Zachery (ElectroMotion) discussing possible 'grant' money; we were there to show District support of their project
- Attended the open house regarding the barricades on Prairie Valley Road; will be coming back to Council for further report and conclusion
- Staff is looking at procedures for council agenda(s) re correspondence; making some changes to the Agenda(s) and tracking outstanding activity; receipt of correspondence from the public and making sure that everything we do is recorded on the meeting Agenda
- Attended the Occupational Health and Safety breakfast at the Works and Utilities yard

7. UNFINISHED BUSINESS

7.1 Juniper/Miltimore/Willow/Tait Local Area Service

Members and staff discussed mandatory reading of Bylaw, petition process, capital funding and costs to home owners.

Moved and Seconded,

1. THAT Bylaw 2015-017 Local Sanitary Sewer Service Area (Juniper, Miltimore, Willow and Tait), be introduced and read a first, second and third time.
2. THAT properties in the local service area who do not wish to connect to the District sewer system be allowed to continue to use functioning on-site sewer systems up to December 31st, 2020; and for further certainty, these properties will be required (by legislation) to participate in the Local Service area and pay the established parcel tax but will not be required to pay the monthly fee for the contribution to the operating and maintenance of the sewer system.
3. THAT staff issue a tender for the construction of the sewer works necessary to provide sanitary sewer service to the Juniper, Miltimore, Willow and Tait local service area.

Carried.

8. CORRESPONDENCE

8.1. Correspondence

- Kettle Valley Steam Railway - Safety Presence/BC Safety Authority
- Monthly Planning and Subdivision Report (April 2015)
- Telus - High Speed Internet
- Community Foundation - 2015 Grant Disbursement
- Letter from Mary Trainer re Naming Trail (Trout Creek)

The CAO advised that staff is changing how we introduce correspondence, and that all 'correspondence' received, addressed to Mayor and Council will be attached to Regular meeting agenda(s), providing an action for each item, whether it is just to be received by Council or to provide staff direction.

Moved and Seconded,

THAT correspondence itemized on 'Correspondence – Informational Items' cover sheet dated May 11th, 2015, is received by Council.

Carried.

9. DEVELOPMENT SERVICES DEPARTMENT REPORTS

9.1 Temporary Use Permit (TUP) for 9114 Hoofbeat Street
Mayor Waterman to ask public for comment.

The Director of Development Services introduced the 'application' for a Temporary Use Permit for 9114 Hoofbeat.

Mayor Waterman invited members of the public to speak on the application. There were none.

The CAO advised that a 'notice' had been delivered to the adjacent neighbours. Staff did not receive any correspondence in relation to the TUP application from the adjacent neighbours.

Members and staff discussed entranceway to the property, map layout, accessory buildings, access, hookups, work on site not matching the map, and Farm Practices' legislation.

Moved and Seconded,

THAT the application for a Temporary Use Permit to allow agri-tourism accommodation on Lot 7, DL 473, ODYD, Plan 147, located at 9114 Hoofbeat Street, be referred back to staff for additional information and updated map of the proposed permit area.

Carried.

9.2 Development Variance Permit - 14806 Biagioni Avenue
Mayor Waterman to ask public for comment.

Mayor Waterman invited members of the public to speak on the application. There were none.

Moved and Seconded,

THAT a Development Variance Permit to vary Section 2, Table C.2.2 - Type and Extent of Servicing of the Subdivision and Development Servicing Bylaw to waive the requirement for connection to the District of Summerland Sanitary Sewer System as a condition of building permit, for Lot 3, Block 2, DL 473, ODYD, Plan 1005, located at 14806 Biagioni Avenue for the construction of a place of worship, be approved.

Carried.

10. STAFF AND OTHER REPORTS

10.1 2014 Annual Financial Statements/MNP Auditors - Audit Finding Report

The Director of Finance introduced the 2014 Annual Financial Statements.

Mr. Stewart Grant, Auditor for MNP provided an overview of their 'Audit Finding Report' for the District of Summerland.

Moved and Seconded,

THAT Council accept the unaudited 2014 Annual Financial Statements for the District of Summerland and receive the Audit Findings Report for the years ended December 31, 2014 authored by MNP LLP, Certified Professional Accountants (MNP).

Carried.

10.2 Expenditures from Statutory Reserve Funds

Moved and Seconded,

1. THAT Bylaw 2015-012 'Development Cost Charge (Roads) Reserve Fund Expenditure (Prairie Valley Road and Jubilee Road)', be introduced and read a first, second and third time.

2. THAT Bylaw 2015-013 'Tax Sale Reserve Fund Expenditure (RCMP Building Generator)', be introduced and read a first, second and third time.

Carried.

10.3 2015-2019 Financial Plan Bylaw

Moved and Seconded,

THAT the 'Five Year Financial Plan 2015-2019 Bylaw No. 2015-016', be introduced and read a first, second and third time.

Carried.

10.4 2015 Property Tax Rates

Moved and Seconded,

THAT Bylaw 2015 Tax Rates Bylaw No. 2015-014, be introduced and read a first, second and third time.

Carried.

10.5 Special Meeting of Council to adopt Financial and Tax Rate Bylaws

Moved and Seconded,

THAT a Special Meeting of Council be scheduled for Wednesday, May 13th, 2015 at 4:00pm to consider adoption of 'Tax Rates Bylaw No. 2015-014' and 'Five Year Financial Plan 2015-2019 Bylaw No. 2015-016'.

Carried.

10.6 Update to the Fees and Charges Bylaw

Moved and Seconded,

THAT Bylaw 2015-015 (Electric Fees and Charges - Schedule A; Water Fees, Charges Rates and Fines - Schedule B; Sewer Fees and Charges - Schedule O), pertaining to the Amendment of Fees and Charges Bylaw No. 98-001, be introduced and read a first, second and third time.

Carried.

10.7 Okanagan Similkameen Conservation Alliance (OSCA) 2015 Meadowlark Nature Festival Grant-in-Aid Request

Members discussed timely applications for Grant-in-Aid requests and made a friendly amendment to the proposed recommendation by staff.

Moved and Seconded,

THAT Council provide a Grant-in-Aid (2015) in the amount of \$1,000.00 to the Okanagan Similkameen Conservation Alliance (OSCA) for hosting of the 2015 Meadowlark Nature Festival.

Carried.

10.8 Water Leak Billing Adjustment Policy

Councillor Carlson declared a conflict of interest and left the room at 9:04 p.m. stating her parents are dealing with a 'water leak' issue at this time.

Moved and Seconded,

THAT Policy No. 200.8 - Water Leak Billing Adjustment be approved, adopted and implemented.

Carried.

Mayor Waterman called for a recess at 9:07 p.m.

Meeting reconvened at 9:15 p.m.

11. NEW BUSINESS

11.1 Dale Meadows Bike Trail

Members discussed the location of the proposed bike trail, the length of the trail and costs.

Moved and Seconded,

THAT Council authorize the construction of a cycling trail from the northwest corner of Dale Meadows parking lot to Sinclair Road;

AND THAT a grant application be submitted to the BikeBC cycling infrastructure grant program for 50% cost sharing.

Carried.

12. BYLAWS

12.1 Zoning/OCP Amendment Application for Lot 22, DL 488, Plan 310 (4816 Nixon Road)

- Bylaw 2015-007 - to amend OCP to change the designation of 4816 Nixon Road from Agricultural to Low Density, and
- Bylaw 2015-010 - to amend Zoning Bylaw to rezone 4816 Nixon Road from A1-Agricultural Small Acreage to RSD2-Residential Large Lot.

OCP amendment requires a majority vote of full Council (4).

Moved and Seconded,

1. THAT Bylaw No. 2015-007, Amendment of Official Community Plan Bylaw (2008) No. 2000-310 (4816 Nixon Road), be adopted, and
2. THAT Bylaw No. 2015-010, Amendment of Zoning Bylaw Number 2000-450 (4816 Nixon Road), be adopted.

Carried.

12.2 Bylaw 2015-008 Zoning Amendment Lot B, DL 488, Plan 26797 (2705 Johnson Street)

Moved and Seconded,

THAT Bylaw 2015-008 Amendment of Zoning Bylaw 2000-450 (CR1-Country Residential 1 - 2705 Johnson Street), be adopted.

Carried.

12.3 Bylaw 2015-009 Minor Text Amendments to Zoning Bylaw 2000-450

Moved and Seconded,

THAT Bylaw 2015-009 Amendment of Zoning Bylaw No. 2000-450 (Minor Text Amendments), be adopted.

Carried.

12.4 Bylaw 2015-003 Amendment of Zoning Bylaw No. 2000-450 (5815 Hwy 97)

Moved and Seconded,

THAT Bylaw 2015-003 Amendment of Zoning Bylaw No. 2000-450 (5815 Hwy 97), be adopted.

Carried.

13. COUNCILLOR'S REPORT

Councillor Trainer:

- ATV Club Meeting – discussing motorized vehicles on trail
- OBWB – ‘make water work campaign’ encourage saving water
- Taking part in Giants Head Grind on May long weekend; raising money for Cancer Society

Councillor Barkwill:

- Attended meeting with Canadian Labour Congress re increase in minimum wage to \$15.00 per hour
- South Okanagan Boundary Labour Celebrations May 2nd
- Gordon Hume Workshop
- Open House Prairie Valley Road barricade issue
- Opening of the Art Gallery

Councillor Boot:

- Attended a number of activities and events this past couple of weeks; thoroughly enjoyed the Shakespeare Festival Gala Celebration at Centre Stage

Councillor Carlson:

- Nothing to report

Councillor Holmes:

Councillor Doug Holmes - Introduction of 'Notice of Motion' re Buskers Policy

Moved and Seconded,

THAT Council direct staff to draft a Policy to provide the opportunity for buskers and street performers, such policy to include addressing the issue of permits, fees, conditions and guidelines.

Carried.

Councillor Peake:

- Attended a number of activities and events this past couple of weeks, including the Southern Interior Local Government Association conference in Kamloops

14. PUBLIC/MEDIA QUESTION PERIOD

****Public/Media Question Period - up to 15 minutes on any matter of Local Government Interest (2 minutes per speaker)***

Mayor Waterman invited members of the public and media in attendance should they have any questions in relation to any matter of Local Government interest.

A member of the media asked why 'Item 4.1 – Public Hearing for Bylaw 2014-002 Summerland Official Community Plan (2014), was cancelled.

Mayor Waterman advised that this matter has been referred back to the Official Community Plan Bylaw committee for further review and public consultation.

15. ADJOURN

The Regular Council meeting adjourned at 10:04 p.m.

Regular Council Meeting Minutes
May 11th, 2015

Certified Correct:

Mayor

Corporate Officer

/mf