

Sister City Advisory Committee

Meeting Notes

Date: September 29, 2014

Time: 6:30 p.m.

Location: 12819 Schaeffer Crescent

Attending: Darlene Forsdick, Jamie Embree, Sawako Higuchi, Lorrie Forde, Gail Ostaficiuk, Ben Perrino, Karen Hooper, Chico Inaba, and Councillor Orv Robson.

While waiting for the meeting to start all present helped unpack and assemble the mannequins that will be delivered to Waterfront Resort to go in Mrs. Sato's room where she will dress them in kimono for the Farewell Party. Mannequins will be delivered by Orv Robson on Wednesday, October 8th.

Agenda Adopted: Hooper/Forde, all in favour.

Previous Minutes Approved: Inaba/Embree, all in favour

Updates/Reports:

Sister City Chair (D. Forsdick) – Everything on target. Invitation to re-opening/unveiling of the Toro lantern at Summerland Health Centre was circulated. Reminder to all who want to attend that they have to rsvp to IHA.

Council Rep (O. Robson) – Bus and driver confirmed for duration of visit. Truck for luggage to and from airport confirmed. Bench and garden will be completed this Wednesday.

Discussion about photo of bench for gift at Farewell party (as they can't take the bench and garden with them to Toyokoro ☺). Decision to have an 8X10 framed photo. Jamie and Orv to order/pick up engraved frame. (engraving to read: Bench and Garden dedicated to Toyokoro Sister City – October 2014). There will be a ribbon cutting to dedicate the bench and garden so Orv will supply two pieces of re-bar for posts and Darlene will provide wide ribbon and scissors at the appropriate time.

***** PHOTO TO BE TAKEN AT BENCH LOCATION IN KIN PARK ON THURSDAY, OCTOBER 2ND AT 2:00 P.M. ALL COMMITTEE MEMBERS AND COUNCIL WHO ARE ABLE TO ATTEND SHOULD BE THERE TO BE INCLUDED IN THE PHOTO*****

Lorrie Forde –

Welcome Reception Tuesday, October 7th between 9:00-12:00 at Council Chambers in City Hall co-hosted by Summerland Economic Development and Chamber of Commerce offices/staff. Ian McIntosh to MC. 20 business reps confirmed as attending. Those 20 along with Council, Sister City committee members, City staff, and general public will more than satisfy the request to have 20 to participate in the tea ceremony that will open the welcome reception. Tables will be set up to accommodate the products the S'land businesses have brought as potential for trade exchange.

Farewell Party Thursday, October 9th between 6:00-9:00 p.m. at Rec Centre Banquet Room. Lorrie Forde to MC. Two wineries confirmed to be set up for mini wine festival/tasting. They are Okanagan Crush Pad and Saxon Winery. They will pour tastings and glasses to accompany the meal. Wineries will keep track of the number of glasses they pour. We will pay for the bottles used to fill glasses and the wineries will donate the wine for the tastings. Still looking for two more children for the fashion show. (Discussion

resulted in options for this need). All others are in place for entertainment and fashion show. Reserved seating for delegates, host families, and committee members. Two RCMP confirmed to march in with delegation at 6:00 pm. Still waiting to hear whether there is a piper to lead the procession. Fashion show models will have been dressed at 5:00 pm and they will march in with the delegation. Sawako to confirm with Mrs. Sato once she is here but for now the plan is to have the models for the fashion show sit on chairs near stage when the delegation marches in. Delegates to be welcomed at their tables and host families to make sure their guest is taken up for wine tasting and to get a glass to have with their dinner.

2nd Party is a common concept in Japan and so we will have two 2nd parties. Discussion about the option of using space at the Waterfront on one or both nights. Decision by the committee was to go with homes instead. The Wednesday night party (following wiener roast) will take place at the home of Ben and Janice Perrino. Delegates and committee members invited to attend. The Thursday night party (following farewell party) will take place at the home of Orv and Barb Robson. Delegates and committee members invited to attend.

Unfinished Business:

a) Adult delegation

- 1) **Host families** – Meeting was held with all host families. No concerns. Discussion about helping out one host family with some driving challenges. Arrangements to accommodate confirmed.
- 2) **Itinerary** – Small change to itinerary to accommodate delegation changing their clothes prior to the BBQ at Marshall's on Tuesday.
- 3) **Gifts** – Some discussion about gifts. Gift bags from Sister City will be given to delegates at Farewell Party. Personal gifts (for anyone that wants to give them) can be given at any time but the farewell party is a good time. Official gifts to Toyokoro Sister City and Town Hall will also be presented at the Farewell Party. For businesses who would like to give gifts they may want to do that at the time that the delegation visits their location (if they're in the itinerary). Alternately, if they're going to be at the Farewell Party, that is another good time, or if they prefer, they could give the gift at the Welcome Reception.
- 4) **Transportation** – in Councillor Robson's report.
- 5) **Meals** – Confirmed and discussed as planned. Sticks for wiener roast have all been cut and sharpened. Bring lawn chairs as you choose to the Wed night wiener roast.
- 6) **Signage** – Sawako has made some lovely welcome signs for the windows downtown and at locations in the itinerary. Gail Ostaficiuk to distribute and post prior to Monday, Oct 6th. She will remind businesses to leave them up until October 11th.
- 7) **Entertainment** – 3 women, 2 men, 2 boys, and 2 girls will be dressed in ukatas by two of the Toyokoro delegation. They will participate in the fashion show that will open the Farewell Party. One singer, one pianist, and 3 violinists will perform. The mini wine festival/tasting experience will also contribute to the "entertainment".
- 8) **Welcome** – in Lorrie Forde's report.
- 9) **Farewell** – in Lorrie Forde's report.

- #### **b) Advertising for new AET** – advertising has been out for two weeks and will continue until October 13th (the closing date)

New Business:

- a) 2016 trip to Toyokoro – 30 people are penciled in for the trip already. If anyone wants to go please be sure to let Darlene know right away as the list is prioritized in the order it was received.

Adjourned: 8:20 p.m.

Next meeting: Thursday, October 23rd, 2014 at 7:00 p.m. at 12819 Schaeffer Crescent.