



Development Variance Permit Application

PROPERTY ADDRESS:	
LEGAL DESCRIPTION:	
CURRENT ZONING:	ROLL#:
DATE:	
BYLAW TO BE VARIED:	FROM: TO:

PROPERTY OWNER	APPLICANT
Name:	Name:
Address:	Address:
Postal Code:	Postal Code:
Phone:	Phone:
Email:	Email:
Signature:	Signature:

APPLICATION MUST INCLUDE (2 paper copies and an electronic copy)	
<input type="checkbox"/> Current title search (with copies of all relevant easements, covenants, etc.)	
<input type="checkbox"/> Site plan showing all existing buildings and geographical features	
<input type="checkbox"/> Site plan showing development concept	
<input type="checkbox"/> Variance rationale (please see back)	

NEW Site Disclosure Statement (BC's New Contaminated Site Investigation Requirements (please check/initial))	
<input type="checkbox"/>	Attached (if Schedule 2 Uses have occurred on the property in the past)
<input type="checkbox"/>	N/A (if Schedule 2 Uses have not occurred on the property in the past)
<input type="checkbox"/>	Exempt (demolition, or other works where there is no soil disturbance, etc.)

For Office Use Only	
<input type="checkbox"/>	DVP Minor Type 1 \$250.00 (External/Internal Referrals)
<input type="checkbox"/>	DVP Minor Type 2 \$500.00 (Public Notifications)
<input type="checkbox"/>	DVP Type 3 Council Decision \$750.00 (Presentation to Council)

Please note that applications and drawings may be submitted electronically in Adobe PDF format, but must be accurate, include all dimensions, and be to scale.
Professionally drafted plans are preferred.

SIGNATURE OF REGISTERED OWNER(S)

DATE

OFFICE USE ONLY
Date Received:
Fee Paid:
Received By:
Comments:

