

## **POLICY STATEMENT AND REGULATIONS**

**Number: 500.2**

### **RECREATION DEPARTMENT EQUIPMENT RENTAL POLICY**

In order to protect the Recreation Department equipment, the following shall apply:

1. Equipment rentals are available only to government agencies, for example, Hospital, BIA, Chamber of Commerce, Parks Branch, Action Festival, and Fall Fair. No private or commercial rentals will be permitted.
2. All equipment to be picked up with staff present and an inventory sheet completed and signed.
3. All equipment to be returned with staff present and an inventory sheet completed, checked and signed.
4. School District No. 67 to have full access to all equipment as required.
5. Damage in excess of regular wear and tear will be charged on a cost covering basis.

Adopted: November 10, 2014