



## **Cultural Plan Task Force Meeting Minutes**

**Tuesday, April 21, 2015 at 10:30 a.m.**

**Council Chambers, Municipal Hall**

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**Present:** Barbara Thorburn, Linda Beaven, Susan Gibbs, Jean Evanishan, Councillor Janet Peake, Dianne Hildebrant, Elie Van Nie, Betty-Ann Xenis, John Bubbs, Denise Espeut-Post, Dan Dinsmore, Jane Curtin, Margaret Holler, Sophia Jackson, Councillor Doug Holmes

**Guests:** Linda Tynan, CAO Acting Chair

**Staff:** Ian McIntosh, Municipal Planner

- 1. Call to Order** Meeting called at 10:10am
- 2. Welcome by Mayor Peter Waterman**
- 3. Adoption of Agenda** Motion to adopt the agenda So moved. Carried.
- 4. New Business**

**3.1 Member Introduction:** Round Table of Members completed.

**3.2 Review Terms of Reference:** J. Peake suggested the terms are not inflexible. M. Holler asked how terms can be changed. L. Tynam confirmed that a motion to Council would be required to change the terms of reference. B. Thorburn suggested the terms may be too prescriptive. J. Peake suggested councillors role was to be supportive but not authoritative. B. Thorburn suggested this liaison was very valuable. D. Espeut-Post asked how budget funds would be administered. I. McIntosh said there is a \$15000 budget of which \$5000 is already earmarked for Gord Hume visit. D. Dinsmore asked about quorum and if technology could be used to be skyped or phone in to meetings. I. McIntosh said it was possible.

**3.3 Gord Hume visit:** I. McIntosh said that Gord Hume is a consultant on Cultural Planning and is coming to Summerland from May 4 to May 7th. B. Thorburn said the timetable is: Meeting with Council at 7:00 pm on the 4<sup>th</sup>, May 5<sup>th</sup> at 6:30 pm is a Workshop with the Task Force and a Philosophers Café on May 6 at 6:30 pm is open to the public. B. Thorburn has sent background information to Gord Hume. There were two Conversation Cafes completed already on Culture in Summerland. D. Dinsmore suggested Gord Hume will help the group define culture. M. Holler suggested B. Thorburn send out the summary reports on the Conversation Cafés to the members of the Task Force. D. Dinsmore suggested we set up a Share Point.

**3.4 Choose next meeting date:** D. Dinsmore suggested we meet two times a month with preset dates. Three members not available during the days. Majority can meet in the evenings. L. Tynam suggested using Doodle to set meetings.

**3.5 Selection of Chair, Vice-Chair and Recording Secretary.** Discussion on models of chairing. J. Evisham suggested a collaborative model. Concerns were raised by B. Xenis that this was not effective for continuity. M. Holler suggested a show of hands to decide on model of chairing. D. Hildebrant said we could be a collaborative group but the chair requires certain skills. Vote of majority showed one for collaborative chair. Majority for designated chair.

**Nominations for positions:**

Two nominations for Chair: D. Espeut-Post and D. Dinsmore. D. Dinsmore declined. D. Espeut-Post acclaimed as Chair.

Two nominations B. Thorburn and D. Dinsmore for Vice Chair. D. Dinsmore declined, B. Thorburn acclaimed as Vice Chair.

Two nominations for Secretary: M. Holler and J. Bubb.

J. Bubb declined. M. Holler acclaimed as Secretary

**4. Meeting Adjourned at 11:50 am.**

**5. Next meeting: May 1, 2015 10:30 am Municipal Hall**

Certified Correct:

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Chair

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Corporate Officer